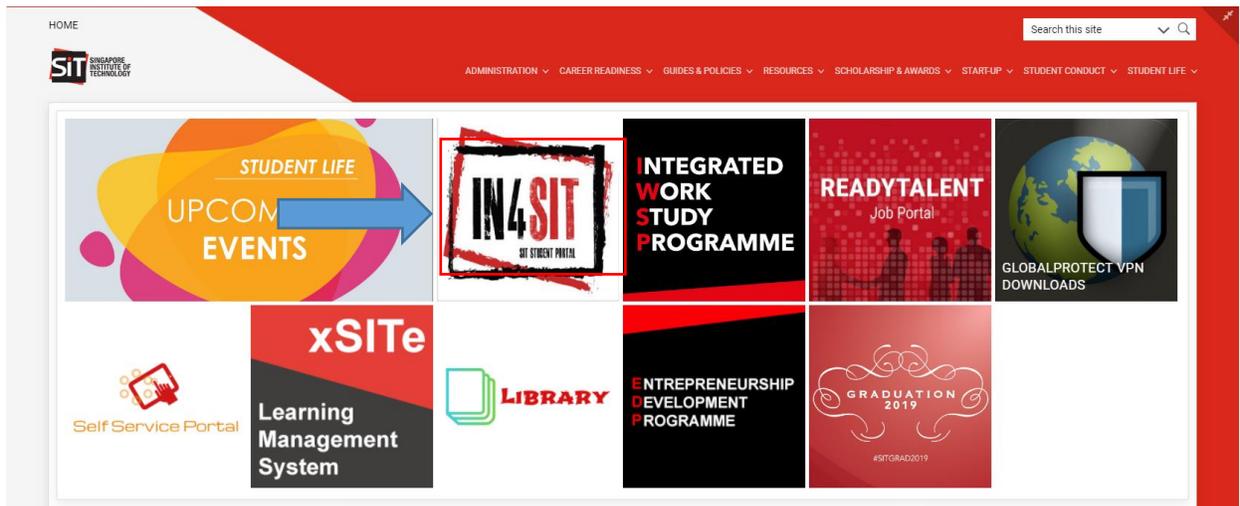


Contents

1. Access IN4SIT via Student Intranet
2. SIT Study Loan Application
 - Step 1: Particulars of Borrower
 - Step 2: Family Composition
 - Step 3: Other information
 - Step 4: Documents
 - Step 5: Financing Required
 - Step 6: Particulars of Guarantor
 - Step 7: Application Summary
3. Loan Activation
4. Update Bank Submission Details
5. Contact

1. Access IN4SIT via Student Intranet

URL: <https://sitsingaporetechedu.sharepoint.com/sites/students/>

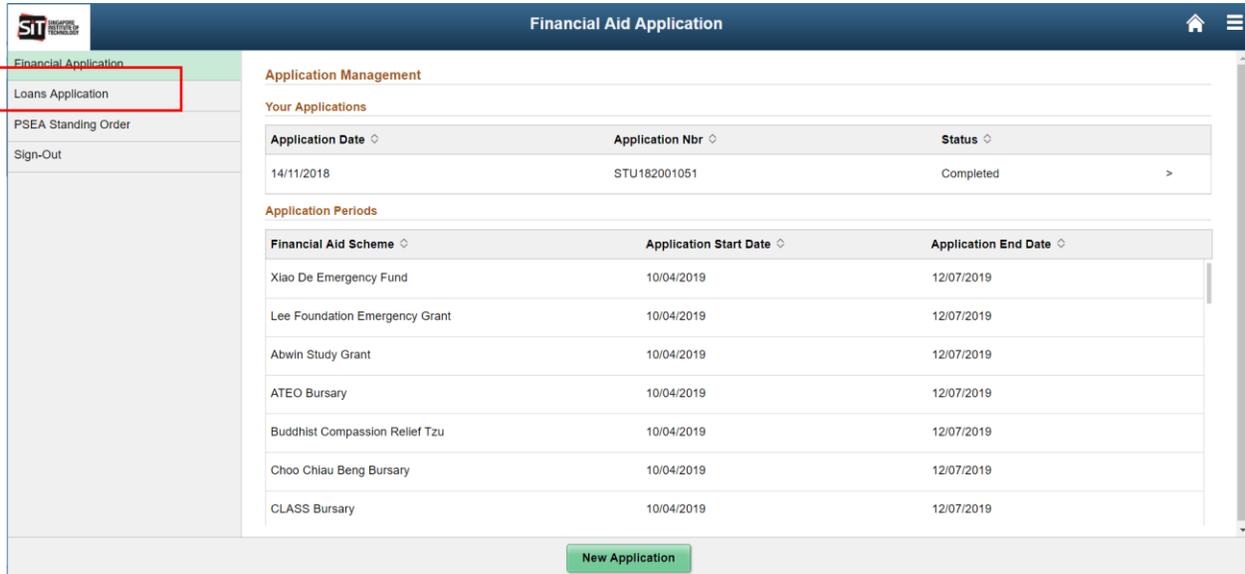


Click on “IN4SIT”.



Go to “Financial Aid and Scholarships”.

2. SIT Study Loan Application



The screenshot shows the 'Financial Aid Application' interface. On the left sidebar, the 'Loans Application' menu item is highlighted with a red box. The main content area is titled 'Financial Aid Application' and contains the following sections:

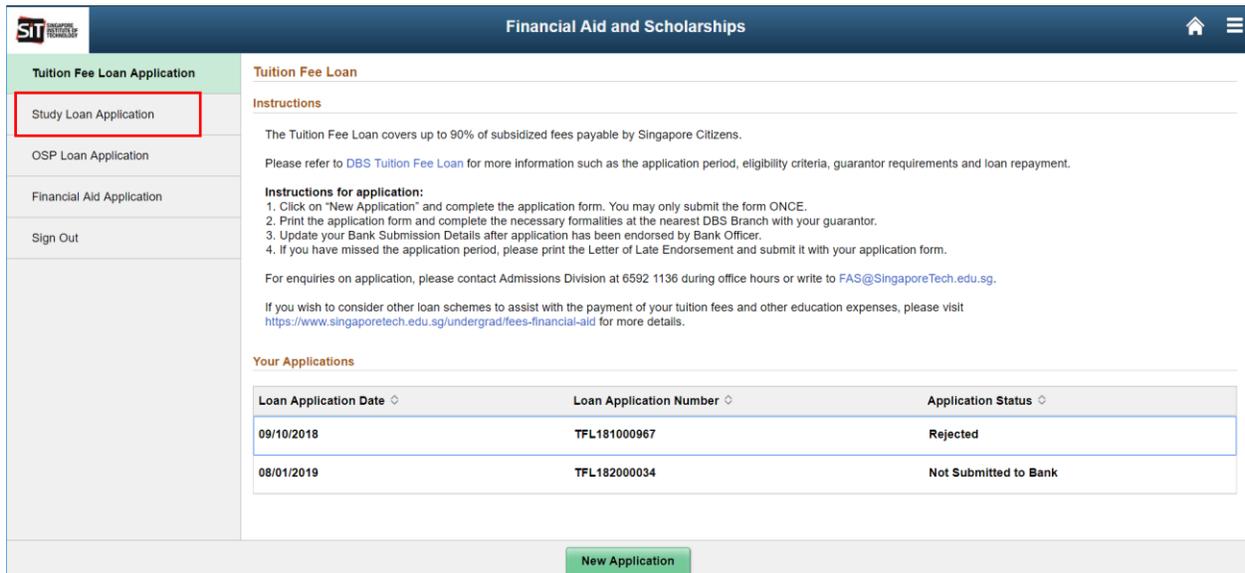
- Application Management**
 - Your Applications**

Application Date	Application Nbr	Status
14/11/2018	STU182001051	Completed
 - Application Periods**

Financial Aid Scheme	Application Start Date	Application End Date
Xiao De Emergency Fund	10/04/2019	12/07/2019
Lee Foundation Emergency Grant	10/04/2019	12/07/2019
Abwin Study Grant	10/04/2019	12/07/2019
ATEO Bursary	10/04/2019	12/07/2019
Buddhist Compassion Relief Tzu	10/04/2019	12/07/2019
Choo Chiau Beng Bursary	10/04/2019	12/07/2019
CLASS Bursary	10/04/2019	12/07/2019

A 'New Application' button is located at the bottom center of the page.

Click on “Loan Application”.



The screenshot shows the 'Financial Aid and Scholarships' interface. On the left sidebar, the 'Study Loan Application' menu item is highlighted with a red box. The main content area is titled 'Financial Aid and Scholarships' and contains the following sections:

- Tuition Fee Loan**
 - Instructions**

The Tuition Fee Loan covers up to 90% of subsidized fees payable by Singapore Citizens.

Please refer to [DBS Tuition Fee Loan](#) for more information such as the application period, eligibility criteria, guarantor requirements and loan repayment.

Instructions for application:

 1. Click on “New Application” and complete the application form. You may only submit the form ONCE.
 2. Print the application form and complete the necessary formalities at the nearest DBS Branch with your guarantor.
 3. Update your Bank Submission Details after application has been endorsed by Bank Officer.
 4. If you have missed the application period, please print the Letter of Late Endorsement and submit it with your application form.

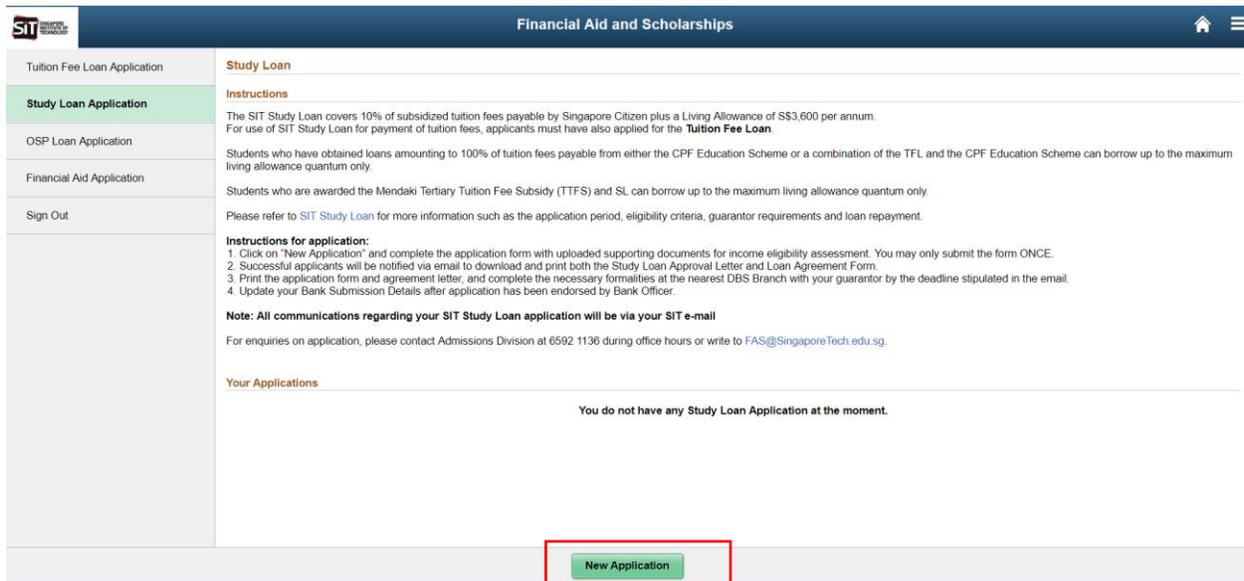
For enquiries on application, please contact Admissions Division at 6592 1136 during office hours or write to FAS@SingaporeTech.edu.sg.

If you wish to consider other loan schemes to assist with the payment of your tuition fees and other education expenses, please visit <https://www.singaporetech.edu.sg/undergrad/fees-financial-aid> for more details.
 - Your Applications**

Loan Application Date	Loan Application Number	Application Status
09/10/2018	TFL181000967	Rejected
08/01/2019	TFL182000034	Not Submitted to Bank

A 'New Application' button is located at the bottom center of the page.

Select “Study Loan Application”.



Financial Aid and Scholarships

Study Loan

Instructions

The SIT Study Loan covers 10% of subsidized tuition fees payable by Singapore Citizen plus a Living Allowance of S\$3,600 per annum. For use of SIT Study Loan for payment of tuition fees, applicants must have also applied for the **Tuition Fee Loan**.

Students who have obtained loans amounting to 100% of tuition fees payable from either the CPF Education Scheme or a combination of the TFL and the CPF Education Scheme can borrow up to the maximum living allowance quantum only.

Students who are awarded the Mendaki Tertiary Tuition Fee Subsidy (TTFS) and SL can borrow up to the maximum living allowance quantum only.

Please refer to [SIT Study Loan](#) for more information such as the application period, eligibility criteria, guarantor requirements and loan repayment.

Instructions for application:

1. Click on "New Application" and complete the application form with uploaded supporting documents for income eligibility assessment. You may only submit the form ONCE.
2. Successful applicants will be notified via email to download and print both the Study Loan Approval Letter and Loan Agreement Form.
3. Print the application form and agreement letter, and complete the necessary formalities at the nearest DBS Branch with your guarantor by the deadline stipulated in the email.
4. Update your Bank Submission Details after application has been endorsed by Bank Officer.

Note: All communications regarding your SIT Study Loan application will be via your SIT e-mail

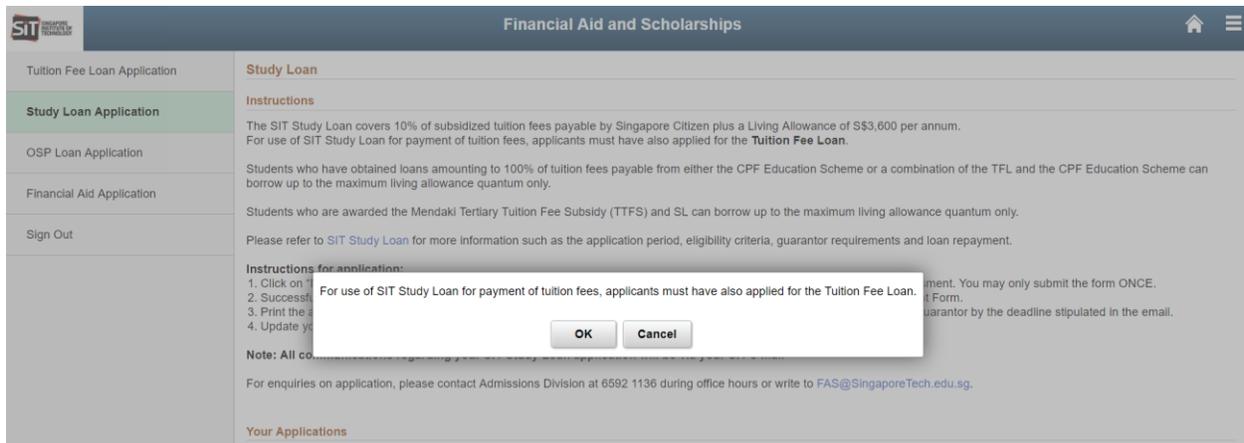
For enquiries on application, please contact Admissions Division at 6592 1136 during office hours or write to FAS@SingaporeTech.edu.sg.

Your Applications

You do not have any Study Loan Application at the moment.

New Application

Click on “New Application”.



Financial Aid and Scholarships

Study Loan

Instructions

The SIT Study Loan covers 10% of subsidized tuition fees payable by Singapore Citizen plus a Living Allowance of S\$3,600 per annum. For use of SIT Study Loan for payment of tuition fees, applicants must have also applied for the **Tuition Fee Loan**.

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Instructions for application:

1. Click on "New Application" and complete the application form with uploaded supporting documents for income eligibility assessment. You may only submit the form ONCE.
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4. Update your Bank Submission Details after application has been endorsed by Bank Officer.

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For enquiries on application, please contact Admissions Division at 6592 1136 during office hours or write to FAS@SingaporeTech.edu.sg.

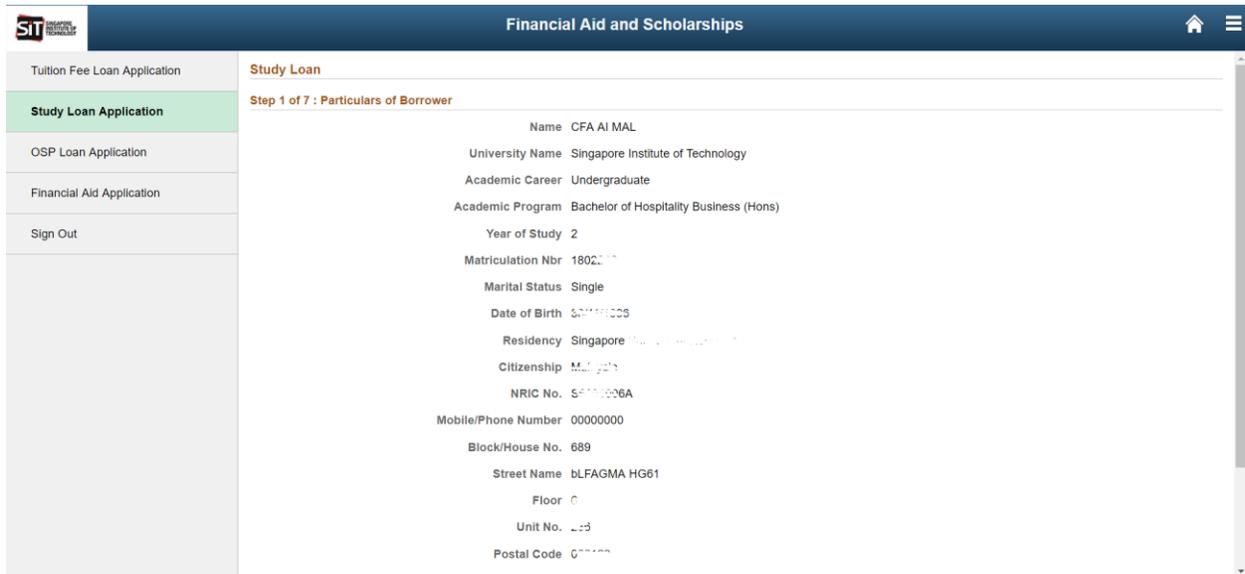
Your Applications

For use of SIT Study Loan for payment of tuition fees, applicants must have also applied for the **Tuition Fee Loan**.

OK **Cancel**

Take note that you are required to apply for Tuition Fee Loan if you wish to utilise the SIT Study Loan for the payment of Tuition Fees. Click OK to proceed.

Step 1: Particulars of Borrower



The screenshot shows a web application interface for 'Financial Aid and Scholarships'. On the left is a navigation menu with options: 'Tuition Fee Loan Application', 'Study Loan Application' (highlighted in green), 'OSP Loan Application', 'Financial Aid Application', and 'Sign Out'. The main content area is titled 'Study Loan' and 'Step 1 of 7 : Particulars of Borrower'. It displays the following personal details for a borrower:

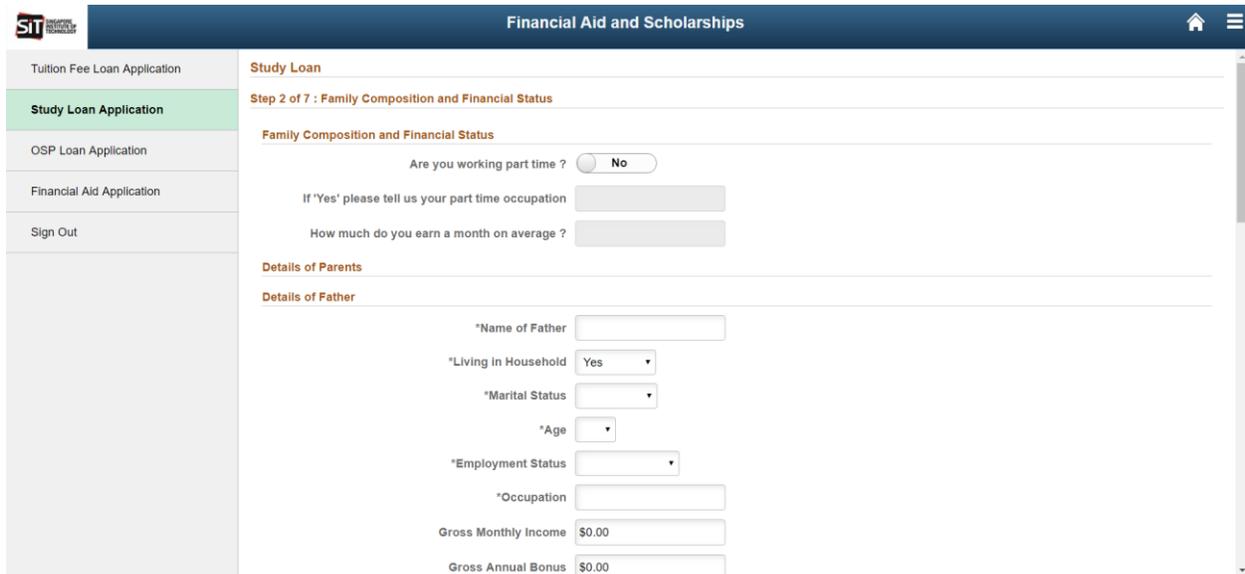
Name	CFA AI MAL
University Name	Singapore Institute of Technology
Academic Career	Undergraduate
Academic Program	Bachelor of Hospitality Business (Hons)
Year of Study	2
Matriculation Nbr	1802211
Marital Status	Single
Date of Birth	5/11/1998
Residency	Singapore (Newly Arrived)
Citizenship	Malaysia
NRIC No.	S9700006A
Mobile/Phone Number	00000000
Block/House No.	689
Street Name	bLFAGMA HG61
Floor	0
Unit No.	203
Postal Code	070000

Please verify that your personal details are accurate.

If there are any discrepancies, please email the following offices:

Registrar's Office	Registrar@SingaporeTech.edu.sg	Update Student Records
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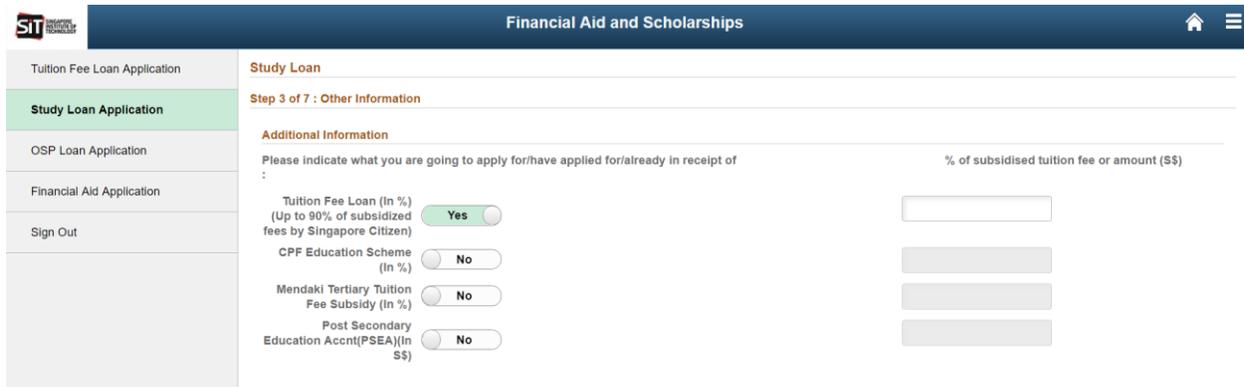
Step 2: Family Composition



The screenshot displays the 'Financial Aid and Scholarships' application interface. The left sidebar contains navigation options: 'Tuition Fee Loan Application', 'Study Loan Application' (highlighted), 'OSP Loan Application', 'Financial Aid Application', and 'Sign Out'. The main content area is titled 'Study Loan' and 'Step 2 of 7 : Family Composition and Financial Status'. It includes a section for 'Family Composition and Financial Status' with a radio button for 'Are you working part time?' set to 'No'. Below this are input fields for 'If "Yes" please tell us your part time occupation' and 'How much do you earn a month on average?'. A 'Details of Parents' section follows, with a sub-section for 'Details of Father' containing fields for '*Name of Father', '*Living in Household' (Yes/No dropdown), '*Marital Status' (dropdown), '*Age' (dropdown), '*Employment Status' (dropdown), '*Occupation', 'Gross Monthly Income' (\$0.00), and 'Gross Annual Bonus' (\$0.00).

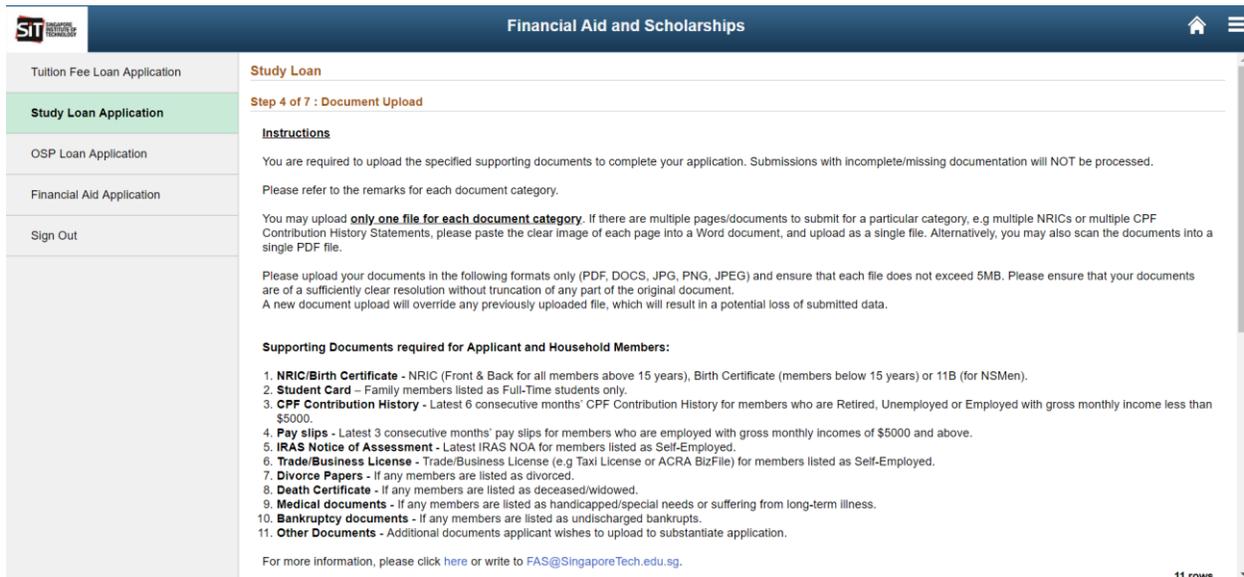
Please key in details of your parents and all other family members living in your household.

Step 3: Other information



Please indicate the loan schemes and assistance schemes that you are going to apply for OR have applied for OR already in receipt of.

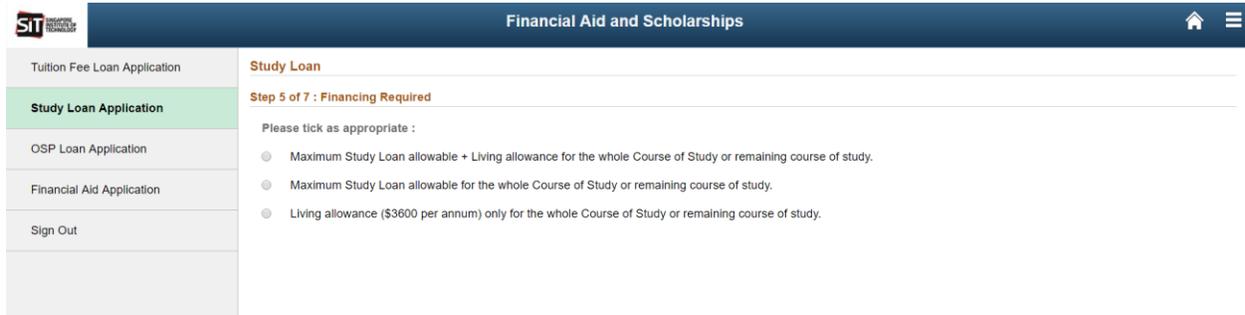
Step 4: Documents



Upload supporting documents for your SIT Study Loan application.

Click [here](#) for more information on the supporting documents required.

Step 5: Financing Required

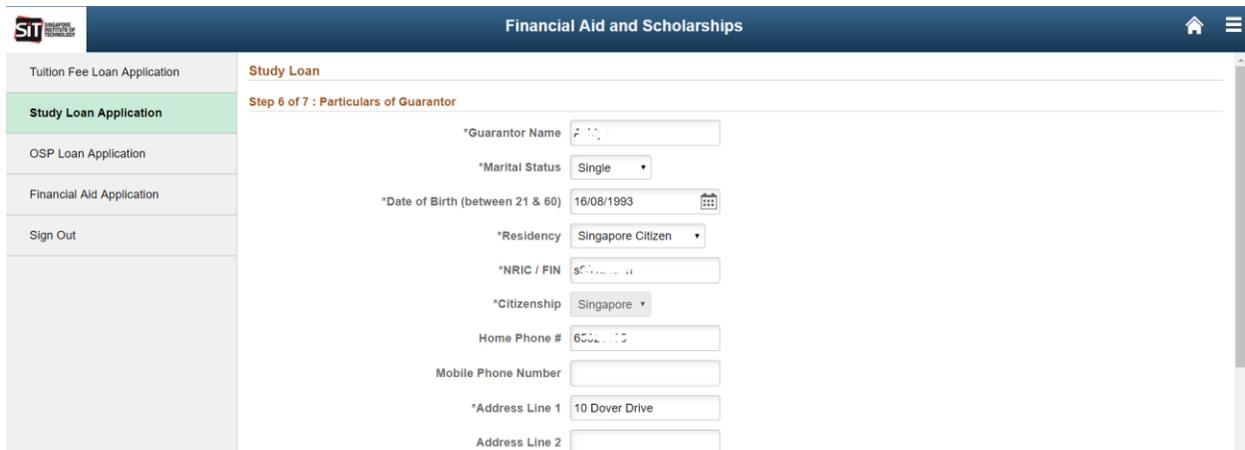


The screenshot shows the 'Financial Aid and Scholarships' interface. On the left is a navigation menu with options: 'Tuition Fee Loan Application', 'Study Loan Application' (highlighted), 'OSP Loan Application', 'Financial Aid Application', and 'Sign Out'. The main content area is titled 'Study Loan' and 'Step 5 of 7 : Financing Required'. It contains the instruction 'Please tick as appropriate :' followed by three radio button options:

- Maximum Study Loan allowable + Living allowance for the whole Course of Study or remaining course of study.
- Maximum Study Loan allowable for the whole Course of Study or remaining course of study.
- Living allowance (\$3600 per annum) only for the whole Course of Study or remaining course of study.

Please indicate the loan amount you wish to borrow under the SIT Study Loan

Step 6: Particulars of Guarantor

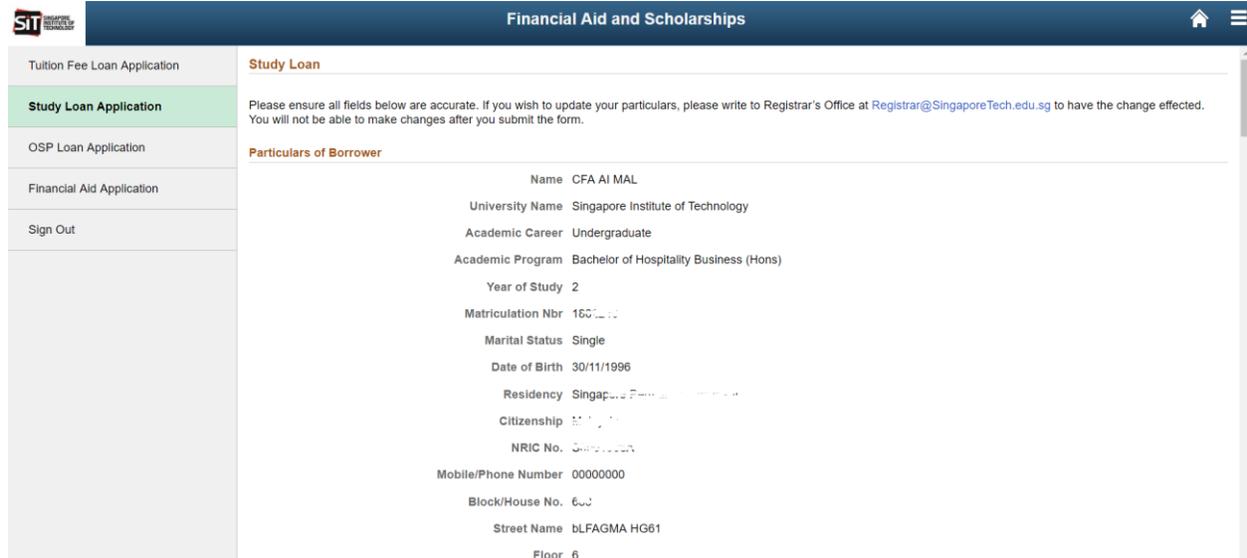


The screenshot shows the 'Financial Aid and Scholarships' interface for 'Step 6 of 7 : Particulars of Guarantor'. The left navigation menu is the same as in Step 5. The main content area contains a form with the following fields:

- *Guarantor Name:
- *Marital Status:
- *Date of Birth (between 21 & 60):
- *Residency:
- *NRIC / FIN:
- *Citizenship:
- Home Phone #:
- Mobile Phone Number:
- *Address Line 1:
- Address Line 2:

Please key in the details of your guarantor.

Step 7: Application Summary



Financial Aid and Scholarships

Tuition Fee Loan Application | **Study Loan**

Study Loan Application

OSP Loan Application

Financial Aid Application

Sign Out

Please ensure all fields below are accurate. If you wish to update your particulars, please write to Registrar's Office at Registrar@SingaporeTech.edu.sg to have the change effected. You will not be able to make changes after you submit the form.

Particulars of Borrower

Name CFA AI MAL

University Name Singapore Institute of Technology

Academic Career Undergraduate

Academic Program Bachelor of Hospitality Business (Hons)

Year of Study 2

Matriculation Nbr 1602210

Marital Status Single

Date of Birth 30/11/1996

Residency Singapore

Citizenship Singapore

NRIC No. S9999999A

Mobile/Phone Number 00000000

Block/House No. 600

Street Name bLFLAGMA HG61

Floor 6

Please review your application summary and ensure all details are entered correctly and click Submit.

6. Contact

Please note that all communications pertaining to your FA application will be made via your SIT E-Mail address.

If you have any enquiries, please call us at 6592 1136 during office hours or write to us at FAS@SingaporeTech.edu.sg.