



Preparing for Undergraduate Admissions

Submitting My Application

Contents Page

1 Application Submission

- 🎓 [Account Creation](#)
- 🎓 [Programme Enrolment](#)
- 🎓 [Saving Application Progress](#)

2 Post-Application Submission

- 🎓 [Checking Application Status](#)
- 🎓 [Appeals Process](#)

3 Password Reset

- 🎓 [Password Reset](#)
- 🎓 [Resolving a Failed Login Attempt](#)

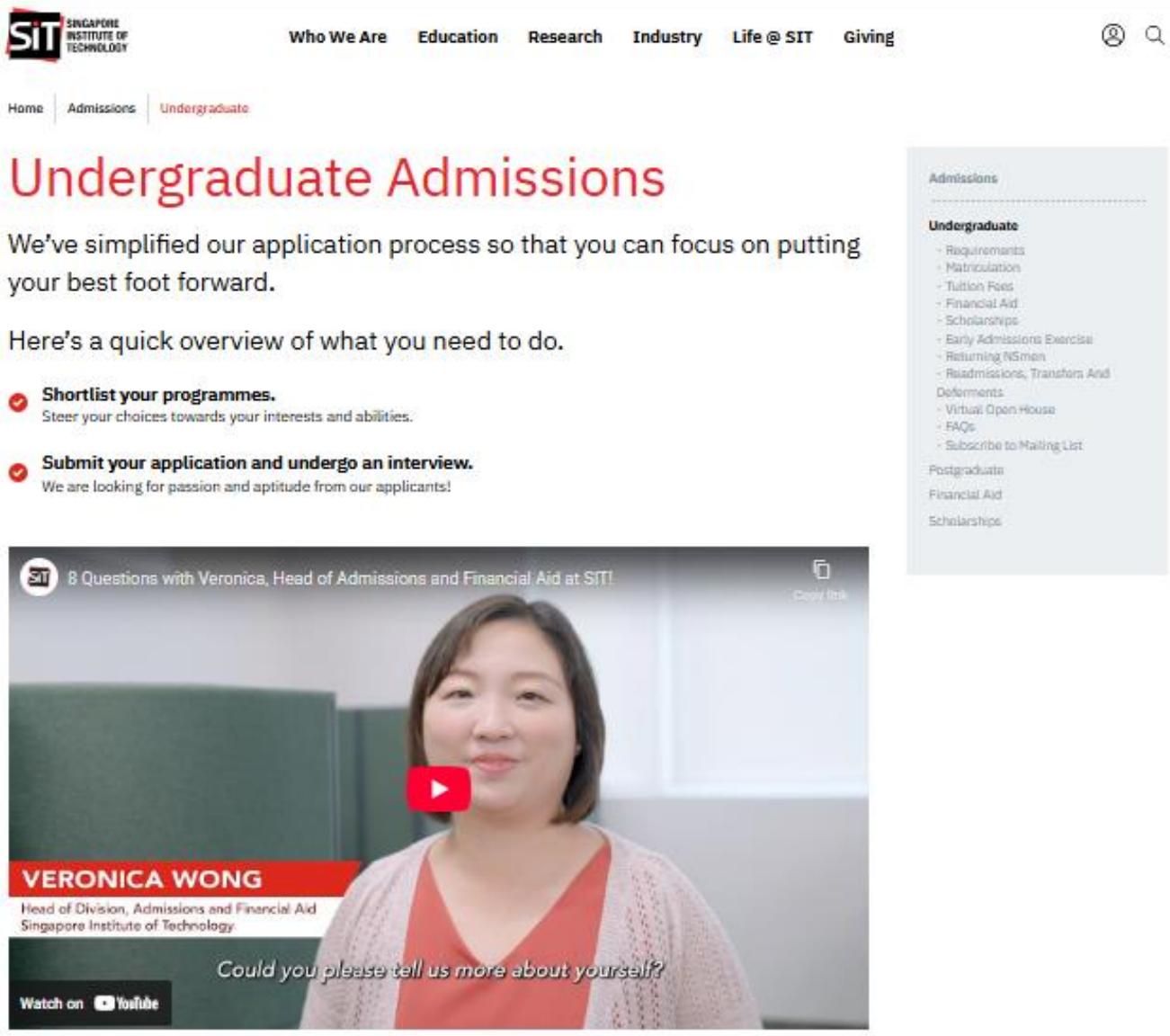
Account Creation

The following is a step-by-step guide to creating an account on the SIT Learner Portal.

Step 1 Navigating to the SIT Learner Portal

a Visit the Admissions Exercise page here:

<https://www.singaporetech.edu.sg/admissions/undergraduate>



Who We Are Education Research Industry Life @ SIT Giving

Home Admissions Undergraduate

Undergraduate Admissions

We've simplified our application process so that you can focus on putting your best foot forward.

Here's a quick overview of what you need to do.

- Shortlist your programmes.**
Steer your choices towards your interests and abilities.
- Submit your application and undergo an interview.**
We are looking for passion and aptitude from our applicants!

8 Questions with Veronica, Head of Admissions and Financial Aid at SIT!

VERONICA WONG
Head of Division, Admissions and Financial Aid
Singapore Institute of Technology

Could you please tell us more about yourself?

Watch on YouTube

Indicative Grade Profile Explore → Scholarships and Financial Assistance Apply Now → Download the 2025/2026 Learner's Guide Download →

b Click "Apply Now" to be redirected to the SIT Learner Portal login page.

To Note

You can save the SIT Learner Portal as one of your favorite sites and easily access it.

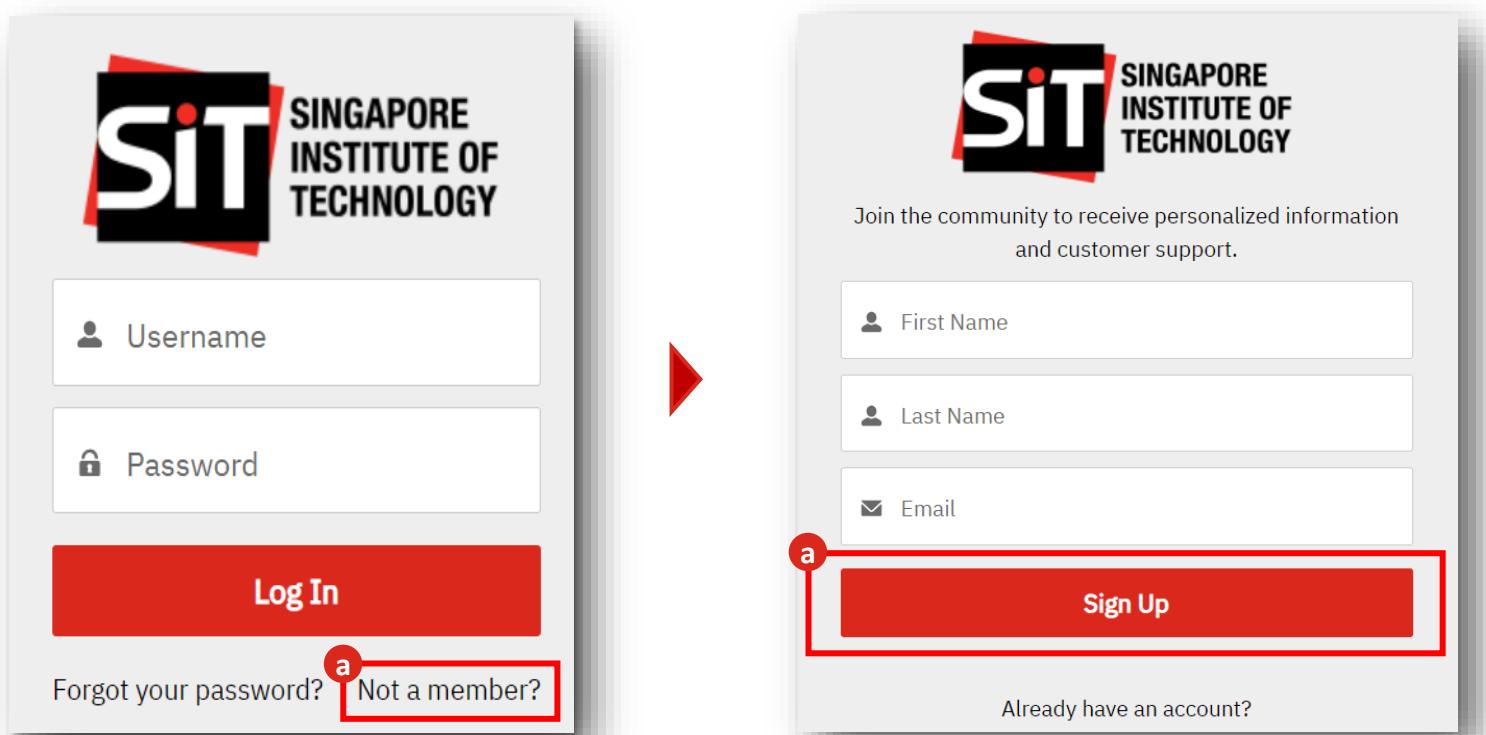


Account Creation

The following is a step-by-step guide to creating an account on the SIT Learner Portal.

Step 1 Signing Up for an Account

- a Click on "Not a member?" to create your account. Enter the following details and click on "sign up".
- b Look for an email titled "Your SIT Learner Portal Account has been created" in your inbox. Click "here" to access the password setup page.



Sandbox: Your SIT Learner Portal Account has been created

⚠ "gmail.com" does not seem to be the real sender of this message

✉ SIT Learner Portal <do.not.reply.singaporetech@gmail.com>

🕒 Tuesday, September 03, 2024 4:26:28 PM

Dear Rachel,

Welcome to SIT Learner Portal!

To get started, go to [here](#). b

Username: rachel2001@gmail.com

Kindly contact SITLEARN@singaporetech.edu.sg if you require any clarification.

Best regards,

Singapore Institute of Technology

To get started, go to [here](#). b

To Note

For desktop and laptop use, the Learner Portal supports the latest stable versions of Google Chrome, Mozilla Firefox, and Apple Safari. Ensure that your browser is up to date, as older versions or unsupported browsers may not support all features.

For tablets, Apple Safari on iPadOS (iOS 13.x or later), Google Chrome, and Mozilla Firefox are supported.

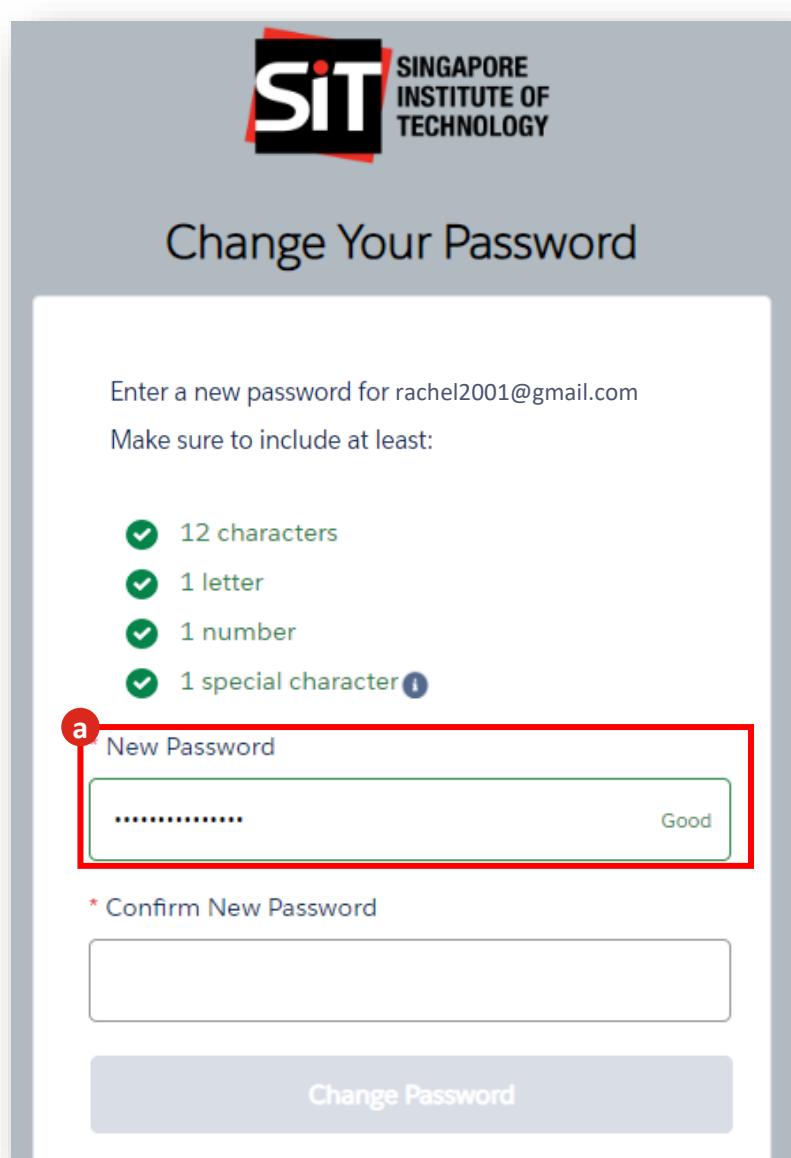


Account Creation

The following is a step-by-step guide to creating an account on the SIT Learner Portal.

Step 2 Setting Up Password

- a At the password setup page, input a strong password that meets the requirements in the “New Password” field.
- b Input the same password in the “Confirm New Password” field.
- c Once the “Match” label appears, click on “Change Password”.



SIT SINGAPORE INSTITUTE OF TECHNOLOGY

Change Your Password

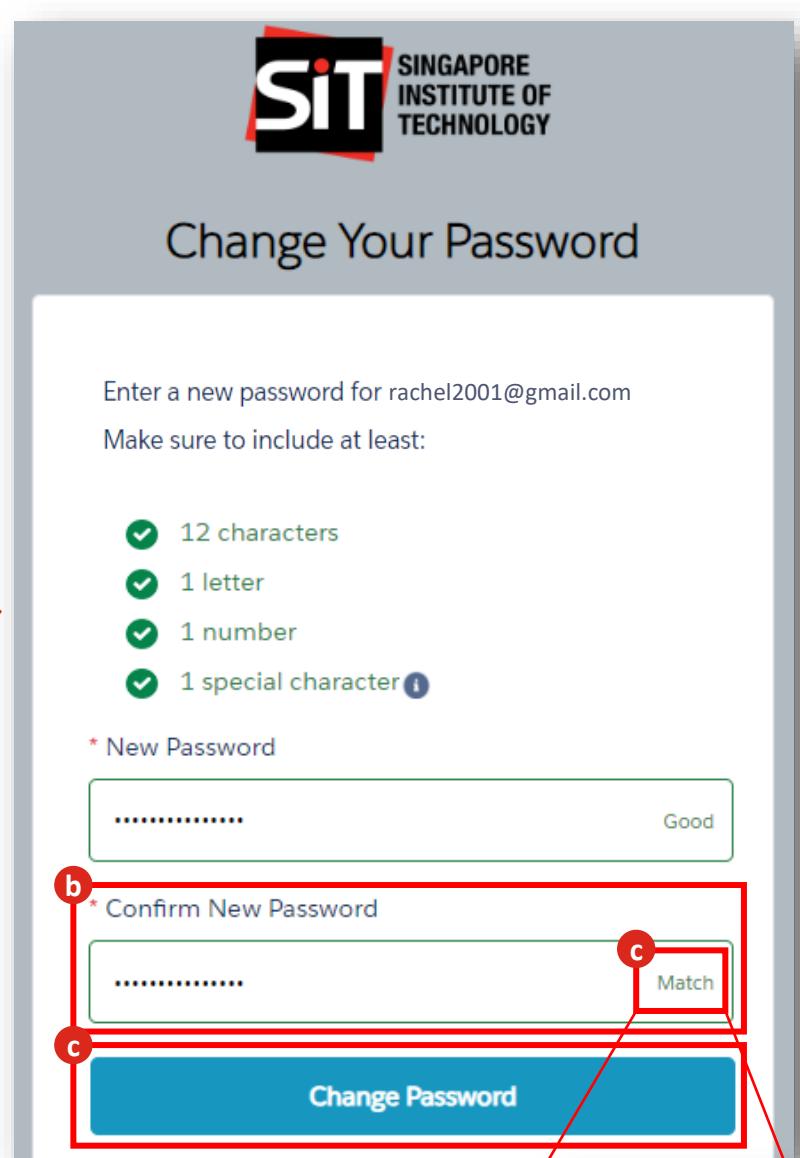
Enter a new password for rachel2001@gmail.com
Make sure to include at least:

- 12 characters
- 1 letter
- 1 number
- 1 special character i

a New Password
..... Good

* Confirm New Password

Change Password



SIT SINGAPORE INSTITUTE OF TECHNOLOGY

Change Your Password

Enter a new password for rachel2001@gmail.com
Make sure to include at least:

- 12 characters
- 1 letter
- 1 number
- 1 special character i

* New Password
..... Good

b * Confirm New Password
.....

c Change Password

c Match

To Note

Your case-sensitive password must include at least:

- 12 characters
- 1 letter
- 1 number
- 1 special character

On the far right of the “New Password” field, the system will display guiding prompts such as “Too Weak” or “Good” to indicate password strength.



YOU DID IT

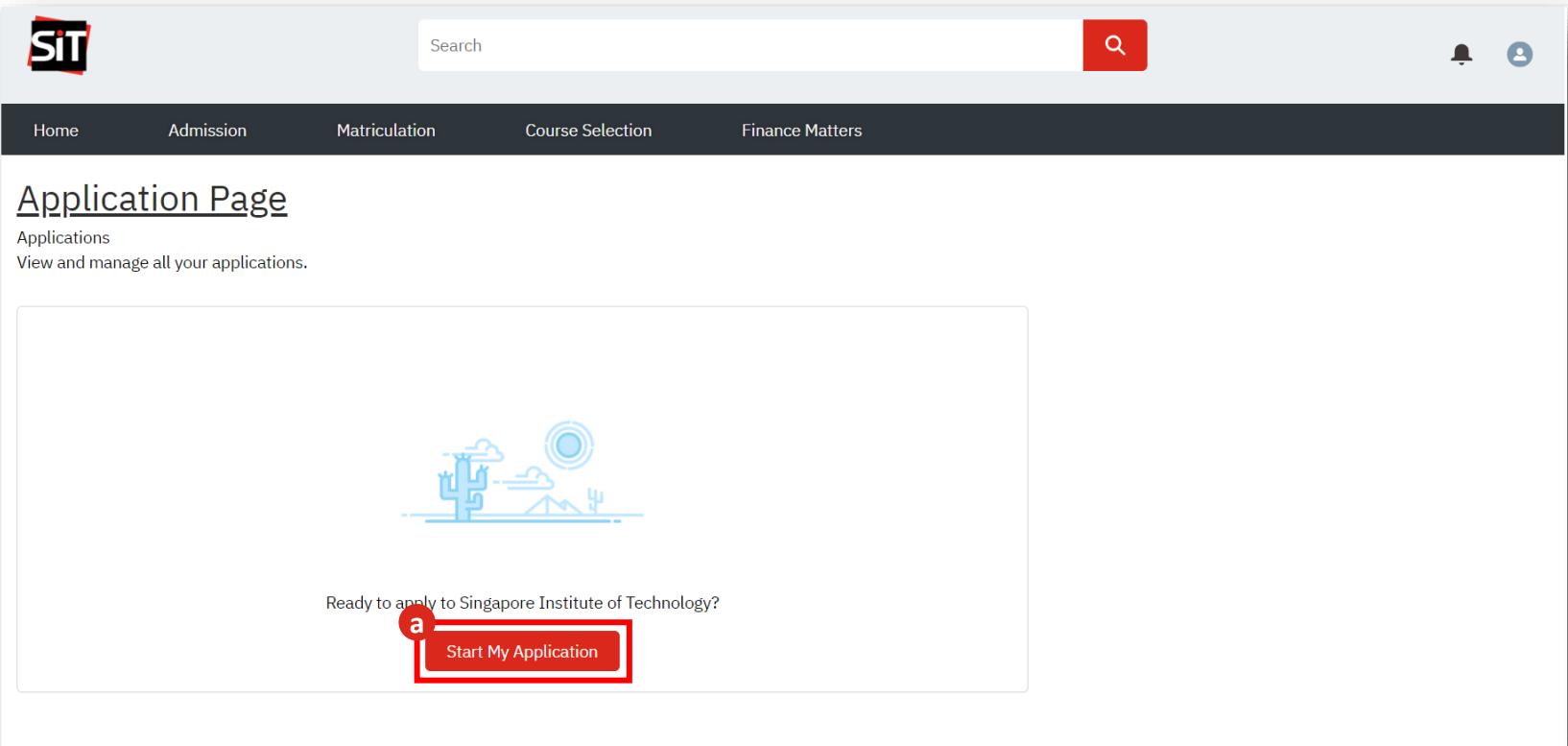


Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

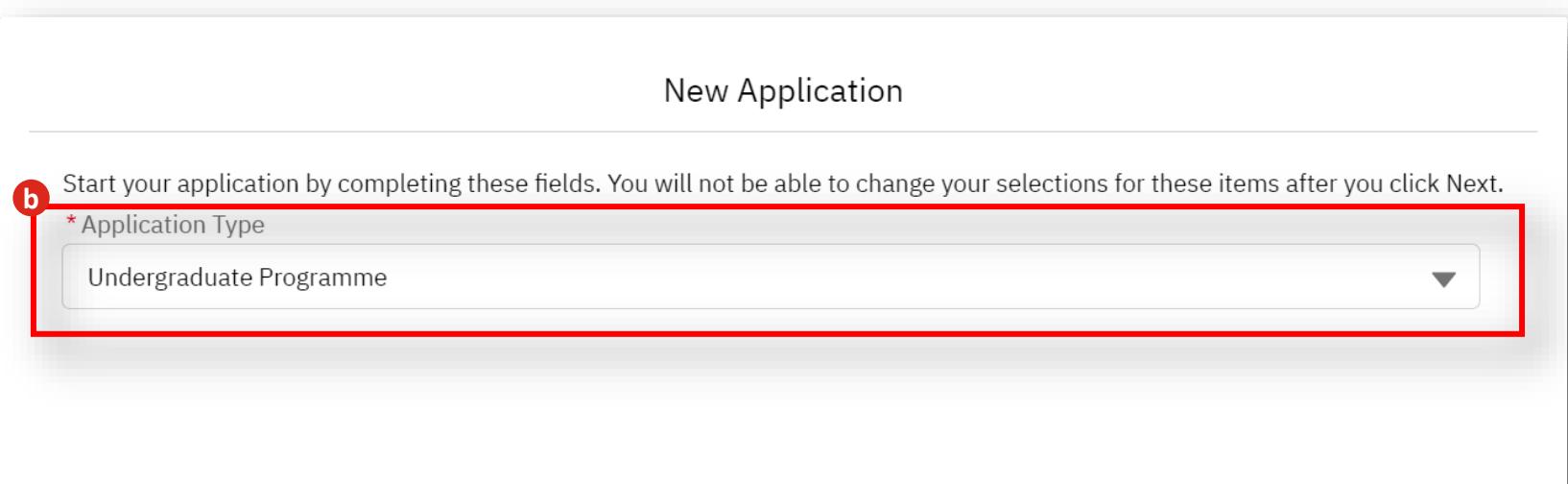
Step 1 Start Your Application

a On the SIT Learner Portal's home page, click on "Start My Application".



The screenshot shows the SIT Learner Portal home page. At the top, there is a navigation bar with links for Home, Admission, Matriculation, Course Selection, and Finance Matters. Below the navigation bar, there is a search bar and a user icon. The main content area is titled "Application Page" and contains a sub-section titled "Applications". It says "View and manage all your applications." Below this, there is a decorative illustration of a graduation cap and a diploma. A button labeled "Start My Application" is visible, with a red box and the letter "a" indicating it is the target for step 1a.

b Under application type, select "Undergraduate Programme" and click on "Next".



The screenshot shows the "New Application" form. At the top, it says "New Application". Below that, there is a note: "Start your application by completing these fields. You will not be able to change your selections for these items after you click Next." A red box surrounds the "Application Type" field, which contains "Undergraduate Programme". Another red box surrounds the "Next" button at the bottom right of the form. The letter "b" is placed near the "Application Type" field and the "Next" button.

To Note

You can save the SIT Learner Portal as one of your favorite sites and easily access it.

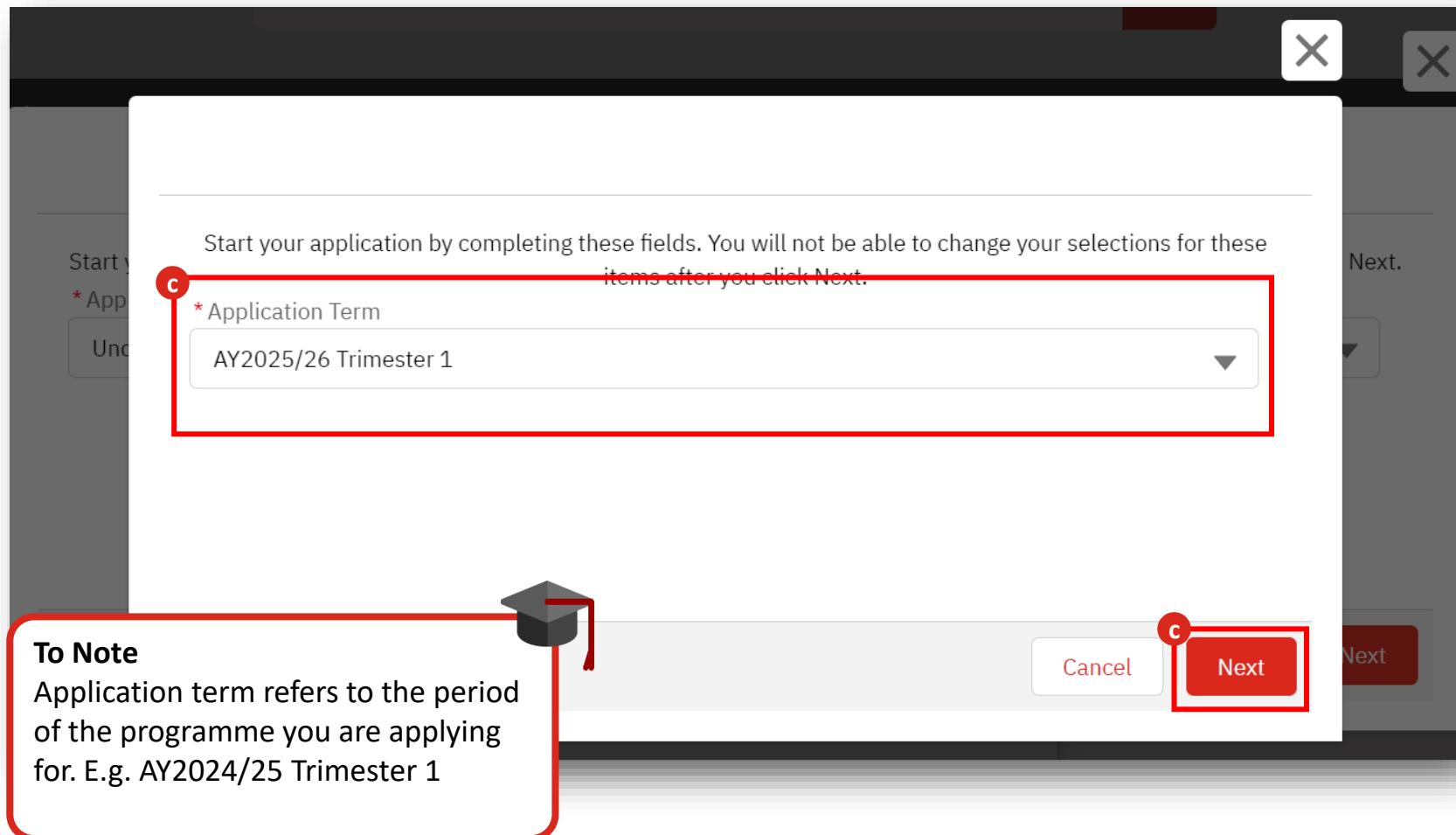


Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 1 Start Your Application (cont.)

c Fill out the required fields for your preferred programme, then click on “Next”.



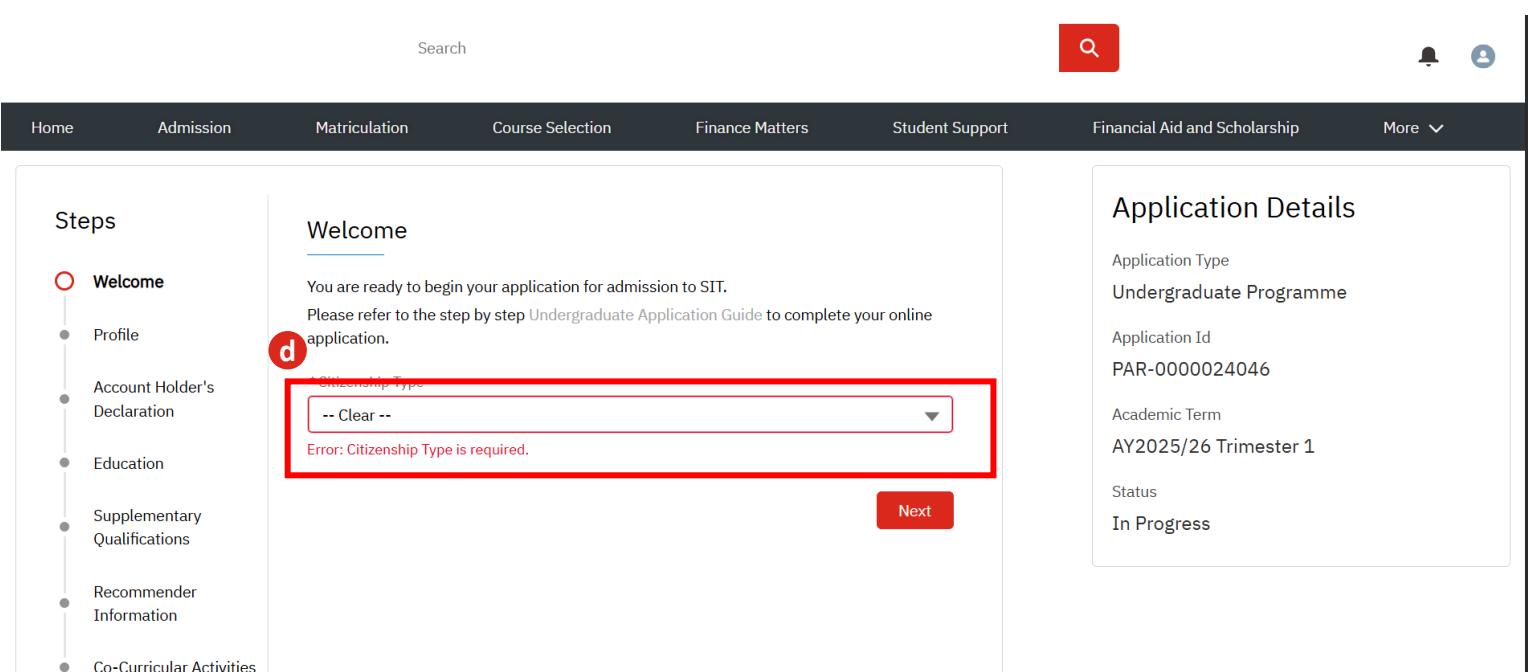
Start your application by completing these fields. You will not be able to change your selections for these items after you click Next.

To Note
Application term refers to the period of the programme you are applying for. E.g. AY2024/25 Trimester 1

AY2025/26 Trimester 1

Cancel Next

d You will be redirected to a new screen. Click on Citizenship Type field to select your citizenship type.



Search

Home Admission Matriculation Course Selection Finance Matters Student Support Financial Aid and Scholarship More

Steps

- >Welcome
- Profile
- Account Holder's Declaration
- Education
- Supplementary Qualifications
- Recommender Information
- Co-Curricular Activities

Welcome

You are ready to begin your application for admission to SIT. Please refer to the step by step [Undergraduate Application Guide](#) to complete your online application.

Citizenship Type

-- Clear --

Error: Citizenship Type is required.

Next

Application Details

Application Type
Undergraduate Programme

Application Id
PAR-0000024046

Academic Term
AY2025/26 Trimester 1

Status
In Progress



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 1 Start Your Application (cont.)

e If Citizenship Type Selected is either Singapore Citizen or Singapore Permanent Resident, Retrieve Myinfo with Singpass is required.

Steps

- Welcome
- Profile
- Account Holder's Declaration
- Education
- Supplementary Qualifications
- Recommender Information
- Co-Curricular Activities

Welcome

You are ready to begin your application for admission to SIT. Please refer to the step by step [Undergraduate Application Guide](#) to complete your online application.

* Citizenship Type

Singapore Permanent Resident

e For Singapore Citizens or Permanent Residents, please retrieve your information using Singpass.

Retrieve Myinfo with singpass

Having trouble accessing Singpass? Please check this box and click <<Next>> to enter your personal details manually.

Application Details

Application Type
Undergraduate Programme

Application Id
PAR-0000024046

Academic Term
AY2025/26 Trimester 1

Status
In Progress

f **Important Note:** In case you encountered issue during Login with Singpass, in order to Manually Enter Personal Information, you can tick the checkbox “Having trouble accessing Singpass? Please check this box and click <<Next>> to enter your personal details”

Steps

- Welcome
- Profile
- Account Holder's Declaration
- Education
- Supplementary Qualifications
- Recommender Information
- Co-Curricular Activities

Welcome

You are ready to begin your application for admission to SIT. Please refer to the step by step [Undergraduate Application Guide](#) to complete your online application.

* Citizenship Type

Singapore Permanent Resident

f For Singapore Citizens or Permanent Residents, please retrieve your information using Singpass.

Having trouble accessing Singpass? Please check this box and click <<Next>> to enter your personal details manually.

Application Details

Application Type
Undergraduate Programme

Application Id
PAR-0000024046

Academic Term
AY2025/26 Trimester 1

Status
In Progress



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 1 Start Your Application (cont.)

g

Click Retrieve Myinfo with Singpass for you to login to Singpass

Steps

- Welcome
- Profile
- Account Holder's Declaration
- Education
- Supplementary Qualifications
- Recommender Information
- Co-Curricular Activities

Welcome

You are ready to begin your application for admission to SIT. Please refer to the step by step [Undergraduate Application Guide](#) to complete your online application.

* Citizenship Type
Singapore Permanent Resident

For Singapore Citizens or Permanent Residents, please retrieve your information using Singpass.

Retrieve Myinfo with singpass

Having trouble accessing Singpass? Please check this box and click <<Next>> to enter your personal details manually.

Application Details

Application Type
Undergraduate Programme

Application Id
PAR-0000024046

Academic Term
AY2025/26 Trimester 1

Status
In Progress

h

Important Note: Once successfully login Personal Information in Profile Section will be automatically populated.

Beware of account takeovers

Scammers may manipulate victims to change their Singpass contact details, e.g. email and mobile number. This allows the scammers to receive the victim's One-Time Passwords or take over the Singpass account to commit crimes. If you suspect your account has been compromised, call the Singpass hotline.

Log in with Singpass
Your trusted digital identity

singpass

Singpass retrieves personal data from relevant government agencies to pre-fill the relevant fields, making digital transactions faster and more convenient.

This digital service, SIT-SMS-CRM, by SINGAPORE INSTITUTE OF TECHNOLOGY, is requesting the following information from Singpass, for the purpose of form filling:

- Principal Name
- Sex
- Date of Birth
- Email Address
- Nationality/Citizenship
- NRIC/FIN
- Registered Address
- Mobile Number
- Race
- Residential Status
- Marital Status
- Country/Place of Birth

Clicking the "I Agree" button permits this digital service to retrieve your data based on the [Terms of Use](#).

I Agree

Steps

- Welcome
- Profile
- Account Holder's Declaration
- Education
- Supplementary Qualifications
- Recommender Information
- Co-Curricular Activities
- Employment
- Personal Statement
- Application Other Information
- Programme Choices
- Document Upload

Welcome

You are ready to begin your application for admission to SIT. Please refer to the step by step [Undergraduate Application Guide](#) to complete your online application.

* Citizenship Type
Singapore Citizen

Having trouble accessing Singpass? Please check this box and click <<Next>> to enter your personal details manually.

Next

Profile

- Welcome
- Account Holder's Declaration
- Education
- Supplementary Qualifications
- Recommender Information
- Co-Curricular Activities
- Employment
- Personal Statement
- Application Other Information
- Programme Choices
- Document Upload
- Declaration
- Application Summary
- Fee Payment

Profile

Personal Particulars

* Official Full Name (As per NRIC/Passport)
CLARISSA LIN JIN PING

* First Name
Clarissa

Middle Name
Middle Name as per Identification Card

* Last Name
LIN

Citizenship Type
Singapore Citizen

* Identification
NRIC
S7790695I

* Nationality

* Citizenship Country

* Birth Country
Singapore

* Gender
Female

* Date of Birth
13/11/1967

* Marital Status
Single

* Religion

* Race
Chinese

Double Barrel Ethnic Group



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 2 Complete Your Profile

a In the “Profile” stage, fill out your personal details and click on “Next”.

Steps	Profile
>Welcome	Official Full Name (As per NRIC/Passport) Rachel Green First Name: Rachel Middle Name: Middle Name as per Identification Card Last Name: Green Citizenship Type: Singapore Permanent Resident Identification: NRIC NRIC: <input type="text"/> Nationality: <input type="text"/> Citizenship Country: <input type="text"/> Birth Country: <input type="text"/> Gender: <input type="text"/> Date of Birth: <input type="text"/> Marital Status: <input type="text"/> Religion: <input type="text"/> Race: <input type="text"/> Double Barrel Ethnic Group: <input type="text"/> National Service Status: <input type="text"/>
Profile	<p>Did You Know? Name and Email fields will be auto-populated with the information you provided when you were creating your account. These fields can still be edited if needed.</p> <p>To Note For Singapore Citizens or Permanent Resident, identification will be in the form of NRIC. For International Students, identification will be in the form of Foreign Identification Number (FIN) or Passport Number.</p> <p>To Note For National Service Status, Females should select “Not Applicable” from the dropdown, and International Students should select “Exempted” and populate the reason accordingly.</p> <p>National Service Status</p> <ul style="list-style-type: none">-- Clear --CompletedCurrently Enlisted NSFWaiting for EnlistmentExemptedRegular ServicemenNot Applicable

Scroll down to continue



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 2 Complete Your Profile (cont.)

a In the “Profile” stage, fill out your personal details and click on “Next”.

Contact

a **Residential Address**

* Block Number
Floor Number * Street Name
* Postal Code Unit Number
* Country

* Email Address (Update only if a different email address should be used for contact purposes.)
rachelgreen@yopmail.com

* Mobile Number

Residential Number

Overseas Contact Number (If Applicable)

a Is your Correspondence Address different from your Residential Address?

a **Correspondence Address**

* Block Number * Street Name
Floor Number Unit Number
* Postal Code * Country

Emergency Contact

* Relationship * Salutation
* Name
Company
Email
* Phone Number

To Note
You may save your progress on your application at any time by clicking on “Save for Later” at the bottom left of the form. Click [here](#) to learn more.

To Note
If you want your documents sent to a different address, tick the checkbox at the bottom of the “Residential Address” section and provide another address.

a **Next**



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 3 Complete Account Holder's Declaration

a Read through the declaration. Tick the checkbox 'I agree to the conditions stated above' then click "Next".

Steps	Account Holder's Declaration
Welcome	I hereby declare that I, Rachel Green, am the rightful holder of the NRIC/FIN/Passport, SXXXX241G, which is used to create this account.
Profile	I understand that any person who gains unauthorised access to this system or who otherwise misuses any account on the system will be referred to the relevant authorities for action to be taken to the full extent allowed by the law.
Account Holder's Declaration	<input type="checkbox"/> *I agree to the conditions stated above.
Education	
Supplementary Qualifications	
Recommender Information	

Step 4 Complete Education

a Fill in the fields pertaining to your formal education history and click on "Next".

Steps	Education
Welcome	
Profile	
Account Holder's Declaration	
Education	<p>Year 10 Qualifications</p> <p>GCE O level, ITE (Higher NITEC, NITEC), Others (PFP, Other Year 10 Qualifications)</p> <p>* Qualification</p> <input type="text"/>  <p>* Institution</p> <input type="text"/> <p><input type="checkbox"/> My Institution is not listed</p> <p>Year 12 Qualifications</p> <p>* Entry Qualification</p> <input type="text"/>
Supplementary Qualifications	
Recommender Information	
Co-Curricular Activities	
Employment	
Personal Statement	
Application Other Information	
Programme Choices	



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 4 Complete Education (cont.)

Year 10 Qualifications

For Singapore-Cambridge GCE O Level Qualifications, please list the subjects taken (English, Mathematics/Additional Mathematics and Physics/Chemistry/Science/Chemistry)/Science(Physics, Biology)). Not applicable for ITE qualifications.

* Qualification

Singapore-Cambridge GCE O Level



* Institution

Anderson Secondary School



My Institution is not listed

* Graduation Date

31-12-2017



* What was your academic stream in Secondary School? ⓘ

Express



* Have you attended Polytechnic Foundation Programme (PFP)?

Yes No

List of subjects completed

Exam Year

Exam Month

Subject

Grade

Exam Year

Exam Month

Subject

Grade

Year 12 Qualifications

For Singapore-Cambridge GCE A Level Qualifications, please list the subjects taken (General Paper/Knowledge Inquiry and 3 H2 subject).

* Institution

Anderson Junior College



My Institution is not listed

* Stream

Science

* UAS



List of subjects completed

Add

* Exam Year

2019

* Exam Month

November

* Subject

ARABIC

* Grade

A1



I am Exempted from taking Mother Tongue Language?

* Exam Year

* Exam Month

* Qualification

* Subject

* Grade



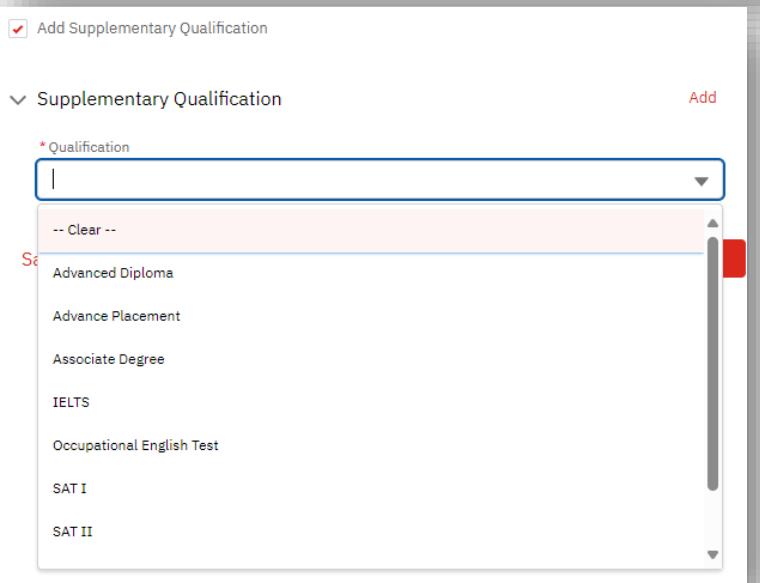
Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 5 Supplementary Qualifications

a This section is optional. Fill in the details (if any) then click on “Next”.

Steps	Supplementary Qualifications
1 Welcome	This section is optional.
2 Profile	Please provide details of your Degree, Advanced Diploma, SAT, IELTS, TOEFL, OET or other certificate/test results if available.
3 Account Holder's Declaration	If you are current student of a local or overseas university, please furnish your university academic transcripts to-date.
4 Education	
5 Supplementary Qualifications	<p>a <input type="checkbox"/> Add Supplementary Qualification</p> <p>Save for later</p> <p>Previous a Next</p>
6 Recommender Information	
7 Co-Curricular Activities	



To Note
Click **Add** to add more than one Supplementary Qualification.



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 6 Complete Recommender Information

Recommender Information

It is optional to provide a recommender in your application, except for specific programmes.

Please click [here](#) for more information on programme-specific requirements.

The recommender whom you have specified will receive an email from SIT, requesting him/her to fill in an online recommendation letter which will be submitted directly to SIT. Please note that by nominating a recommender in this application, you are giving consent to SIT to share your name, email and programme choices with your recommender. SIT reserves the right to contact him/her regarding your application.

Add Recommender

[Save for later](#)

[Previous](#)

[Next](#)

Add Recommender

Recommender

[Add](#)

* Salutation

* Relationship

* Name

* Email Address

Country Code

Phone Number

Designation

Institution/Organisation

To Note

You must fill in an email address for your Recommender to receive the Recommender Survey, which will be automatically triggered by the system upon submission of application.



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 7 Complete Co-Curricular Activities

a This section is optional. List down your co-curricular activities (if there's any) then click on "Next".

Steps	Co-Curricular Activities
1 Welcome	This section is optional.
2 Profile	<input type="checkbox"/> Add Co-Curricular Activity
3 Account Holder's Declaration	
4 Education	
5 Supplementary Qualifications	
6 Recommender Information	
7 Co-Curricular Activities	Save for later a Previous Next

Co-Curricular Activities	
This section is optional.	
<input checked="" type="checkbox"/> Add Co-Curricular Activity	
Add	
Co-Curricular Activity	
* Activity Type	* Activity
<input type="text"/>	<input type="text"/>
* From Date	* To Date
<input type="text"/>	<input type="text"/>
* Position Held	* Represented
<input type="text"/>	<input type="text"/>
* School or Club Name	
<input type="text"/>	
Description	
<input type="text"/>	
Achievement	
<input type="text"/>	
Save for later	Previous Next



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 8 Complete Employment

a Select 'Yes' if you have working experience for four years then fill in the employment details. Select 'No' if not applicable then click on "Next".

Steps

- ✓ Welcome
- ✓ Profile
- ✓ Account Holder's Declaration
- ✓ Education
- ✓ Supplementary Qualifications
- ✓ Recommender Information
- a** ✓ Co-Curricular Activities
- a** ○ Employment
- Personal Statement
- Application Other Information

Employment

This section is optional.

Please provide details of your employment history in this section. This will be used in conjunction with your application with reference to both your academic and professional experience.

Local polytechnic graduates who are participating in the Employment Placement Programme (ELP) should provide details of their placement experience. If you are participating in the "Earn & Learn" in the "Job Type" field. You could also provide details of any other recognised certifications in the "Job Description" field. Please provide details in **chronological order**, starting with the most recent.

I possess at least four years (or equivalent) of full-time working experience.

Yes

No

Number of years of full-time working experience

0

Add Employment

[Save for later](#)

To Note

The field "I possess at least four years (or equivalent) of **full-time working experience** (Including National Service)." field is auto calculated based on Number of years of full-time working experience field value.

Number of years of full-time working experience is automatically calculated based on your employment history.

b Only the following Job type are being considered to calculate Number of Years of full-time working experience:

Earn & Learn Programme
Full Time Employment
Regular Serviceman/Women
SIT IWSP

I possess at least four years (or equivalent) of **full-time working experience** (including National Service).

Yes

No

b Number of years of **full-time working experience**

4.91

Add Employment

[Save for later](#)

[Previous](#) **a** [Next](#)

Employment [Add](#) [Delete](#)

* Job Type	* Company
Internship	Test
Job Title	Primary Industry
Test	Accounting/Auditing/Taxation
* From Date	* To Date
16/12/2020	16/12/2021
Job Description	

Employment 2 [Add](#) [Delete](#)

* Job Type	* Company
Full-Time Employment	Test 2
Job Title	Primary Industry
Test 2	Accounting/Auditing/Taxation
* From Date	* To Date
02/12/2021	01/12/2026
Job Description	



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 9 Complete Personal Statement

a Fill out the Personal Statement section. Once done, click on "Next".

Steps	Personal Statement
1 Welcome	This is a mandatory section.
2 Profile	You may wish to consider the following in the preparation of your personal statement. (max. 2500 characters)
3 Account Holder's Declaration	Describe an exceptional achievement and/or lesson learned in your academic or work experience. How would your experience support your choice of programme(s)? What are your plan(s) upon graduation?
4 Education	
5 Supplementary Qualifications	
6 Recommender Information	
7 Co-Curricular Activities	
8 Employment	
9 Personal Statement	<p>a</p> <div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div> <p>Save for later</p> <p>Previous</p> <p>Next</p>



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 10 Complete Applicant Other Information

a Read through the declarations, select the applicable option, and click on “Next”.

Disability and Special Education Needs

* Do you require additional learning support for any specific educational need as a student at SIT?
 Yes No

▼ Impairment

Type of Impairment

Additional Information

Application Other Information

* Are you first in your family to attend university?
 Yes No

Disability and Special Education Needs

* Do you require additional learning support for any specific educational need as a student at SIT?
 Yes No

Criminal Offence

* Have you ever been convicted of any offence by a court of law in any country or are there any court proceedings against you?

Tuition Grant Declaration

▼ More Information

For Singaporean Citizens: All eligible Singapore Citizens are automatically awarded a Tier A Tuition Grant, which is the highest level of tuition fee subsidy. Please fill in the Tuition Grant Declaration Form as part of your university application.

Note: You are eligible for Tuition Grant if you have not previously completed a course at an equal or higher level than the course you are applying for, for which you have received subsidies or sponsorship from the Government of Singapore.

For Permanent Residents: You may apply for a Tier B Tuition Grant, which will partially cover the costs of tertiary education. If you take up a Tier B Tuition Grant, you will be required to secure employment and serve in a Singapore entity for three years upon graduation. To apply, please fill in the Tuition Grant Application Form as part of your university application.

For International Students: There is a limited number of Tuition Grants available for International Students, and these are awarded on a competitive basis based on a merit. You may apply for a Tier C Tuition Grant. If you take up a Tier C Tuition Grant, you will be required to secure employment and serve in a Singapore entity for three years upon graduation. If you wish to apply, please fill in the Tuition Grant Application Form as part of your university application.

You are eligible for a Tuition Grant if you have not previously completed a course at an equal or higher level than the course you are applying for, for which you have previously received a subsidy or sponsorship from the Government of Singapore. You may find more details [here](#).

For further details on fees for all nationalities, please [click here](#).

Please select one option from the following:

I am a Singapore Citizen. (please proceed to fill in the Tuition Grant Declaration Form)
 I am a Singapore Permanent Resident (SPR) or International Student (IS) and I wish to apply for a Tuition Grant, and I have noted that I am required to work for a Singapore entity for 3 years upon graduation.
 I am a Singapore Permanent Resident (SPR) or International Student (IS) and I do not wish to apply for a Tuition Grant, and I agree to pay full, unsubsidised tuition fees for my programme.

I declare that the information provided by me in this declaration form is true and accurate, and I have not deliberately or wilfully omitted to provide any information that would render me ineligible to receive Tuition Grant. I understand that false declaration is a criminal offence that may be punishable with a jail term and/or fine. Should I be found to have provided a false declaration, I will not be eligible to receive the Tuition Grant for my course of study or any future course of study.

Please select the option that applies to you:

I have not received any Tuition Grant or sponsorship/subsidy from the Singapore Government previously for a course of study at the same or a higher level as my new course. (a) I wish to receive a Tuition Grant and pay subsidised tuition fees for the period of my new course. (b) I agree to pay non-subsidised fees if I subsequently become ineligible for the Tuition Grant during the period of my new course.
 I have received a Tuition Grant or other sponsorship/subsidy from the Singapore Government for a previous course of study at the same or a higher level as my new course, but I did not graduate/have not graduated from course. (a) I am aware that the Tuition Grant or other Government sponsorship/subsidy that I have previously received will be taken into consideration in assessing my Tuition Grant eligibility for my new course. (b) I agree to pay non-subsidised fees for my new course if I am assessed to be ineligible for Tuition Grant.
 I have received a Tuition Grant or other sponsorship/subsidy from the Singapore Government for a previous course of study at the same or a higher level as my new course, and I have graduated from the course. (a) I am aware that I am ineligible for Tuition Grant for my new course. (b) I agree to pay non-subsidised fees for my new course.

Save for later

a

Previous

Next



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 11 Complete Programme Choices

a Select your programme choice then click on "Next".

Steps	Programme Choices
✓ Welcome	Please indicate your programme choice(s) in order of preference. You may select up to 5 choices.
✓ Profile	Please consider your programme choice(s) carefully. You will not be able to amend your programme choice(s) after submitting your application. Any request for change will be reviewed by SIT Admissions on a case-by-case basis.
✓ Account Holder's Declaration	
✓ Education	Your programme choices are final upon the submission of your application. Any request for change will be at SIT Admissions' discretion.
✓ Supplementary Qualifications	
✓ Recommender Information	
✓ Co-Curricular Activities	
✓ Employment	
✓ Personal Statement	
✓ Application Other Information	
○ Programme Choices	<p>a</p> <p>* Programme Choice 1</p> <p>Programme Choice 2</p> <p>Programme Choice 3</p> <p>Programme Choice 4</p> <p>Programme Choice 5</p>
Document Upload	<p>Save for later</p> <p>Previous</p> <p>Next</p>



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 13 Complete Declaration

a Read and agree to the declarations by ticking the checkboxes, then click "Next".

Declaration

1. I declare that the information provided by me in connection with this application form is accurate.
2. I understand that any inaccurate or false information or omission of material information shall render this application invalid, and that, if admitted on the basis of such information, I may be expelled from SIT.
3. I understand that the provision of any inaccurate or false information may render me liable to prosecution in a court of law in Singapore.
4. I understand and agree that any personal data I provided to SIT through this form may be used for the purposes listed below:
 - a. Processing my application for admission;
 - b. If my application for admission is successful, for my matriculation with SIT, including application for financial aid;
 - c. Data reporting and data analysis within SIT.
5. I understand that SIT may also collect from sources other than me, personal data about me, such as but not limited to GPA scores from Polytechnics for the purposes of processing my application for admission.

a *I hereby acknowledge the above declaration.

a I consent to my data being used for marketing purposes.

Save for later

Previous

Next

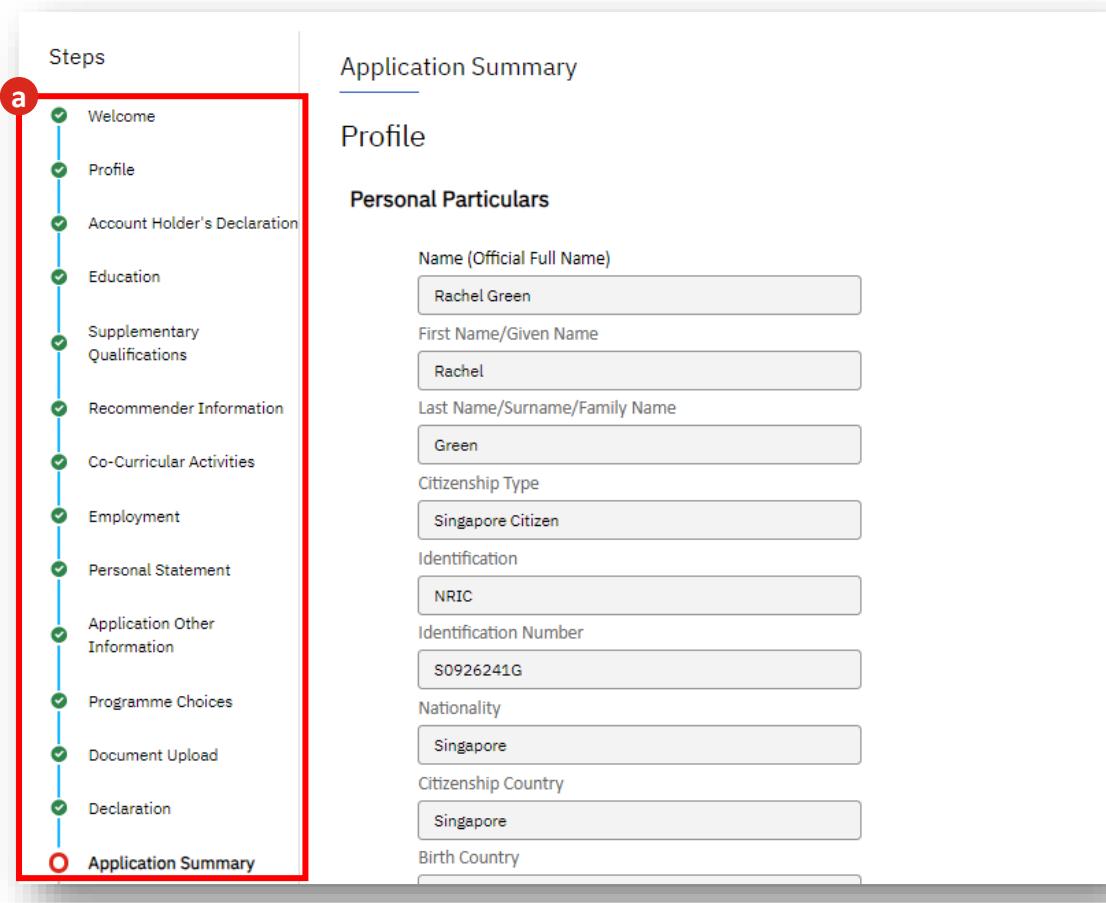


Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 14 Review Application Summary

a Review your information. To edit details within a specific section, click the corresponding stage on the left side of the form. Once done, click on "Next".



Steps

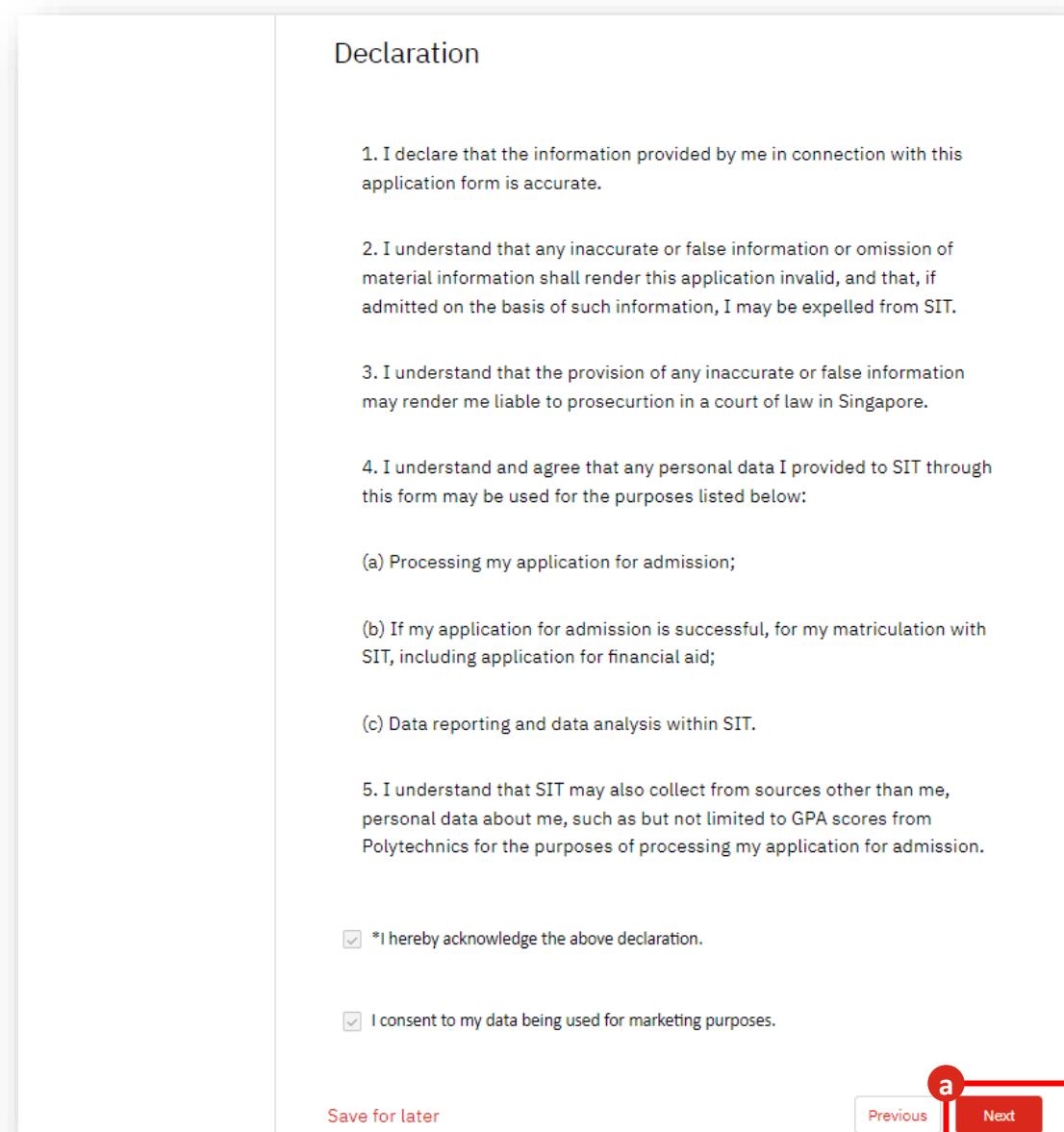
- >Welcome
- Profile
- Account Holder's Declaration
- Education
- Supplementary Qualifications
- Recommender Information
- Co-Curricular Activities
- Employment
- Personal Statement
- Application Other Information
- Programme Choices
- Document Upload
- Declaration
- Application Summary

Application Summary

Profile

Personal Particulars

Name (Official Full Name)	Rachel Green
First Name/Given Name	Rachel
Last Name/Surname/Family Name	Green
Citizenship Type	Singapore Citizen
Identification	NRIC
Identification Number	S0926241G
Nationality	Singapore
Citizenship Country	Singapore
Birth Country	



Declaration

1. I declare that the information provided by me in connection with this application form is accurate.

2. I understand that any inaccurate or false information or omission of material information shall render this application invalid, and that, if admitted on the basis of such information, I may be expelled from SIT.

3. I understand that the provision of any inaccurate or false information may render me liable to prosecution in a court of law in Singapore.

4. I understand and agree that any personal data I provided to SIT through this form may be used for the purposes listed below:

- (a) Processing my application for admission;
- (b) If my application for admission is successful, for my matriculation with SIT, including application for financial aid;
- (c) Data reporting and data analysis within SIT.

5. I understand that SIT may also collect from sources other than me, personal data about me, such as but not limited to GPA scores from Polytechnics for the purposes of processing my application for admission.

*I hereby acknowledge the above declaration.

I consent to my data being used for marketing purposes.

[Save for later](#) [Previous](#) [Next](#)



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Step 15 Fee Payment

- a At the fee payment stage, you will be given the option to pay now or pay later.
- b To proceed with payment, click “here” to be directed to an online payment portal.

To Note

Do note that you are ineligible to receive an offer from SIT until you have paid your application fee.

Fee Payment

Payment Summary

All amounts are in Singapore Dollars.

Application Fee

\$15.00

Subtotal:

\$15.00

GST:

9.00%

GST Amount:

\$1.35

Total:

\$16.35

Please disable browser's pop-up blocker and click [here](#) to make payment.

Refer to [Guide to disable pop-up blocker](#).

a

- I have successfully made payment
- I will make payment after form submission

[Save for later](#)

[Previous](#)

[Next](#)

- c Select your preferred payment method and then click “Proceed To Pay”.


SINGAPORE
INSTITUTE OF
TECHNOLOGY

Online Payment

IMPORTANT: Before making payment, please ensure that your popup blocker is disabled. For more information on how to disable your popup blocker please click [here](#).

Transaction Reference Number:	PY-202409040000000585
Name:	Rachel Sim
Transaction Amount:	SGD 16.35

Payment Method:

SGQR / PayNow 

Internet Banking 

VISA / Mastercard 

I agree to the terms and conditions below:

By using online payment including PayNow QR Code to make payment to SIT, I consent to SIT's collection, use and/or disclosure of my personal data on the online payment page for the following purposes:
 (a) For SIT to conduct verification of my payment, maintain my payment records and do payment reconciliations and checks, including disclosing my personal data to the relevant banks and payment and processing entities (for example, DBS, NETS and eNETS) ("Processing Entities") in connection with the use of the electronic banking services or payment services of such Processing Entities, and that such Processing Entities may in turn collect, use and/or disclose my personal data to another party (including a party outside of Singapore) to the extent necessary to give effect to SIT's and/or my electronic instructions, to comply with applicable laws and regulations or any order, directive or request that such Processing Entities are required to comply with or in good faith believes they should comply with, and to comply with their respective privacy policies and/or notices; and
 (b) For SIT to comply with any applicable law, regulation, legal process and/or government request, including but not limited to anti-money laundering and anti-terrorism financing related purposes.
 I further acknowledge and agree that (1) SIT is not responsible for the Processing Entities' compliance with the Personal Data Protection Act 2012 or other data protection legislation and that I shall be solely responsible for reviewing and agreeing to their respective privacy policies and/or notices; and (2) it is my responsibility to ensure that I have made payment of the correct amount to SIT. In the event of any discrepancy between the amount paid by me and the amount received by SIT, I will abide by SIT's absolute decision and pay any shortfall amount as directed by SIT.
 In the event that I wish to withdraw my consent or correct the personal data provided, I understand that I shall send my request to StudentFinance@singaporetech.edu.sg or contact SIT at 65928149.

Privacy Statement



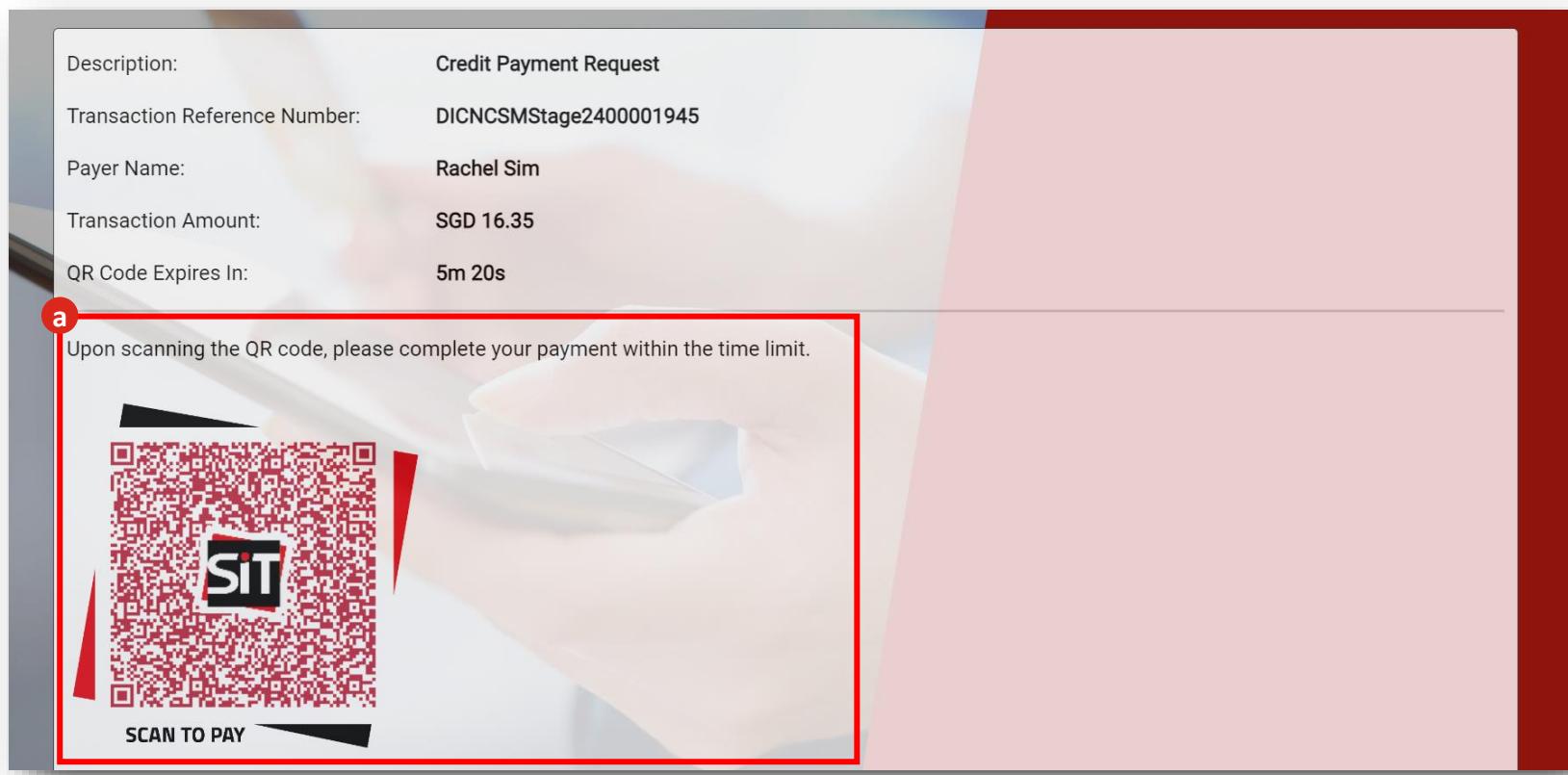
Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

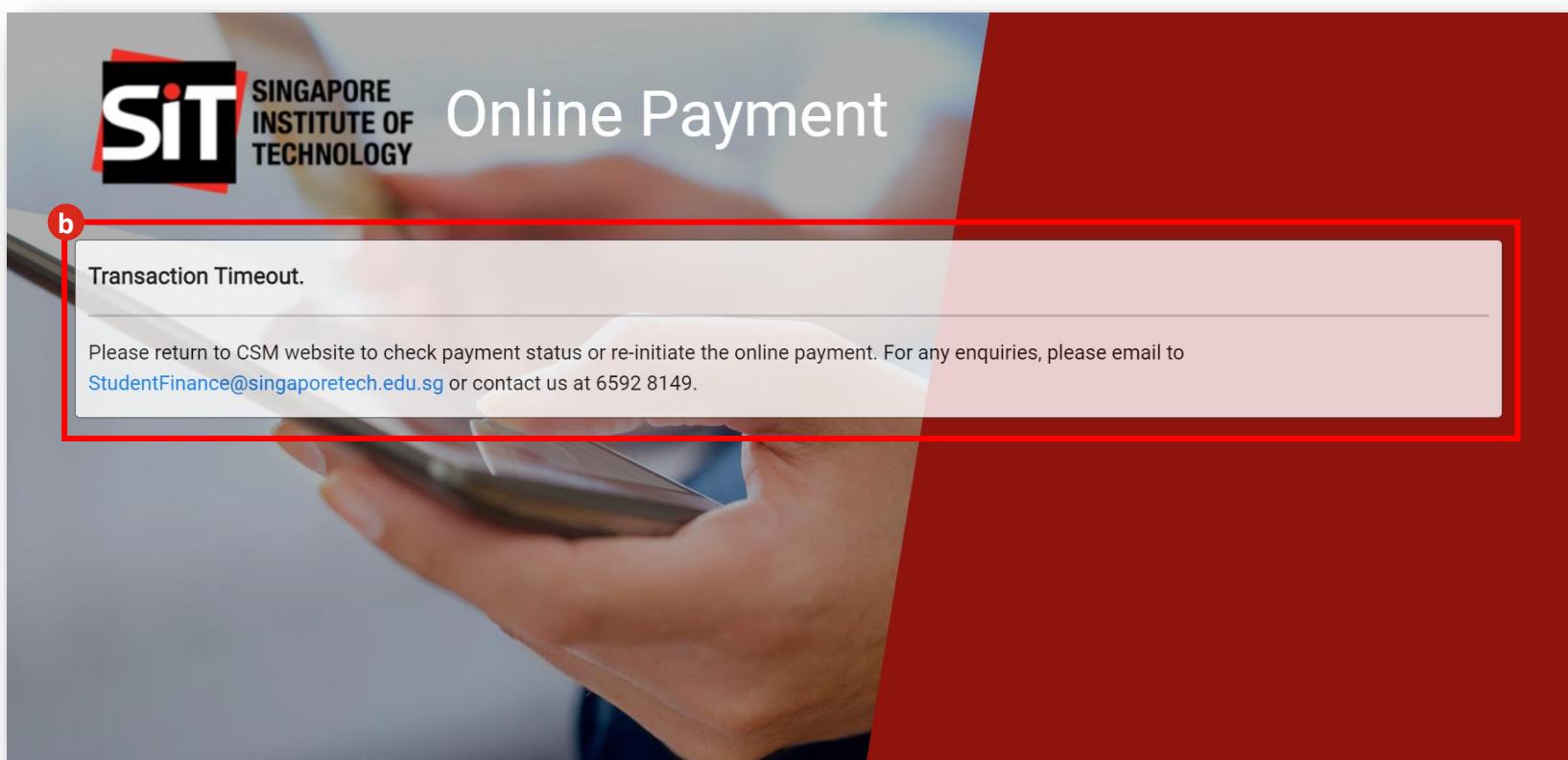
SGQR/PayNow

Step 15a Fee Payment Stage

a Selecting SGQR/PayNow will redirect you to a screen with a QR code for payment, valid for approximately 5 minutes.



b If the payment is not completed in time, the transaction will time out.



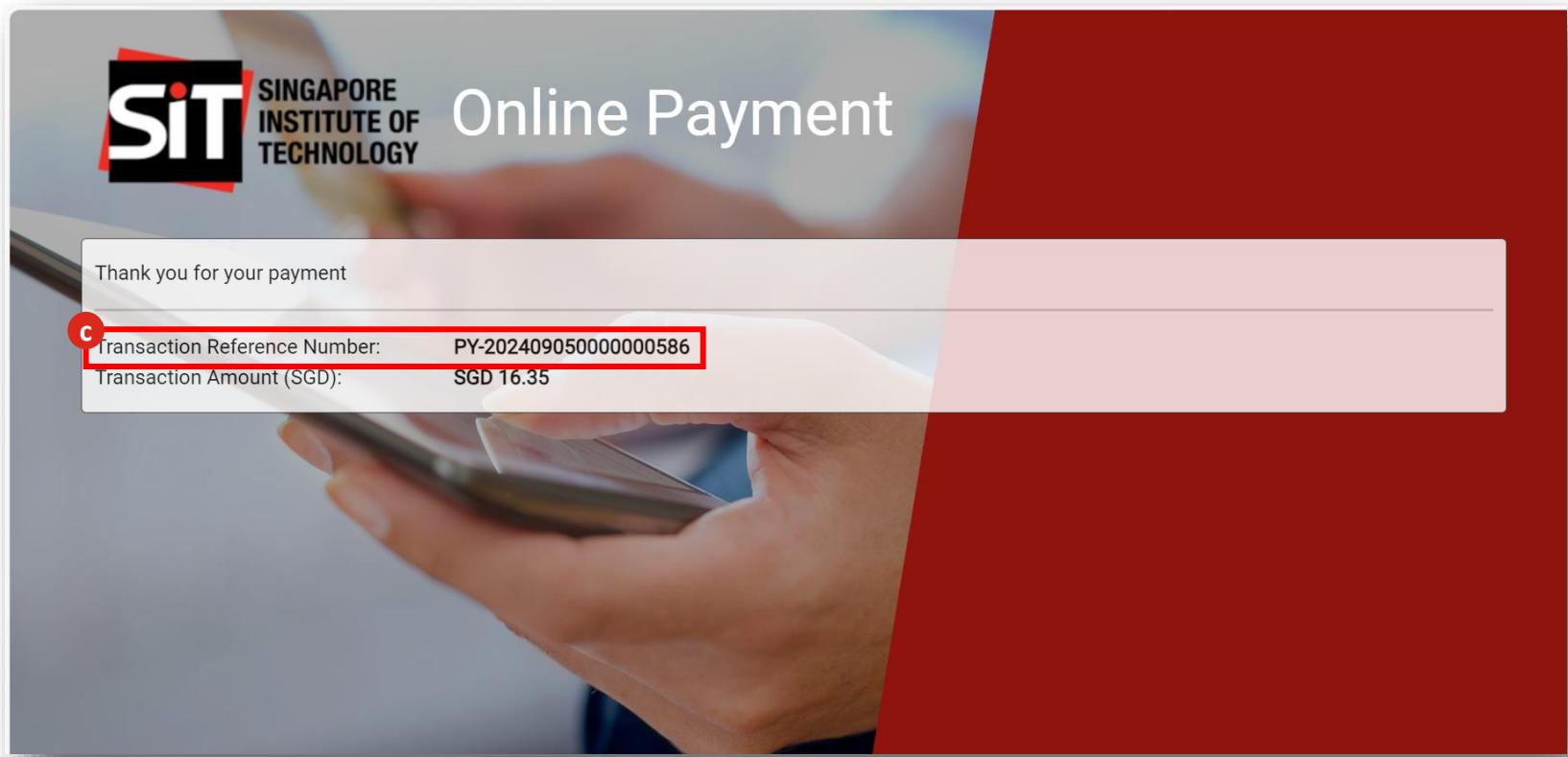
Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

SGQR/PayNow

Step 15a Fee Payment Stage (cont.)

c If your payment was successful, you will view a Transaction Reference Number.



Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Internet Banking

Step 15b Fee Payment Stage

- a Selecting Internet Banking will redirect you to a page to select your preferred bank for transaction.
- b Click on the dropdown to select the bank you wish to use.
- c Next, click on “Submit” to confirm your payment transaction.

The screenshot shows a payment interface. At the top, a message reads: "debit from bank account" and "If you are using a POP-UP BLOCKER, please disable it. Otherwise, the relevant transaction pages will not be displayed and your transaction request cannot be processed." Below this, a list of banks is shown in a dropdown menu, with "eNets Bank" highlighted. The transaction information section includes fields for Merchant Name, Merchant Reference Code, NETS Reference Code, Merchant Hostname, and Amount. At the bottom, there is a "SUBMIT" button and a "CANCEL" button.

debit from bank account

If you are using a POP-UP BLOCKER, please disable it. Otherwise, the relevant transaction pages will not be displayed and your transaction request cannot be processed.

1. www.enets.sg
2. dbsd2pay.dbs.com (for DBS/POSB Account holders)
3. uniservices1.uobgroup.com (for UOB Account holders)
4. www.ocbc.com (For OCBC account holders)

TRANSACTION INFORMATION

Merchant Name	TE
Merchant Reference Code	CS
NETS Reference Code	202
Merchant Hostname	http
Amount	SG

Important Notice: Please note down the transaction information in this section just in case you need to raise any query on this transaction.

SINGAPORE BANK SELECTION

Bank: Please select a bank

SUBMIT **CANCEL**



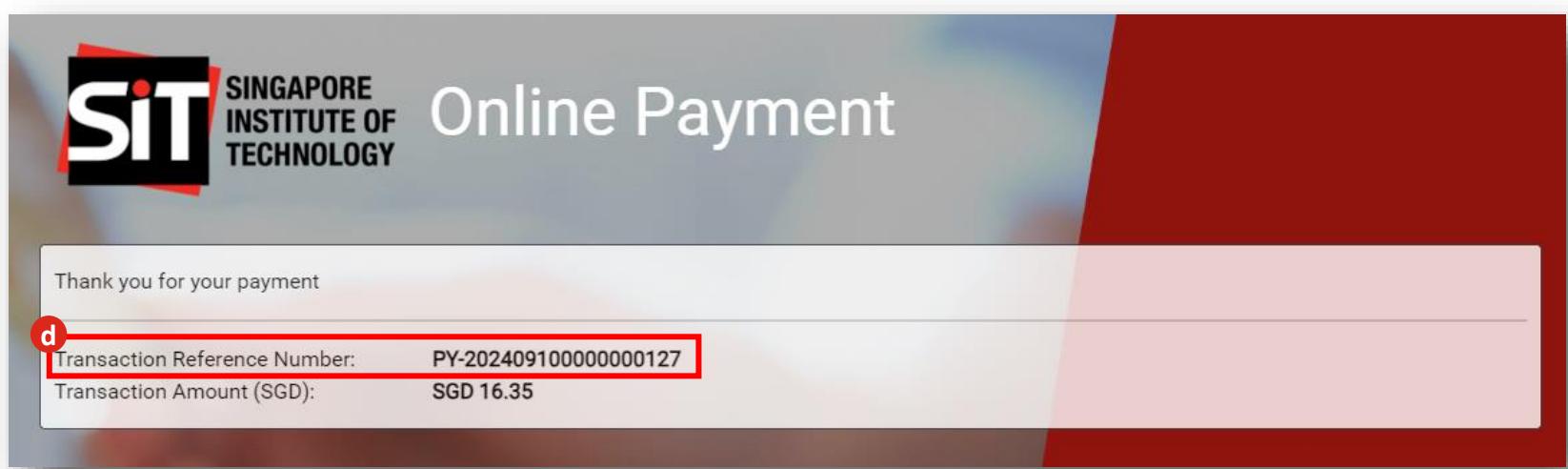
Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

Internet Banking

Step 15b Fee Payment Stage (cont.)

d If your payment was successful, you will view a Transaction Reference Number.



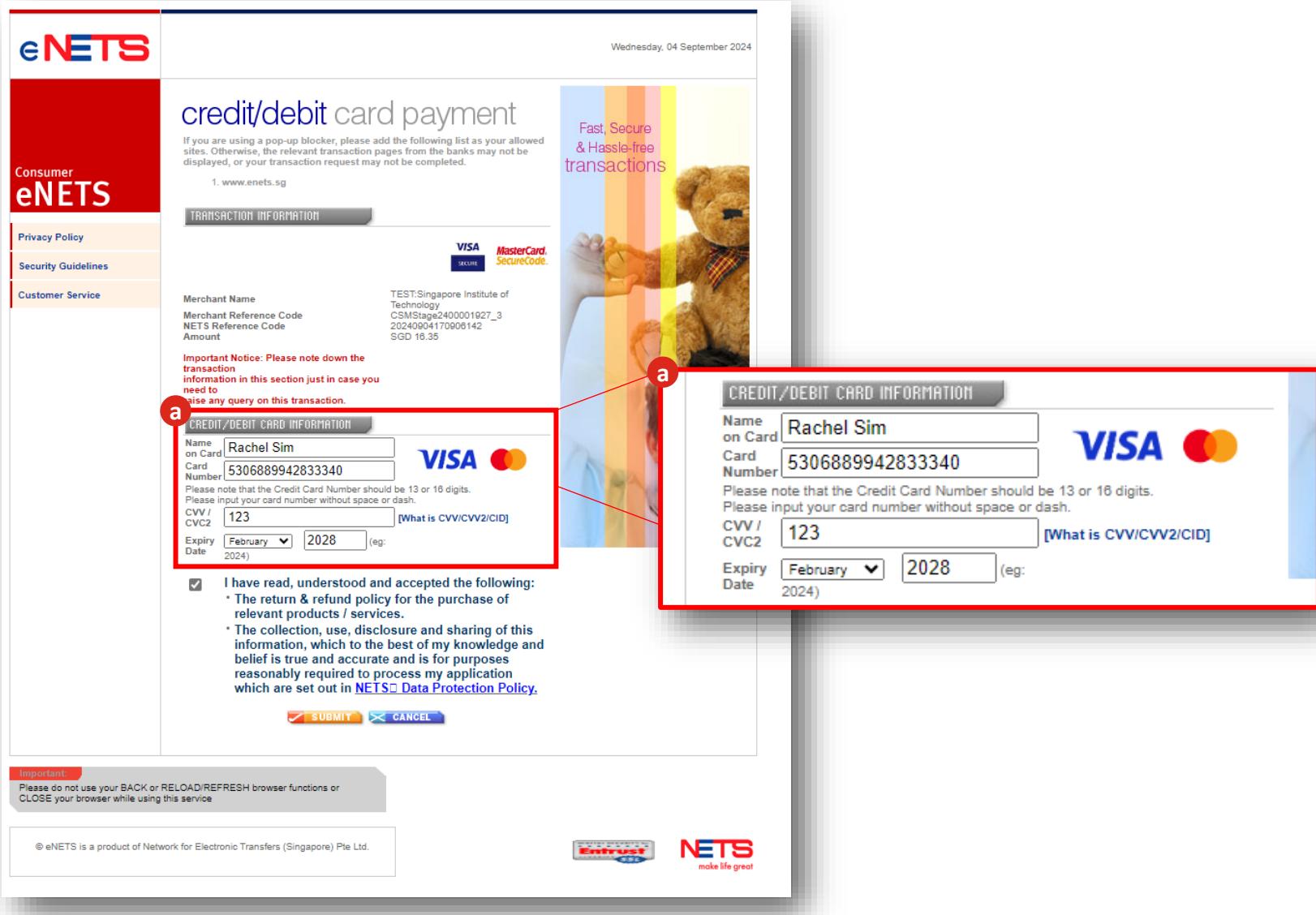
Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

VISA/Mastercard

Step 15c Fee Payment Stage

a Selecting VISA/Mastercard will redirect you to the eNETS portal.



Wednesday, 04 September 2024

credit/debit card payment

If you are using a pop-up blocker, please add the following list as your allowed sites. Otherwise, the relevant transaction pages from the banks may not be displayed, or your transaction request may not be completed.

1. www.enets.sg

TRANSACTION INFORMATION

VISA **MasterCard** SecureCode

Merchant Name TEST:Singapore Institute of Technology

Merchant Reference Code CSMSstage2400001927_3

NETS Reference Code 20240904170906142

Amount SGD 16.35

Important Notice: Please note down the transaction information in this section just in case you need to raise any query on this transaction.

CREDIT/DEBIT CARD INFORMATION

Name on Card Rachel Sim

Card Number 5306889942833340

VISA **MasterCard** SecureCode

Please note that the Credit Card Number should be 13 or 16 digits. Please input your card number without space or dash.

CVV / CVC2 123 [\[What is CVV/CVV2/CID\]](#)

Expiry Date February 2028 (eg: 2028)

I have read, understood and accepted the following:

- The return & refund policy for the purchase of relevant products / services.
- The collection, use, disclosure and sharing of this information, which to the best of my knowledge and belief is true and accurate and is for purposes reasonably required to process my application which are set out in [NETS Data Protection Policy](#).

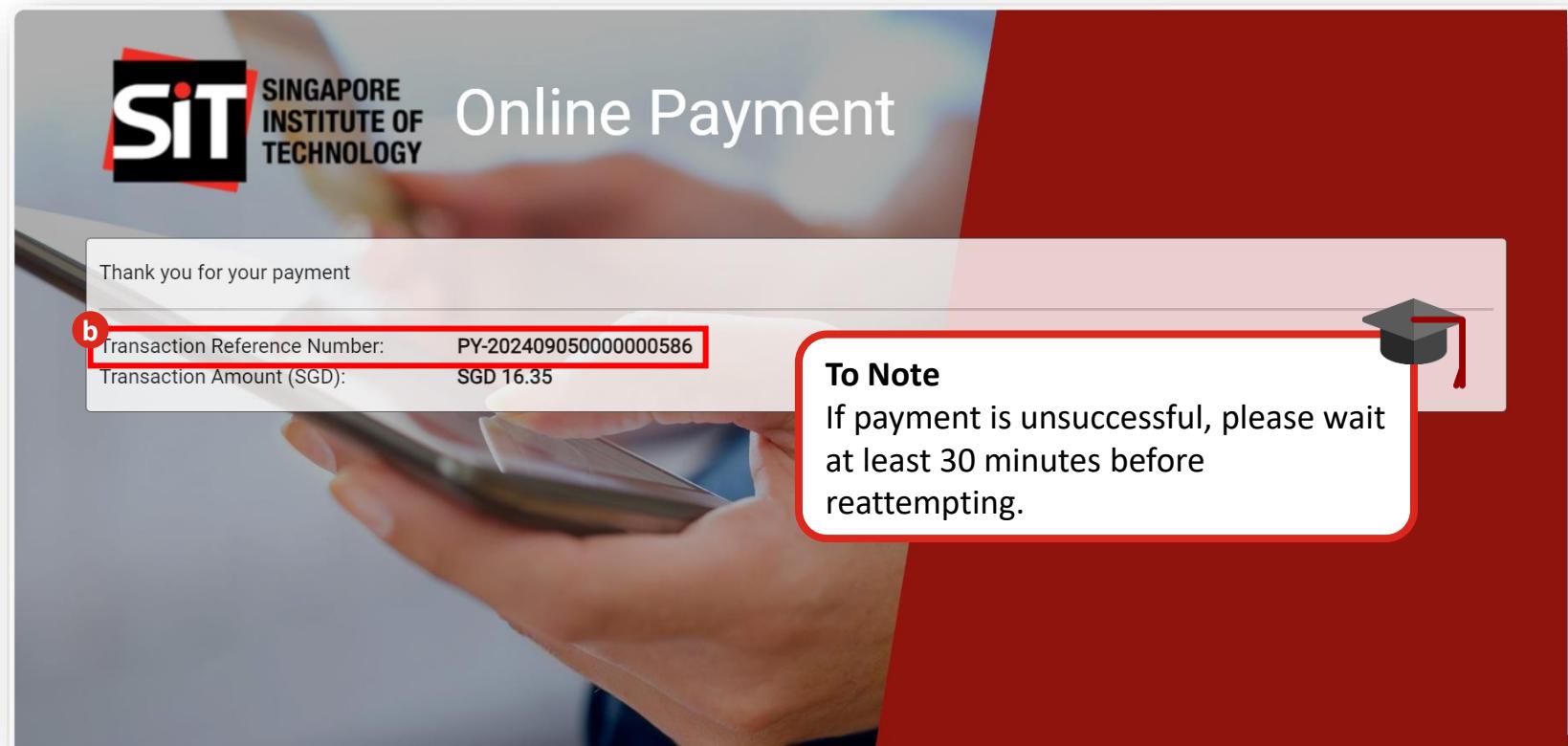
SUBMIT **CANCEL**

Important:
Please do not use your BACK or RELOAD/REFRESH browser functions or CLOSE your browser while using this service.

© eNETS is a product of Network for Electronic Transfers (Singapore) Pte Ltd.

NETS make life great

b If your payment was successful, you will view a Transaction Reference Number.



SIT SINGAPORE INSTITUTE OF TECHNOLOGY

Online Payment

Thank you for your payment

b Transaction Reference Number: PY-202409050000000586

Transaction Amount (SGD): SGD 16.35

To Note

If payment is unsuccessful, please wait at least 30 minutes before reattempting.

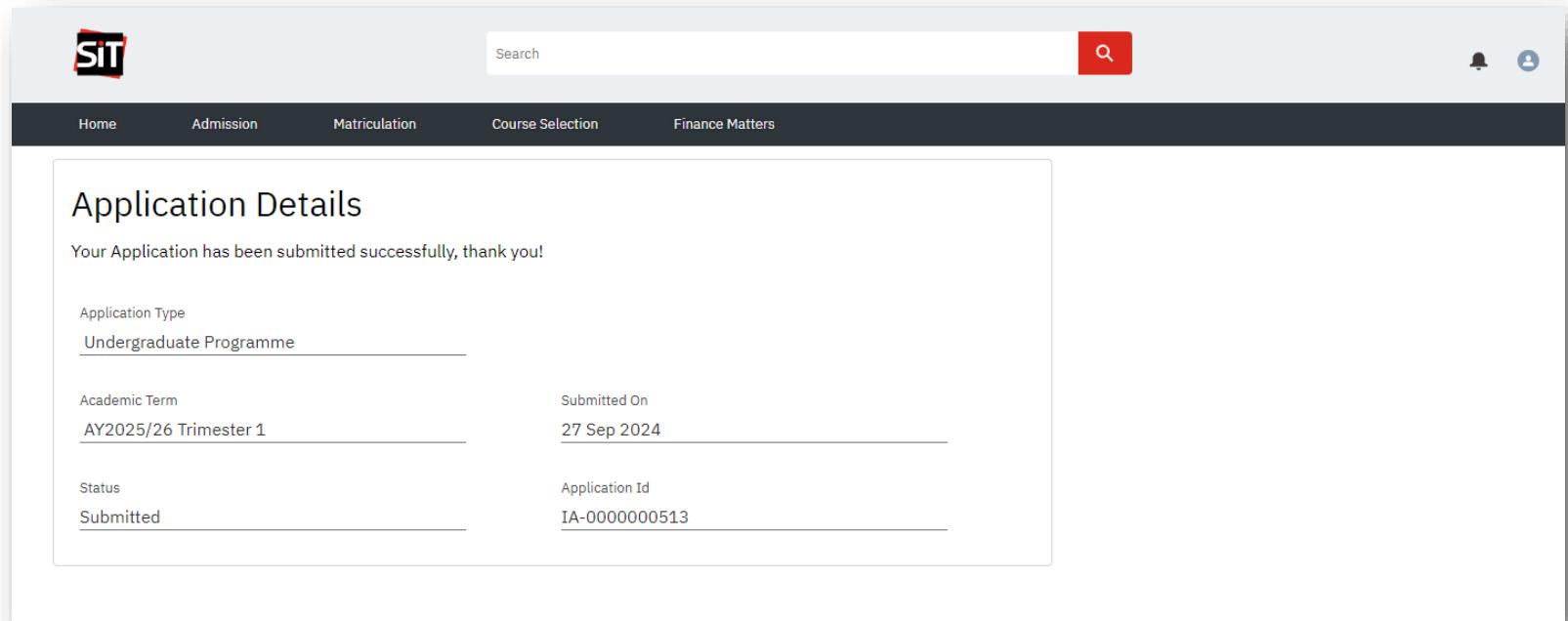


Programme Enrolment

The following is a step-by-step guide to enrolling into your programme.

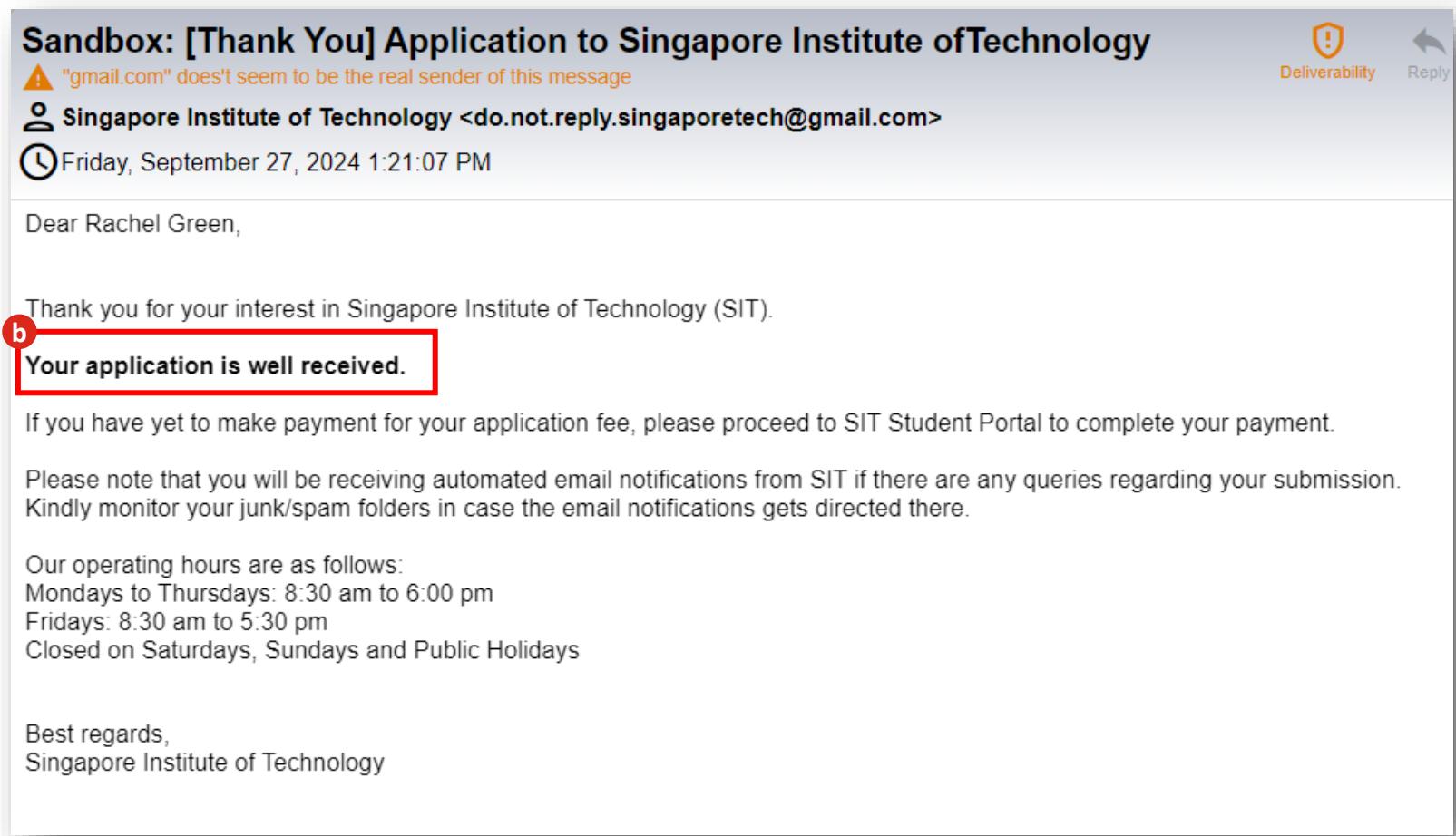
Step 16 Successful Submission

a Once you click on “**Next**” on the Fee Payment section, you will be directed to the successful submission page.



The screenshot shows the SIT Application Details page. At the top, there is a header with the SIT logo, a search bar, and a user icon. Below the header, a navigation bar includes links for Home, Admission, Matriculation, Course Selection, and Finance Matters. The main content area is titled "Application Details" and displays a success message: "Your Application has been submitted successfully, thank you!". Below this message, there are four data entries: "Application Type" (Undergraduate Programme), "Academic Term" (AY2025/26 Trimester 1), "Submitted On" (27 Sep 2024), and "Status" (Submitted). The "Application Id" is listed as IA-0000000513.

b You will receive a submission confirmation via email. Do check your junk/spam folders as emails may be directed there.



The screenshot shows an email from "Singapore Institute of Technology <do.not.reply.singaporetech@gmail.com>" with the subject "[Thank You] Application to Singapore Institute of Technology". The email body starts with "Dear Rachel Green," and a message of thanks for interest. A red box highlights the sentence "Your application is well received." Below this, there is a note about payment and a reminder to check junk/spam folders. The email ends with operating hours information and a closing message from the Singapore Institute of Technology.

Thank you for your interest in Singapore Institute of Technology (SIT).

Your application is well received.

If you have yet to make payment for your application fee, please proceed to SIT Student Portal to complete your payment.

Please note that you will be receiving automated email notifications from SIT if there are any queries regarding your submission. Kindly monitor your junk/spam folders in case the email notifications gets directed there.

Our operating hours are as follows:
Mondays to Thursdays: 8:30 am to 6:00 pm
Fridays: 8:30 am to 5:30 pm
Closed on Saturdays, Sundays and Public Holidays

Best regards,
Singapore Institute of Technology

Saving Application Progress

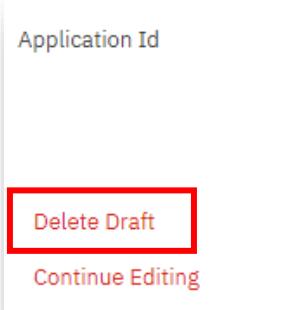
The following is a step-by-step guide to saving your application as a draft and returning to work on it.

Step 1 Save Draft

- a At the bottom of your application form, click “Save for later”.
- b Confirm your decision by clicking on “OK”.

To Note

Manage your draft applications by clicking on “Delete Draft”.



a **Save for later**

Previous

Next

Confirm

Are you sure you want to save it for later?

b **OK**

- c To continue working on your saved draft, log into your account in the SIT Learner Portal.



Username

Password

c **Log In**

Forgot your password? Not a member?



Saving Application Progress

The following is a step-by-step guide to saving your application as a draft and returning to work on it.

Step 2 Return to SIT Learner Portal

- a In the SIT Learner Portal, locate your application with the status “In Progress”.
- b To resume editing your saved draft, click on the hyperlinked “Continue Editing” within the Application you want to complete.

Welcome, Rachel!

Your brand-new applicant journey starts here.

[My Applications](#) [Rejected Document](#)

Sort By

[New Application](#)

Application Id

Application Type

Academic Year

Date Due

a

Status

Undergraduate
Programme

AY2025/26

30 Sep 2024

In Progress

[Delete Draft](#)

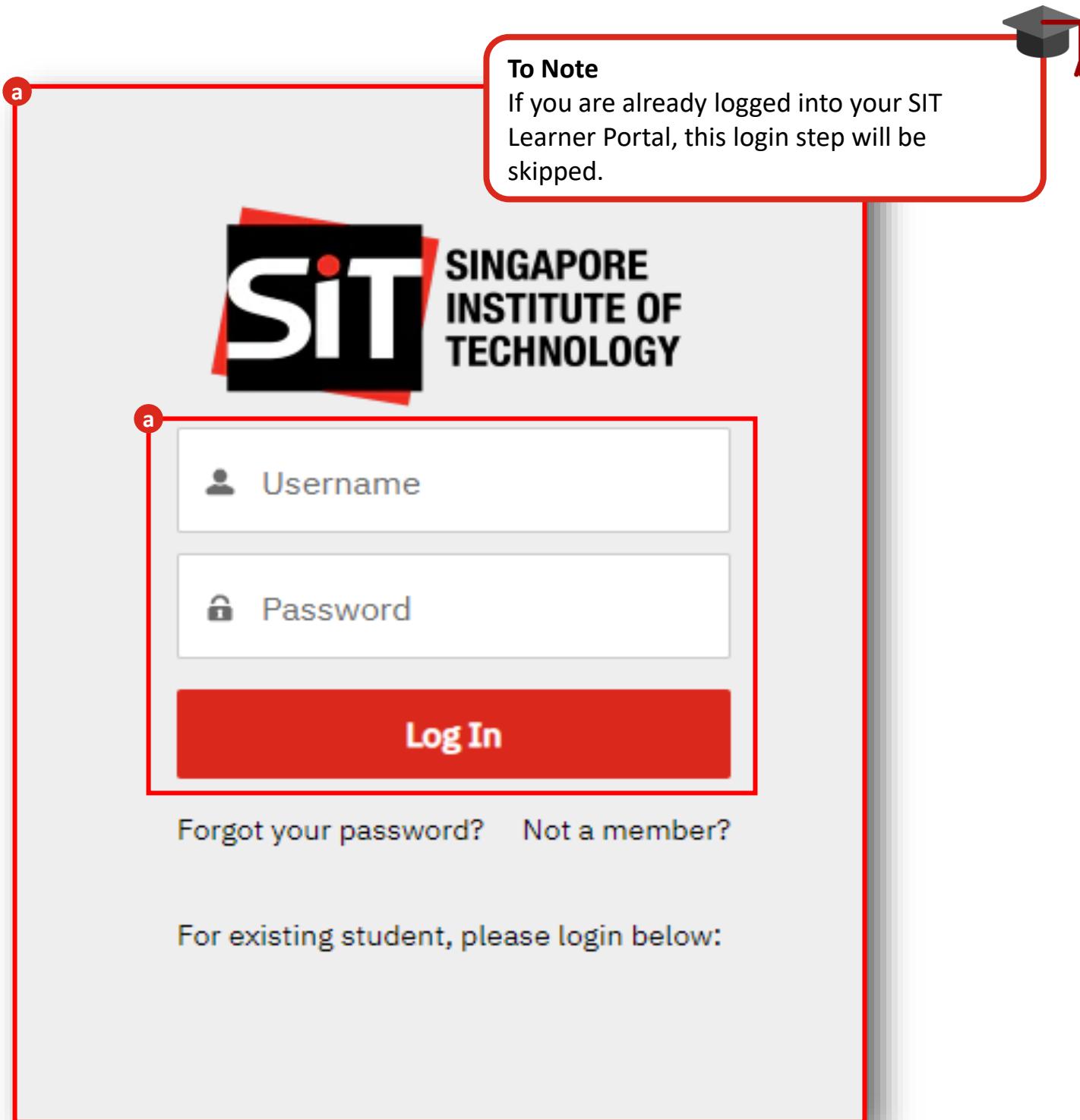
[b Continue Editing](#)

Checking Application Status

The following is a step-by-step guide to check your application status.

Step 1 Log In to the SIT Learner Portal

a On the SIT Learner Portal login page, input your username and password, followed by clicking on the “Log In” button.



Checking Application Status

The following is a step-by-step guide to check your application status.

Step 2 View Application status

Application Id	Application Type	Academic Year	Date Due	Status
	Undergraduate Programme	AY2025/26	30 Sep 2024	In Progress

[Delete Draft](#)[Continue Editing](#)**Application Status if...**

You save an incomplete application as a draft or exits an ongoing application to complete later.



Application Id	Application Type	Academic Year	Submitted Date	Status
IA-0000000513	Undergraduate Programme	AY2025/26	27 Sep 2024	Submitted

[View Application Details](#)[Withdraw Application](#)

Application Fee Status

Paid

[View Application Tax Invoice](#)**Application Status if...**

Full payment has been made and you submitted your application.



Application Id	Application Type	Academic Year	Submitted Date	Status
IA-0000000233	Undergraduate Programme (R)	AY 2025/26 (R)	28 Oct 2024	Submitted

[Upload Final Semester Results](#)

Upload Final Semester Results link shows if you selected 'Local Diploma' as your Year 12 Qualification, and if '5 Semester' is selected as the basis for Cumulative GPA.

[View Application Details](#)[Withdraw Application](#)

Application Fee Status

Pending

[Click here to make payment](#)**Application Status if...**

No payment has been made and you submitted your application.



YOU DID IT



Appeals Process

The following is a step-by-step guide to create an appeal case.

Step 1 Log In to the SIT Learner Portal

a On the SIT Learner Portal login page, input your username and password, followed by clicking on the “Log In” button.

Step 2 Navigate to Application

b Once logged in, select “Admission”.

c Under “My Applications”, locate past application which has been processed by SIT and click “Submit an Appeal”.



Appeals Process

The following is a step-by-step guide to create an appeal case.

Step 3 Complete Appeal Form

- d** Fill in the “Appeal Programme” field with your preferred programme.
- e** Input “Reason for Appeal”.
- f** (Optional) Upload all supporting documents as a Single File. Note that only 1 file will be accepted.
- g** Acknowledge that the information provided is accurate.
- h** (Optional) Select this wildcard checkbox if you would like to be considered for other courses in SIT that you qualify for, but might not have applied to, in the event that your initial appealed programme choice is unsuccessful.
- i** Click on “Submit”.

Submit an Appeal

Application Term
AY2026/27 Trimester 1

Programme Choice Offered
d

* Appeal Programme
Bachelor of Science in Advanced Nursing (Marketing)

* Reason for Appeal (Up to 1750 characters)
I have been wanting to be a nurse since young. Although my results were not great, I have been volunteering in hospices

Supporting Documents **f**
 Or drop files
Sample Document.docx

g *I declare that the information provided is accurate.

h If you are unsuccessful in your appeal, would you like to be considered for any other SIT programmes which you are eligible for in this exercise?

i

To Note

The “Programme Choice Offered” field will only be filled if you have accepted a programme offer before submitting an appeal. Please ensure that your Appeal Programme is different from your Programme Choice Offered. If you select the same programme for both fields, an error message will appear.



Appeals Process

The following is a step-by-step guide to create an appeal case.

Step 3 Complete Appeal Form

j Once submitted, you should see a change in status to “Processing Appeal”

Application Page

Applications

View and manage all your applications.

Sort By				New Application
Application Id	Application Type	Academic Year	Submitted Date	
IA-0000006366	Undergraduate Programme	AY2026/27	07 Feb 2025	j Status Processing Appeal

[Download Rejection Letter](#)
[View Application Details](#)
Application Fee Status
Paid
[View Application Tax Invoice](#)

To Note

If you accept your main programme offer and later succeed in your appeal to a new programme, the appeal offer will replace your main offer.

This means that regardless of whether you accept or decline the appeal offer, you will not be able to revert to the original programme offer.

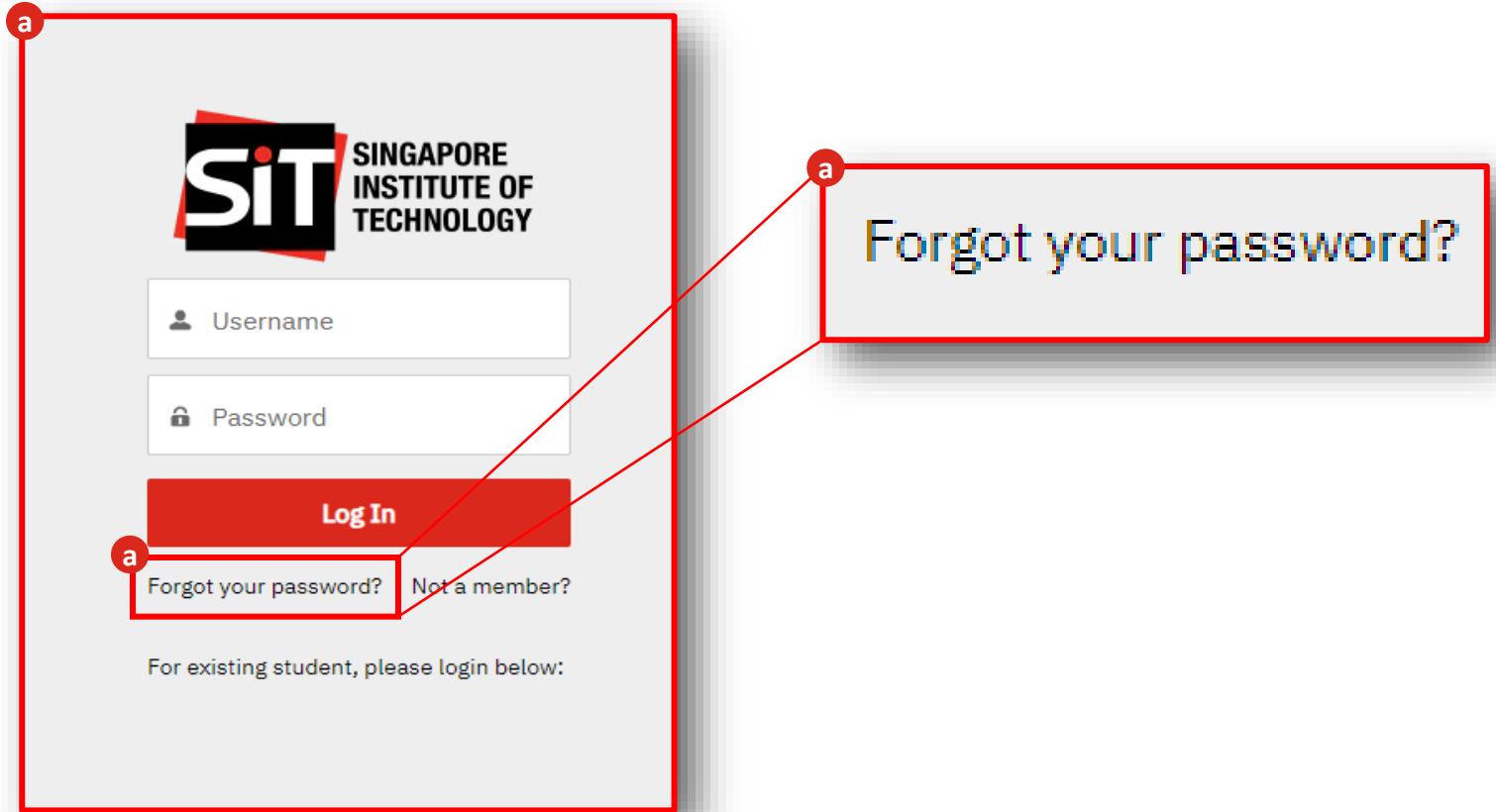


Password Reset

The following is a step-by-step guide to reset your password.

Step 1 Trigger Password Reset

a To trigger the password reset process, click on "Forgot your password?"



b You will be redirected to the password reset page. Enter your email, then click "Reset Password".

The image shows the 'PASSWORD RESET' page. It instructs the user to enter their username to reset their password. A red box labeled 'b' highlights the 'Username' input field. A callout box labeled 'Did You Know?' provides information: 'Your username is the email address you have used to create the account.' with a graduation cap icon.



Password Reset

The following is a step-by-step guide to reset your password.

Step 2 View Password Reset Email

a You will be directed to a page that requests you to check your email. Locate the email in your inbox to reset your password.

a

NOW, CHECK YOUR EMAIL

Check the email account associated with your user name for instructions on resetting your password. Remember to look in your spam folder, where automated messages sometimes filter. If you still can't log in, contact your administrator.

[Back to login](#)

b Open the email and click "Change Password" to reset password.

Sandbox: Password Reset

⚠ "gmail.com" doesn't seem to be the real sender of this message

👤 SIT Learner Portal <do.not.reply.singaporetech@gmail.com>

🕒 Thursday, September 05, 2024 10:59:52 AM

🖼 Show pictures



Dear Rachel,

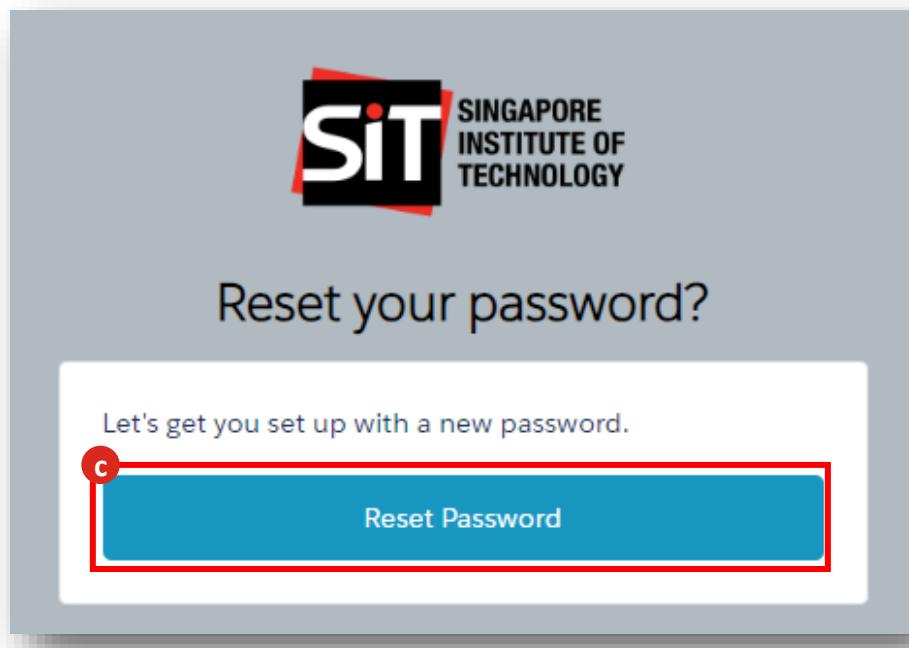
A request has been received to change the password for your account.

Please click on the button below to reset your password.

b

[Change Password](#)

c On the password reset page, click "Reset Password".

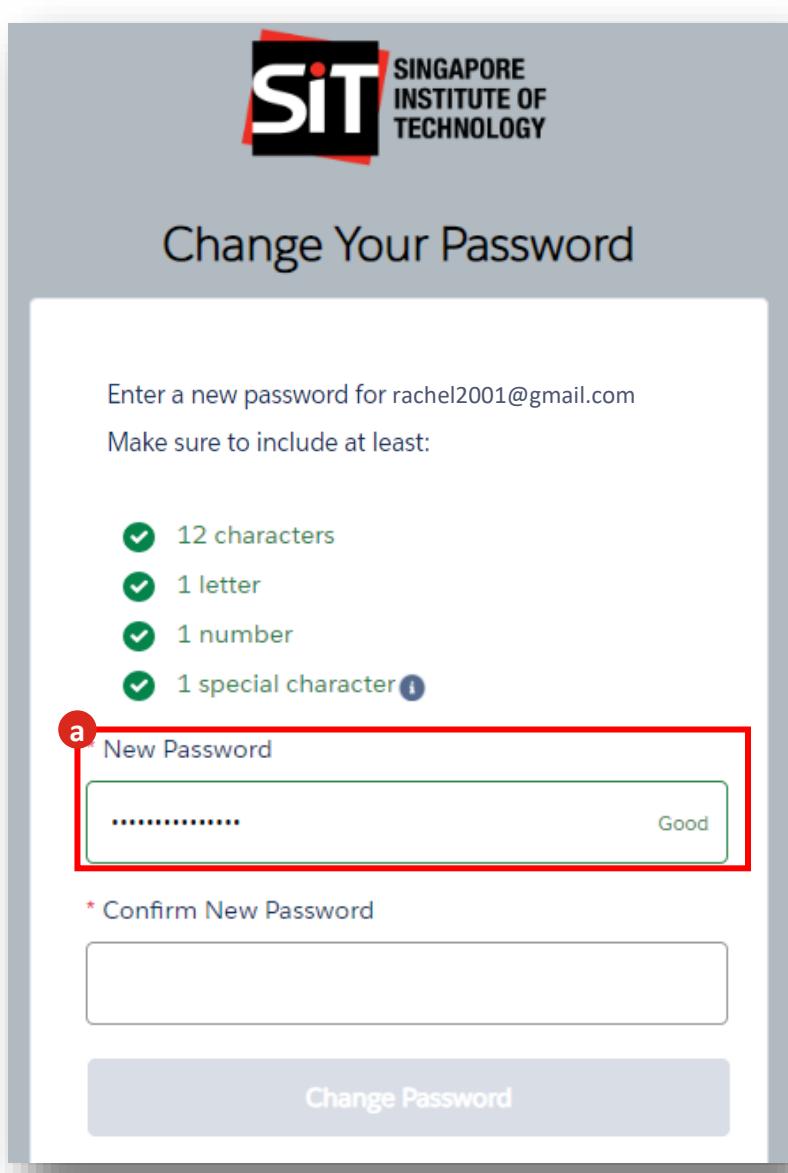


Password Reset

The following is a step-by-step guide to reset your password.

Step 3 Changing & Confirming New Password

- a At the password setup page, input a strong password that meets the requirements in the “New Password” field.
- b Input the same password in the “Confirm New Password” field.
- c Once the “Match” label appears, click on “Change Password”.



Change Your Password

Enter a new password for rachel2001@gmail.com
Make sure to include at least:

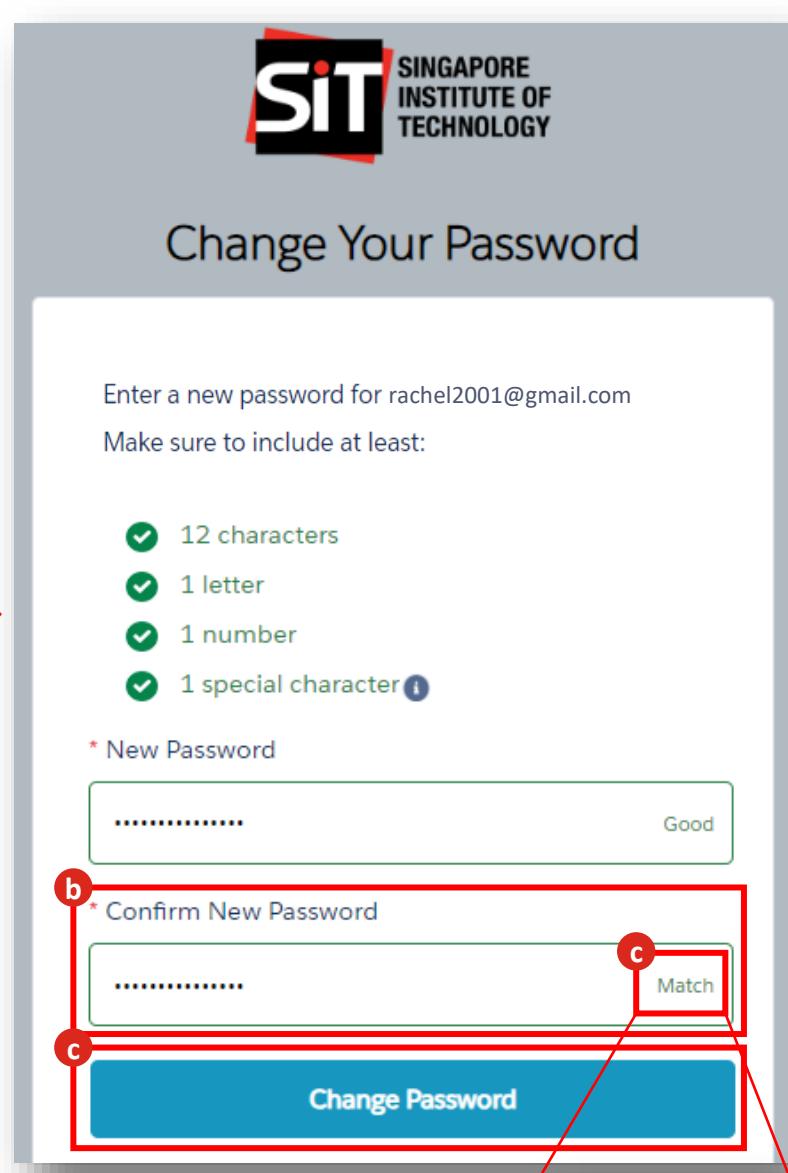
- ✓ 12 characters
- ✓ 1 letter
- ✓ 1 number
- ✓ 1 special character ⓘ

a New Password

..... Good

* Confirm New Password

Change Password



Change Your Password

Enter a new password for rachel2001@gmail.com
Make sure to include at least:

- ✓ 12 characters
- ✓ 1 letter
- ✓ 1 number
- ✓ 1 special character ⓘ

* New Password

..... Good

b * Confirm New Password

.....

c Match

Change Password

To Note

Your case-sensitive password must include at least:

- 12 characters
- 1 letter
- 1 number
- 1 special character

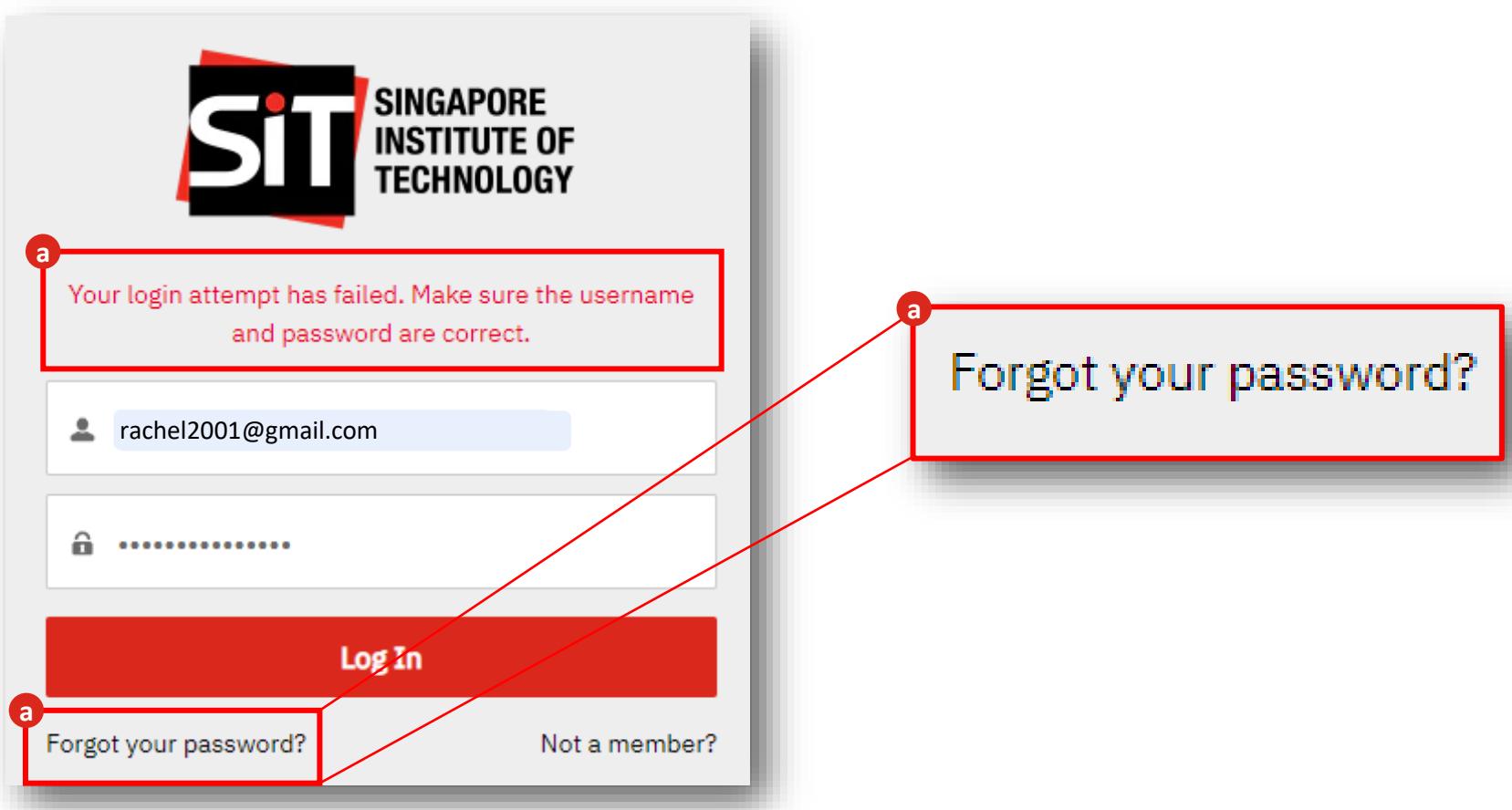
On the far right of the “New Password” field, the system will display guiding prompts such as “Too Weak” or “Good” to indicate password strength.

Resolving a Failed Login Attempt

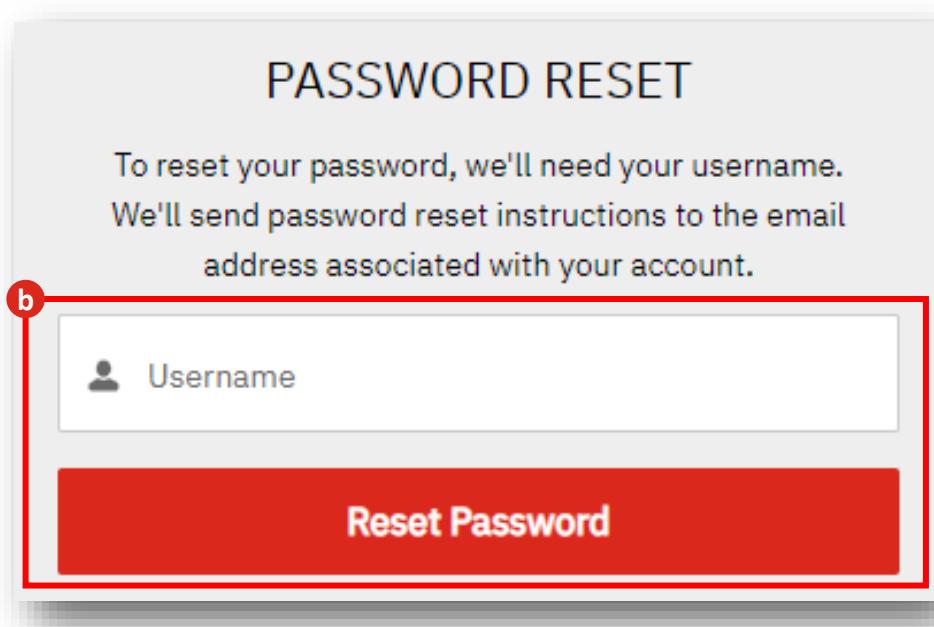
The following is a step-by-step guide to reset your password should you encounter a Login Attempt Fail message.

Step 1 Reset Password after a Failed Login Attempt

a Click on “Forgot your password?” if you encounter a failed login attempt.



b You will be redirected to the password reset page. Enter your email, and click “Reset Password”.



Step 2 Reset Password

For subsequent steps on resetting your password in response to a failed login attempt, please refer to **Step 2 onwards** under [Password Reset](#).



Congratulations!

You are now able to confidently prepare and submit your Undergraduate Admissions application.