

SITLEARN Website - Account Creation and Course Registration Guide For SITizens

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1 Creating an account

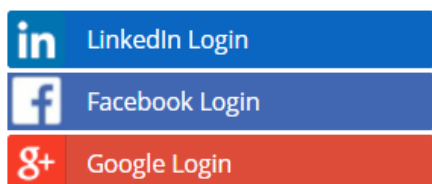
- Visit <https://sitlearn.singaporetech.edu.sg/>
- Click on the "Sign In" button at the top right of the website.



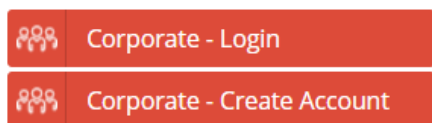
1.1 Sign In

- For SITizens who wish to register for courses, please sign in using the SITizens login.

Sign In



For new users, sign up via one of the social media channels above
or

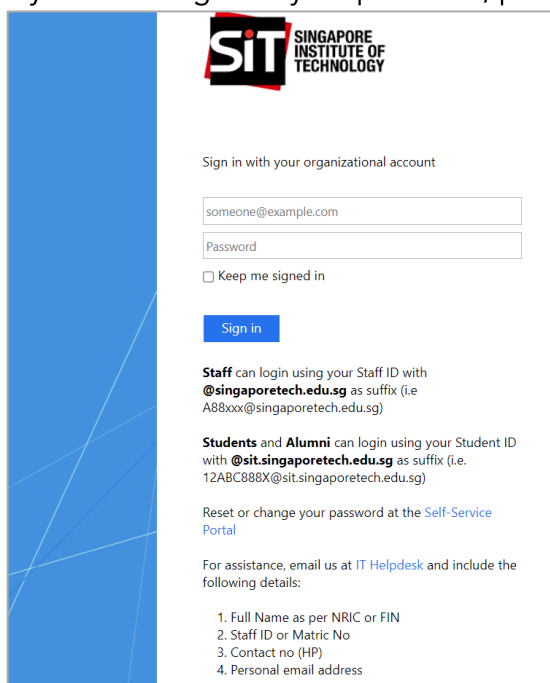


or

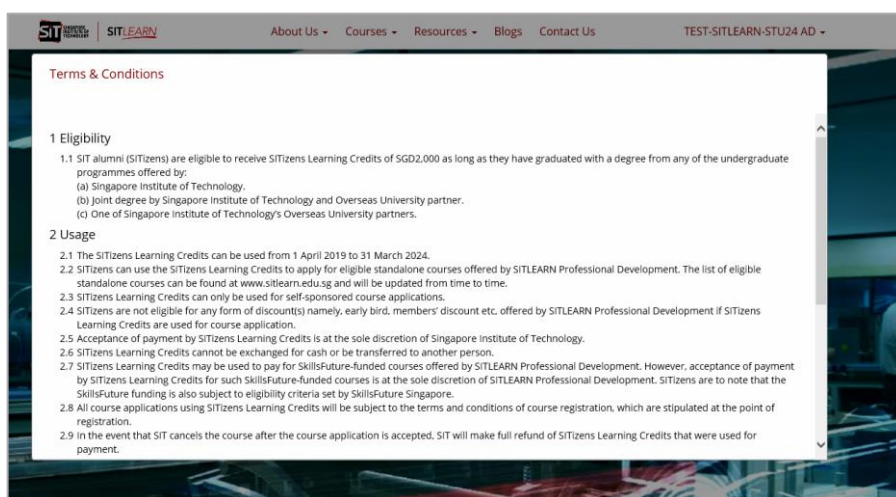


1.1.1 ADFS Login

- Please login using your SIT student email address and password.
- If you have forgotten your password, please refer to section 1.2 for Password Reset.



- Once you are logged in, you will see the Terms and Conditions of SITizens Learning Credits (SLC).



- Please update your details in the Profile page.

Profile

John Tan

Profile

My Courses

Manage Mailing Preferences

SITizens Learning Credits

Security

Manage external authentication

Essential Information

Salutation *

First Name *

Last Name *

Mr.

John

Tan

Official Full Name (as per NRIC/Passport) *

Email *

John Tan

John.tan@gmail.com

Company Name * ⓘ

Job Title *

IDEAS CREATIVE STUDIO PTE. LTD.

Executive

How did you learn about us ? *

Internet Search ▾

+ Other Information

Pre-fill course registration by auto populating your personal data.

Interests

[Update your mailing preferences.](#)

Accounting and Finance

☐ I confirm that all information provided is accurate, and that I have read and accepted [SIT's terms and conditions](#), including the section on "Use of Personal Data". *

Update

You can only proceed to other pages when "Essential Information" on the Profile page has been updated. Click "+ Other Information" to fill in your mailing address and other details.

- We recommend updating your details by filling in the fields under the "+ Other Information" section. This will allow the system to auto-fill your details in subsequent course registrations.

Other Information

Pre-fill course registration by auto populating your personal data.

<p>Country Code</p> <input type="text"/>	<p>Area Code</p> <input type="text"/>
<p>Contact Number</p> <input type="text" value="123456789"/>	<p>Race</p> <input type="text"/>
<p>Date of Birth</p> <div> <input type="text" value="07/12/1993"/> </div>	<p>Gender</p> <input type="text" value="Male"/>
<p>Marital Status</p> <input type="text" value="Single"/>	<p>Highest Qualification Obtained</p> <input type="text" value="Bachelor"/>

Mailing Address

<p>Country (Mailing)</p> <input type="text"/>	<p>Postal Code</p> <input type="text"/>
<p>Unit</p> <input type="text" value="#01-01"/>	<p>Street</p> <input type="text"/>

Emergency Contact

<p>Contact Person Name</p> <input type="text" value="Mother"/>	<p>Contact Number</p> <input type="text" value="12345678"/>
<p>Relationship</p> <input type="text" value="Parent"/>	

☒ I confirm that all information provided is accurate, and that I have read and accepted [SIT's terms and conditions](#), including the section on "Use of Personal Data". *

[Update](#)

- Once done, check the declaration box.
- Click "Update" at the bottom of the page.

1.2 Password Reset

- If you have forgotten your password, please visit <https://selfservice.singaporetech.edu.sg/> and click "Reset Password"



User Registration

Establish your identity via registration



Self Update / Change Password

Update your contact information / Change your password using current password



Reset Password

Reset your forgotten password



User Guide

For the user guide, you can view or download at above link



Helpdesk Support

If you have questions or need help with your login, please call IT Helpdesk Hotline at 6592 8511 or email to IT Helpdesk at IThelpdesk@Singaporetech.edu.sg with the following details

1. Full Name as per NRIC or FIN
2. Staff ID or Matric No
3. Contact no (HP)
4. Personal email address

Mon - Fri (8:30am to 6:00pm)

Excludes Saturdays, Sundays and Public Holidays

- Enter your SIT student email address
- If you forgotten SIT student email address, please write to sitlearn@singaporetech.edu.sg with your Full Name, Degree Programme and Graduation year.

Forgot your password?

To reset your password, start by entering your domain username.

*

Enter Username

12345678@sit.singaporetech.edu.sg

(Example : Jsmith)

Type the characters you see in the picture below.

464263

Letters are not case-sensitive



Cancel

Continue

- Select either of the verification method.

Select one of the option below to prove your identity

This process helps us verify that it is indeed you who is requesting access

☒ Email Verification

☐ SMS Verification

Type the characters you see in the picture below.

895993

Letters are not case-sensitive

Cancel

Continue

- Key in the verification code received via SMS or email.

Verification code has been sent to 93****20

Once you have received the code, Please enter it in the textbox below

14

[Resend Code](#)

Type the characters you see in the picture below.

442225

Letters are not case-sensitive

Cancel

Continue

- Reset your password

Reset Password

* New Password

* Confirm New Password

- The minimum password age is 1
- The maximum password age is 90
- The minimum password length is 8
- No. of Passwords Remembered is 8
- The password complexity property is Enabled

Type the characters you see in the picture below.

117871

Letters are not case-sensitive

Cancel

Reset Password

2 Manage Mailing Preferences

- To update your mailing preferences, click on “Manage Mailing Preferences” on the left.

Profile

John Tan

Profile
My Courses
Manage Mailing Preferences
SITizens Learning Credits

Security
Manage external authentication

Essential Information

Salutation *
First Name *
Last Name *

Mr.
John
Tan

Official Full Name (as per NRIC/Passport) *
Email *

John Tan
John.tan@gmail.com

Company Name * ⓘ
Job Title *

IDEAS CREATIVE STUDIO PTE. LTD.
Executive

How did you learn about us ? *

Internet Search

+ Other Information

Pre-fill course registration by auto populating your personal data.

Interests

Update your mailing preferences.

Accounting and Finance

☐ I confirm that all information provided is accurate, and that I have read and accepted SIT's terms and conditions, including the section on "Use of Personal Data". *

Update

- Select the categories that you are interested in and click "Submit".

☐ Select all

Please select your preference for the email that you would like to receive from SIT LEARN.

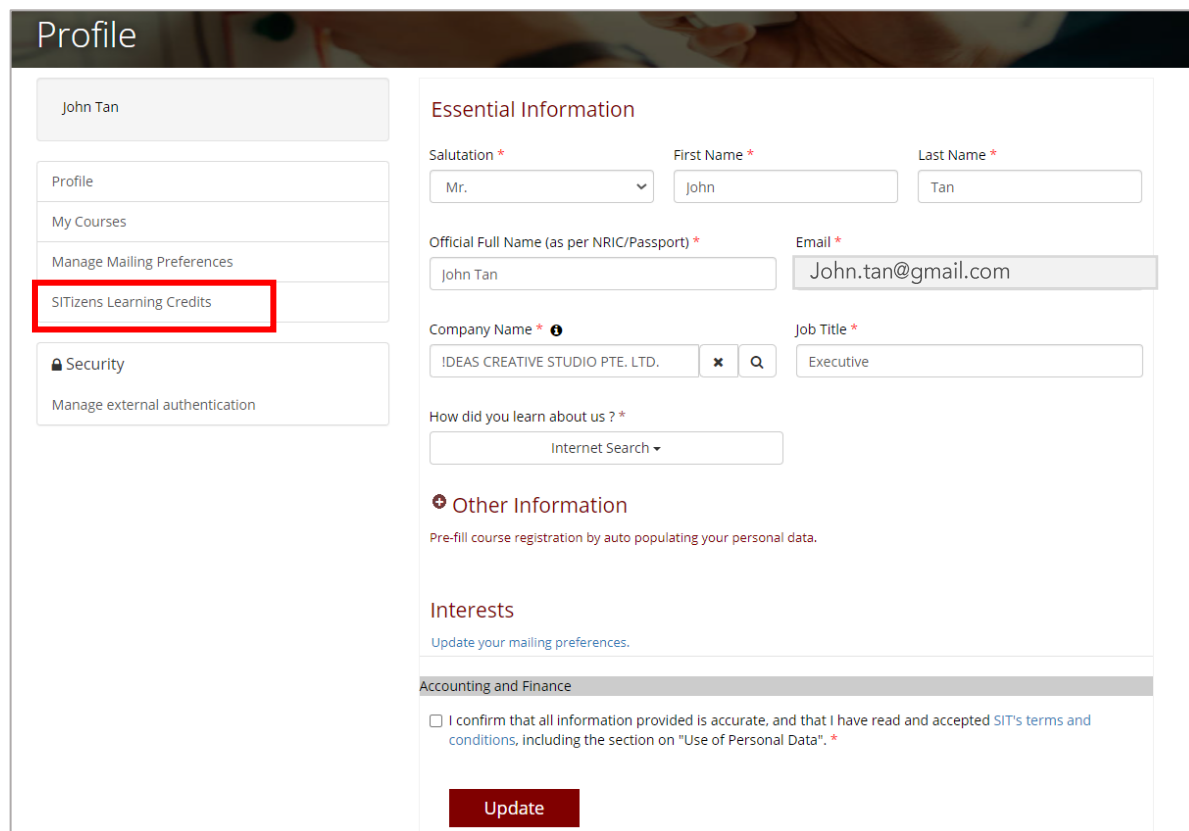
<input type="checkbox"/> Accounting and Finance	<input type="checkbox"/> Building Services	<input type="checkbox"/> Chemical Engineering
<input type="checkbox"/> Civil Engineering	<input type="checkbox"/> Communication Skills and People Management	<input type="checkbox"/> Cybersecurity
<input type="checkbox"/> Data Analytics	<input type="checkbox"/> Design Thinking	<input type="checkbox"/> Elder Health and Rehabilitation
<input type="checkbox"/> Engineering	<input type="checkbox"/> Food Technology	<input type="checkbox"/> Health Sciences
<input type="checkbox"/> Hospitality	<input type="checkbox"/> Infocomm Technology	<input type="checkbox"/> Non-Destructive Testing
<input type="checkbox"/> Occupational Therapy	<input type="checkbox"/> Pharmaceutical Engineering	<input type="checkbox"/> Physiotherapy
<input type="checkbox"/> Power and Clean Energy	<input type="checkbox"/> Process Engineering	<input type="checkbox"/> Process Safety
<input type="checkbox"/> Robotics and Automation	<input type="checkbox"/> Sonography	<input type="checkbox"/> Systems Engineering
<input type="checkbox"/> Telematics		

Email

Submit

3 SITizens Learning Credits Balance

- To check your SITizens Learning Credits amount click on "SITizens Learning Credits".



The screenshot shows the 'Profile' page of the SITizens system. On the left sidebar, the 'SITizens Learning Credits' option is highlighted with a red rectangle. The main content area is titled 'Essential Information' and contains several form fields for user details. Below this, there is an 'Other Information' section and an 'Interests' section. At the bottom, there is an 'Accounting and Finance' section with a confirmation checkbox and an 'Update' button.

Profile

John Tan

Profile

My Courses

Manage Mailing Preferences

SITizens Learning Credits

Security

Manage external authentication

Essential Information

Salutation * First Name * Last Name *

Mr. John Tan

Official Full Name (as per NRIC/Passport) * Email *

John Tan John.tan@gmail.com

Company Name * Job Title *

IDEAS CREATIVE STUDIO PTE. LTD. Executive

How did you learn about us ? *

Internet Search

Other Information

Pre-fill course registration by auto populating your personal data.

Interests

[Update your mailing preferences.](#)

Accounting and Finance

☐ I confirm that all information provided is accurate, and that I have read and accepted SIT's [terms and conditions](#), including the section on "Use of Personal Data". *

Update

- The amount of SITizens Learning Credits available and the amount used will be shown.

SITizens Learning Credits

Available Balance

S\$1,520.00 [Show Details](#)

Pending 

S\$270.00

Utilised

S\$210.00

Transaction History

Show All Types

Last 1 Month

S/No	Date	Type	Pot ID	Details	Reg. No.	Invoice No.	Amount
1	20 Aug 2021	Utilised	ADHPC20211234567	Course Utilisation: Urban Greenery Design 101	101 REG-2021082001	INV1234	-\$210.00
2	20 Aug 2021	Pending	ADHPC20211234568	Course Utilisation: AI for Accountants, Finance & Business Professionals	101 REG-2021082011	INV1234	-\$270.00

4 Register For A Course¹

4.1 Course Registration for SITizens

- Please ensure that you have already created and signed into your account.
- Click on “Apply Now” for the course you are interested in.


Urban Greenery Design 101

Overview
What You'll Learn
Who Should Attend
Schedule

Overview

This course aims to provide an understanding of how greenery can be an effective means of improving conditions in the urban environment. You will acquire scientific knowledge on the benefits of greenery and learn how best to incorporate greenery into their design via practical hands-on activity in this course.

Teaching Team



Asst Prof Steve Kardinal

Dr Steve Kardinal Jusuf has a PhD in Building Science from the Department of Building, National University of Singapore. He received the World Future Foundation PhD Prize in Environmental and Sustainability Research for his PhD work on air temperature prediction model within urban climatic mapping method. His research interests are in the area of urban microclimate, building information modelling (BIM) and green building technology. He has worked in a number of research projects with various Singapore government agencies,

Key Info

Venue
SIT@Dover, 10 Dover Drive, Singapore 138683

Time
09:00 AM to 06:00 PM

Date
03 Dec 2021 (Fri) to 05 Dec 2021 (Sun)

Registration Closing on: 01 Sep 2021

Apply Now

¹ Course includes Seminars, Symposiums, Examinations, Workshops etc

- On the Course Registration page, fill in all the relevant details, attach the relevant documents and check the declaration box before clicking "Next".

Course Registration

Online Application

This online form will take approximately 5 minutes to complete. If you have problems completing the application form, please contact us at: SITLEARN@SingaporeTech.edu.sg

Documents and info you may need to complete this application for funding purposes:

- Scanned copy of NRIC (Singapore Citizens and Singapore PRs only)
- Scanned Workfare Training Support (WTS) Scheme letter

*For the ease of your online application, you may wish to make your profile page as complete as possible.

1. Billing Information

Course Name *

Urban Greenery Design 101

☒ Different Billing Information

Salutation *

Mr.

First Name *

John

Last Name *

Tan

Official Full Name *

John Tan

Contact Number *

12345667

Email *

john.tan@gmail.com

Gender

Male

Education

Highest Qualification Obtained *

Remarks

Workfare Training Support (WTS) Scheme

Do you qualify for WTS Scheme (13 years and above for Persons with Disabilities)? *

☒ No ☐ Yes

Monthly Income *

Supporting Documents *

- WTS Scheme letter if applicable

No file chosen


☐ I confirm that all information provided is accurate and complete, and that I have read and accepted SIT's terms and conditions [here](#). *

Next

Cancel

- If you are unable to proceed as you encounter the following statement even if you have selected "No" for Workfare Training Support (WTS) Scheme, please upload a blank document to proceed.

Course Registration

 THE FORM COULD NOT BE SUBMITTED FOR THE FOLLOWING REASONS:
Please upload a Supporting Documents.

Supporting Documents *

- WTS Scheme letter if applicable

Choose Files
Blank doc.docx

Files You Selected:

Blank doc.docx
Delete

☒ I declare that I am authorized on behalf of my company to register the employee(s) listed above for the course conducted by SIT. I hereby confirm that all information submitted is true and accurate. My company shall have no claim against SIT for any loss or damage suffered as a result of any untruth or inaccuracy in the information that I have submitted, and shall indemnify SIT against any loss or damage suffered by SIT as a result of any untruth or inaccuracy in the information that I have submitted. I have also read and accepted SIT's [terms and conditions](#) stated, including the section on "Use of Personal Data". *

Next
Cancel

- On the Payment Summary page, a breakdown of the course fee is shown. Select "Yes" for *Using SITizens Learning Credits* if you would like to utilise SITizens Learning Credits and click "Submit" to register for the course. No payment is required at this point.

Payment Summary

Payment Summary for Course: Urban Greenery Design 101

01 Oct

No payment is required upon submission of this form. Payment is required upon receipt of payment notice.

Description	Amount (SGD)
Course Fee (CSE-OP-202103000061)	\$ 700.00
Less: SSG Skillsfuture Funding-70%	(\$ 490.00)
Using SITizens Learning Credits	<input checked="" type="radio"/> Yes <input type="radio"/> No
Less: SITizens Learning Credit (SLC)	(\$ 210.00)
Add: Administrative charge on SLC	\$ 40.00
7% GST on <\$40.00>	\$ 2.80
Total Amount Payable	\$ 42.80

Cancel
Submit

(Registration Info cannot be edited beyond this point)

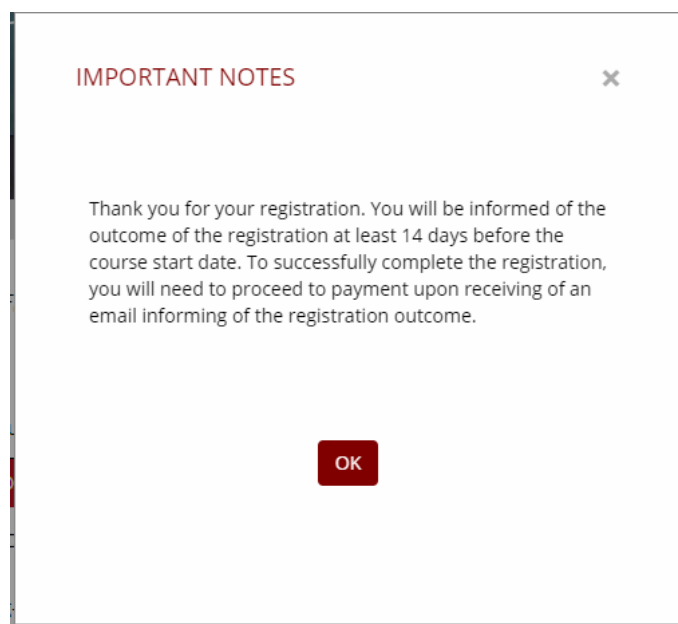
- A pop up will appear to confirm the usage of SITizens Learning Credits. Click on "Ok" to proceed.

CONFIRMATION

SITizens Learning Credits selected
Note: Upon submission, **no** further changes are allowed.

OK
BACK

- You will receive an email that the course is pending approval.



- Click "Ok" and you will be brought back to the "My Courses" page. The amount of SITizens Learning Credits used will be displayed.

My Courses							
S/No	Registration ID	Course Name	Registration Date	Registration Status	Action	Invoice	SLC Usage
1	REG-202108012503	Urban Greenery Design 101	16/08/2021	Pending Approval	Pay		\$210.00
Showing 1 to 1 of 1 entries							Previous 1 Next

- You will receive the Registration Pending Approval email.

To: John Tan <john.tan@gmail.com>

Subject: <Pending Approval> **Urban Greenery Design 101**

Dear Mr Tan,

Thank you for your registration for **Urban Greenery Design 101**

Your registration status is **Pending Approval**.

Currently your registration is being assessed and you will be informed of the outcome of the registration at least 14 days before the course start date.

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SIT LEARN Professional Development

SIT LEARN.edu.sg

- The "My Courses" page will reflect the course that you have just registered. The registration status should be "Pending Approval".
- The "Pay" button would not be clickable until the registration status is updated to "Pending Payment".

My Courses							
S/No	Registration ID	Course Name	Registration Date	Registration Status	Action	Invoice	SLC Usage
1	REG-202108012503	Urban Greenery Design 101	16/08/2021	Pending Approval	Pay		\$210.00
Showing 1 to 1 of 1 entries							Previous 1 Next

4.2 Course Pending Payment

- Once your registration is approved, you will receive an email about the change in status and to make payment. Follow the instructions in the email to make payment for the course.

To: John Tan <john.tan@gmail.com>

Subject: <Pending Approval> **Urban Greenery Design 101**

Dear Mr Tan,

Thank you for your registration for **Urban Greenery Design 101**.

Your registration status is **Pending Full Fee Payment**.

You can make payment with one of these options:

Making Online Payment

✓ Click [link](#) and at the My Courses Page, click "Pay" to make payment.

Making Payment using your SkillsFuture Credit (for Self-sponsored and eligible course based on SSG guidelines)

✓ Click [link](#) and at the My Courses Page, click "Pay" and select the option and indicate the amount to be paid using SkillsFuture Credit. Pay the balance amount (if any).

If you are intending to use SkillsFuture Credit to pay for the course fees, you will receive the invoice with the updated payment status via email once SIT received the payment from SSG.

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SIT LEARN Professional Development

[SIT LEARN.edu.sg](https://sitlearn.edu.sg)

5 Payment for SITizens

5.1 Online Payment – Payment Utilising SITizens Learning Credits

- Once the course has been cleared, you will receive an email prompting you to make Full Fee Payment.

To: John Tan <john.tan@gmail.com>

Subject: <Pending Full Fee Payment> **Urban Greenery Design 101**

Dear Mr Tan,

Thank you for your registration for **Urban Greenery Design 101**.

Your registration status is **Pending Full Fee Payment**.

You can make payment with one of these options:

Making Online Payment

✓ Click [link](#) and at the My Courses Page, click "Pay" to make payment.

Making Payment using your SkillsFuture Credit (for Self-sponsored and eligible course based on SSG guidelines)

✓ Click [link](#) and at the My Courses Page, click "Pay" and select the option and indicate the amount to be paid using SkillsFuture Credit. Pay the balance amount (if any).

If you are intending to use SkillsFuture Credit to pay for the course fees, you will receive the invoice with the updated payment status via email once SIT received the payment from SSG.

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SIT LEARN Professional Development

SITLEARN.edu.sg

- Click on the link under “Making Online Payment”.
- On the “My Courses” page, click “Pay”.

My Courses

S/No	Registration ID	Course Name	Registration Date	Registration Status	Action	Invoice	SLC Usage
1	REG-202108012503	Urban Greenery Design 101	16/08/2021	Pending Payment	Pay		\$210.00

Showing 1 to 1 of 1 entries

Previous 1 Next

- On the Payment Summary page, select “No” for “Use SkillsFuture Credit”.
- Select the “Payment Mode” you would like to make payment by and click “Submit”. You will then be led to payment gateway for payment.

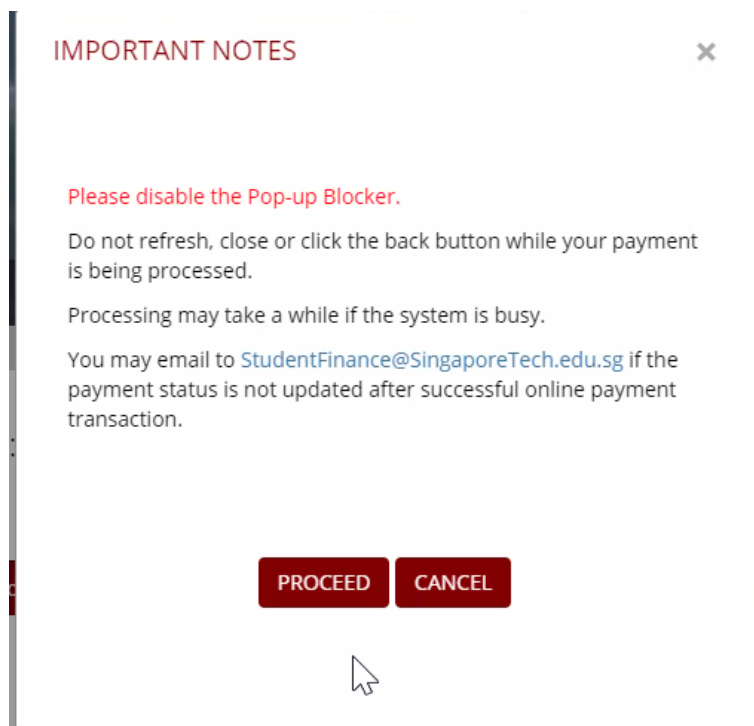
Payment Summary

Payment Summary for Course: Urban Greenery Design 101

Description	Amount (SGD)
Course Fee (CSE-OP-202103000061)	\$ 700.00
Less: SSG SkillsFuture Funding-70%	(\$ 490.00)
Using SITizens Learning Credits	<input checked="" type="radio"/> Yes <input type="radio"/> No
Less: SITizens Learning Credit (SLC)	(\$ 210.00)
Add: Administrative charge on SLC	\$ 40.00
7% GST on <\$40.00>	\$ 2.80
Total Amount Payable	\$ 42.80
Payment Mode	Internet Banking

Cancel Next

(Registration Info cannot be edited beyond this point)



- Once SITLEARN has received payment, you will receive an email that your registration status is now "Course Confirmed".

To: John Tan <john.tan@gmail.com>

Subject: <Course Confirmed> **Urban Greenery Design 101**

Dear Mr Tan,

Thank you for your registration for **Urban Greenery Design 101**.

Your registration status - **Course Confirmed**.

For self-sponsored with approved Skillsfuture credit funding, payment is required from you in the event of unsuccessful disbursement of funding from SSG.

View [course information page](#).

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SITLEARN Professional Development

SITLEARN.edu.sg

- 5 days prior to the course start date, you will receive a pre-course letter with administrative details.

To: John Tan <john.tan@gmail.com>

Subject: <Pre-course Letter> **Urban Greenery Design 101**

Dear Mr Tan,

Greetings from Singapore Institute of Technology!

Please find attached the pre-course letter for the Urban Greenery Design 101. The purpose of this pre-course letter is to acquaint you with some administrative details.

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SIT LEARN Professional Development

SITLEARN.edu.sg

5.2 Online Payment – Payment Using SITizens Learning Credits and SkillsFuture Credits

- Once the course has been cleared, you will receive an email prompting you to make Full Fee Payment.
- Click on the link under “Making Online Payment”

To: John Tan <john.tan@gmail.com>

Subject: <Pending Full Fee Payment> **Urban Greenery Design 101**

Dear Mr Tan,

Thank you for your registration for **Urban Greenery Design 101**.

Your registration status is **Pending Full Fee Payment**.

You can make payment with one of these options:

Making Online Payment

✓ Click [link](#) and at the My Courses Page, click "Pay" to make payment.

Making Payment using your SkillsFuture Credit (for Self-sponsored and eligible course based on SSG guidelines)

✓ Click [link](#) and at the My Courses Page, click "Pay" and select the option and indicate the amount to be paid using SkillsFuture Credit. Pay the balance amount (if any).

If you are intending to use SkillsFuture Credit to pay for the course fees, you will receive the invoice with the updated payment status via email once SIT received the payment from SSG.

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SIT LEARN Professional Development

SITLEARN.edu.sg

- On the "My Courses" page, click "Pay".

My Courses						
S/No	Registration ID	Course Name	Registration Date	Registration Status	Action	SLC Usage
1	REG-202108001183	DSF6040 Application of Robotics & Automation for Smart Factory	20/08/2021	Pending Payment	Pay	\$1,520.00

- On the Payment Summary page, select "Yes" for "Use SkillsFuture Credit". Key in the amount you would like to utilise.

Payment Summary for Course: DSF6040 Application of Robotics & Automation for Smart Factory - 02 Nov 2021 to 13 Dec 2021

No payment is required upon submission of this form. Payment is required upon receipt of payment notice.

Description	Amount (SGD)
Course fee (DSF6040)	\$ 5,400.00
Less: SSG SkillsFuture Funding-70%	(\$ 3,780.00)
Using SITizens Learning Credits	<input checked="" type="radio"/> Yes <input type="radio"/> No
Less: SITizens Learning Credit (SLC)	(\$ 1,520.00)
7% GST on <\$100.00>	\$ 7.00
Add: Administrative charge on SLC	\$ 40.00
7% GST on <\$40.00>	\$ 2.80
Use SkillsFuture Credit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Less: Applied SkillsFuture Credit amount	(\$ 107.00) Clear
SkillsFuture Credit amount	<input type="text" value="107"/> Apply
Total Amount Payable	\$ 42.80

Cancel
Submit

- Please ensure you have sufficient amount of SkillsFuture Credits when you key in the amount.
- Select the "Payment Mode" you would like to make payment by and click "Submit". If you choose to make partial SkillsFuture Credit payment, you will be led to the payment gateway after you click "Submit".
- A pop will appear informing you that registration is only successful when the SkillsFuture Credit is approved by SSG.

IMPORTANT NOTES
×

Proforma invoice will be emailed to you. Please proceed to submit SkillsFuture Credit application in <http://www.skillsfuture.sg/Credit>. Registration is successful only when SIT is notified of the approved SkillsFuture Credit application by SSG.

OK

- You will receive an email that your registration is now “Pending Full Fee Payment”. Visit [SkillsFuture Credit](#) and submit your claim with the proforma invoice.

To: John Tan <john.tan@gmail.com>

Subject: < Pending Full Fee Payment > **DSF6040 Application of Robotics & Automation for Smart Factory**

Dear Mr Tan,

Thank you for your registration for **DSF6040 Application of Robotics & Automation for Smart Factory**

Your registration status is Pending Full Fee Payment.

If you are making Full Payment Using SkillsFuture Credit

✓ Please apply for SkillsFuture Credit funds using the proforma invoice that will be sent to you via a separate email. No payment is required from you unless your application to utilise the SkillsFuture Credit is unsuccessful.

If you are making Partial Payment Using SkillsFuture Credit

✓ Please apply for SkillsFuture Credit funds using the invoice that will be sent to you via a separate email upon successful online payment for the remaining course fee. No payment is required from you unless your application to utilise the SkillsFuture Credit is unsuccessful.

You will receive the invoice with the updated payment status via email once SIT receives the payment from SkillsFuture agency.

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SIT LEARN Professional Development

SITLEARN.edu.sg

- Once SITLEARN has received payment from SkillsFuture. You will receive an email that your registration status is now "Course Confirmed".

To: John Tan <john.tan@gmail.com>

Subject: <Course Confirmed> **DSF6040 Application of Robotics & Automation for Smart Factory**

Dear Mr Tan,

Thank you for your registration for **DSF6040 Application of Robotics & Automation for Smart Factory**.

Your registration status - **Course Confirmed**.

For self-sponsored with approved Skillsfuture credit funding, payment is required from you in the event of unsuccessful disbursement of funding from SSG.

View [course information page](#).

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

Regards

SITLEARN Professional Development

SITLEARN.edu.sg

- 5 days prior to the course start date, you will receive a pre-course letter with administrative details.

To: John Tan <john.tan@gmail.com>

Subject: <Pre-course Letter> **DSF6040 Application of Robotics & Automation for Smart Factory**

Dear Mr Tan,

Greetings from Singapore Institute of Technology!

Please find attached the pre-course letter for the Urban Greenery Design 101. The purpose of this pre-course letter is to acquaint you with some administrative details.

Kindly contact sitlearn@singaporetech.edu.sg if you require any clarification.

Please do not reply directly to this email as it is computer-generated.

Thank you.

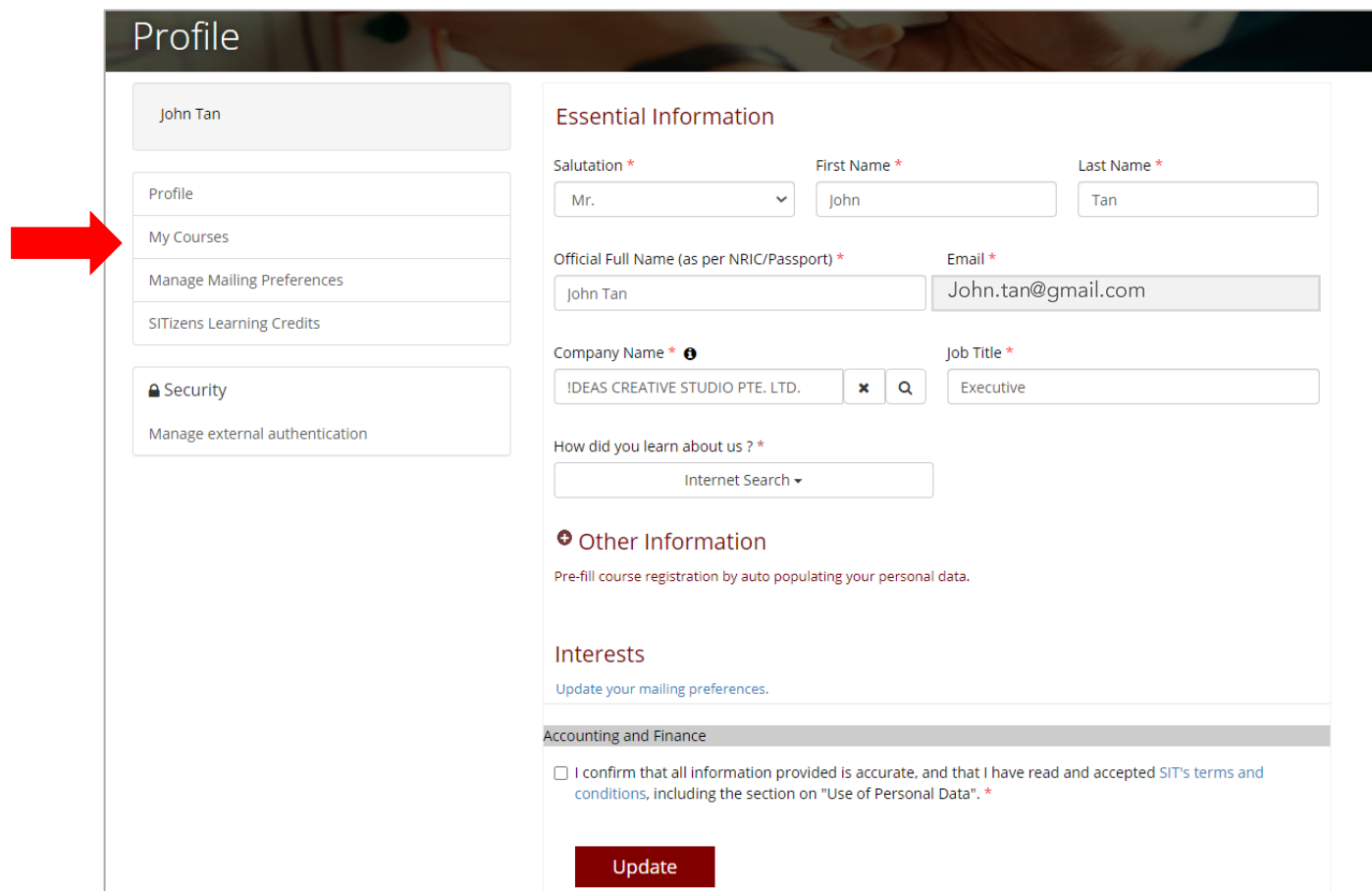
Regards

SIT LEARN Professional Development

[SIT LEARN.edu.sg](https://sitlearn.edu.sg)

6 Course Status

- To check the status of your course , visit <https://sitlearn.singaporetech.edu.sg/> and log into your account.
- Click on "My Courses"



Profile

John Tan

Profile

My Courses

Manage Mailing Preferences

SITizens Learning Credits

Security

Manage external authentication

Essential Information

Salutation * Mr. First Name * John Last Name * Tan

Official Full Name (as per NRIC/Passport) * John Tan Email * John.tan@gmail.com

Company Name * IDEAS CREATIVE STUDIO PTE. LTD. Job Title * Executive

How did you learn about us ? * Internet Search

Other Information

Pre-fill course registration by auto populating your personal data.

Interests

Update your mailing preferences.

Accounting and Finance

☐ I confirm that all information provided is accurate, and that I have read and accepted SIT's [terms and conditions](#), including the section on "Use of Personal Data". *

Update

- Listing of your courses will be available.

My Courses								
S/No	Registration ID	Course Name	Registration Date	Registration Status	Action	Invoice	SLC Usage	
1	REG-202108001183	DSF6040 Application of Robotics & Automation for Smart Factory	20/08/2021	Pending Approval	Pay		\$1,520.00	
2	REG-202108001182	AI for Accountants, Finance & Business Professionals	20/08/2021	Pending Payment	Pay		\$270.00	
3	REG-202108001181	Design for Pretreatment Processes for Water & Wastewater Treatment	20/08/2021	Successful			\$210.00	
4	REG-201911001393	AI for Accountants, Finance & Business Professionals	20/08/2021	Draft	Edit			

Registration Status	Action Required
Draft	Course registration has not been submitted yet, please complete course registration and submit.
Pending Approval	We have received your course registration, you will receive the outcome of your registration 3 weeks prior to course start date.
Pending Payment	Course has been approved. Please proceed to make payment.
Successful	We have received payment for the course. You will receive a pre-course letter with administrative details 5 days prior to the course start date.