Guide

for

RETURNING

NS MEN

2022

CONTENTS

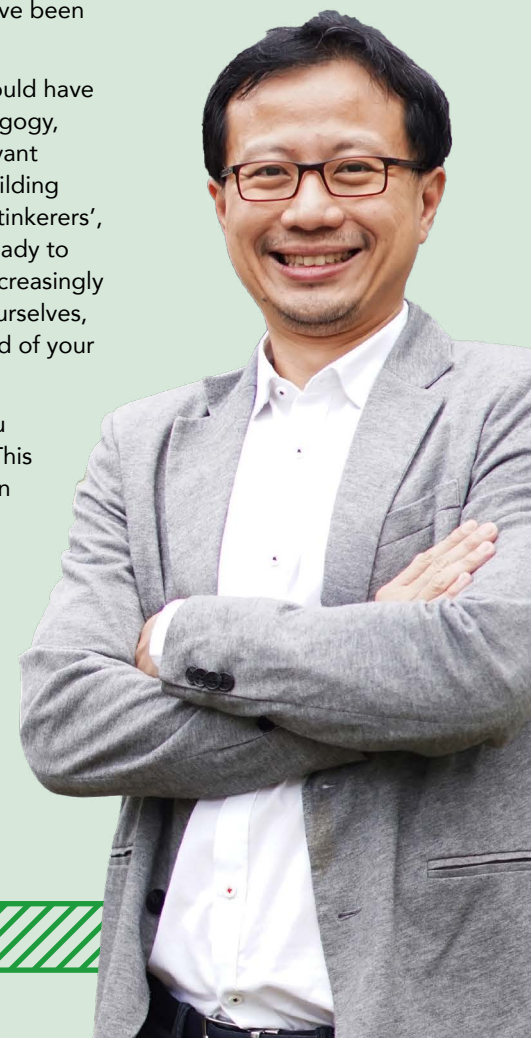Welcome Message from

DIRECTOR OF ADMISSIONS

Welcome to SIT and congratulations to each and every one of you for successfully completing your National Service! Just as all of you have been eagerly waiting for the day that university life would begin, we have been greatly anticipating your return.

SIT is a place where great minds meet. You would have heard much about SIT's applied learning pedagogy, which, as it equips you to get an industry-relevant education, also tries to future-proof you by building deep skills, yet cultivating you to be 'thinking tinkerers', who are 'able to learn, unlearn and relearn', ready to not just face changes and disruptions in the increasingly complex world, but even be the disruptors yourselves, catalysing transformation for the ultimate good of your industry and community.

As you are transitioning into university life, you might be wondering, "What's next for me?". This handbook contains all the essential information which you will need to know in your first step to becoming a SITizen. It will serve as a one-stop guide for all your burning enquiries, from important dates to tips from your senior SITizens. You will find that learning does not happen just in the classroom; there is much more to learn from the real-world projects that you will be involved in as part of your Integrated Work Study Programme (IWSP).

Once again, we warmly welcome you back to SIT and wish you every success.

Mr Kelly Koh
Director, Admissions

Step by Step Guide to
CONFIRM
ACCEPTANCE

STEP 1

Login to the SIT Application Portal with your applicant credentials. You may enter the email address you had used to register your account or the 9-digit User ID that was sent to you via email previously.

Note: If you have forgotten your password, please click on "Forgot Your Password" and follow the instructions to reset your password.

STEP 2

Upon login, please click on the "RNS Confirmation" link at the right-most column.

STEP 3

Please verify your particulars before proceeding with the enrolment confirmation. If you would like to update your personal particulars, please send an email to ADM@SingaporeTech.edu.sg citing your name, application number and changes to be made.
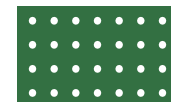
Select the 1st option if you are matriculating into SIT in this Academic Year. Please ensure that you have read through and checked the relevant options before clicking "Submit".

📢 Note: If you require an official letter to apply for early disruption from NS, please check the box "I would like to request for an official letter from SIT to apply for early NS disruption" and indicate your revised ORD date. For RNS who do not wish to disrupt your NS and would like to request for a deferment, please submit an official letter from your unit stating your enlistment and ORD date to ADM@SingaporeTech.edu.sg citing your application number, name and programme accepted. Please DO NOT select the 2nd option.

Select the 2nd option if you are not matriculating into SIT in this Academic Year and select the reason for not matriculating.

📢 If you are selecting the 2nd option, it means that you are declining the placement that SIT has reserved for you.

If you have requested for a NS Disruption letter, you can download the letter by clicking on "Download NS Disruption Letter" after 1st February 2022.

Step by Step Guide to

GUIDE TO

APPLY FAS

SIT SINGAPORE INSTITUTE OF TECHNOLOGY

Home
Change Password
Contact Us
FAQ
Sign Out

You are logged in as: START OVER
Registration ID: 000050095

Welcome
Welcome Message and Instructions

Your Applications

Application Number	Application Type	Term	Application Status	Submitted Date
1 U2008006	Undergraduate	2010	Submitted	01/02/2020

STEP 1

Login to the SIT Application Portal with your applicant credentials.

SIT SINGAPORE INSTITUTE OF TECHNOLOGY

Home
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Welcome
Welcome Message and Instructions

Your Applications

Application Number	Application Type	Term	Application Status	Submitted Date
1 U2008006	Undergraduate	2010	Submitted	01/02/2020

STEP 2

Upon login, you will view the "Home" page. Click on the application record in the table on the "Home" page.

STEP 3

Click on "Start New Application" under Financial Aid.

Application Step 1:
Selection of SIT Scholarships

Application Step 2:
Fill in details of CCA records, personal awards & achievements.

Application Step 3:
Craft Personal Statement to support your scholarship application.

Application Step 4:
Furnish information on family composition and monthly earnings.

Application Step 5:
Furnish information on sponsorship(s) received, if any.

Application Step 6:
Upload supporting documents:
i.   Identification documents i.e. NRICs of applicant & family members
ii. Income documents e.g. CPF/IRAS statements, etc.

Application Step 7:
Complete Application Declaration & Submission.

For the full suite of financial assistance schemes and scholarship, please refer to the SIT Financial Assistance and Scholarship brochure here.

Submitted applications cannot be amended. All notifications of application outcome will be made via email.

Please note that you will need to reconfirm your placement in the programme first before you are able to apply for the SIT Scholarship.
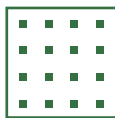
MATRICULATION & ADAPTIVE COURSES

MATRICULATION

All successful applicants who have accepted SIT's offers are required to complete the matriculation process before commencing their studies in SIT. To complete the pre-matriculation exercise please refer to the MATRICULATION GUIDE, which will be sent to you by June 2022.

Important Dates and Deadlines

For the AY2022/2023 intake, the pre-matriculation package will be sent to students via e-mail as per the schedule below:

- **Food Business Management – 15 May 2022 onwards**
- **Allied Health Programmes – 15 May 2022 onwards**
- **All other programmes – from 1 June 2022 onwards.**

If you have not received the pre-matriculation email by the above deadlines, please e-mail to **Matriculation@SingaporeTech.edu.sg** to retrieve your Student ID and password before starting the pre-matriculation exercise:

AY2022/AY2023 Pre-Matriculation Exercise – A Step by Step Process Guide can be found in the **matriculation guide**. Students are reminded to complete all the steps mentioned in the guide **STRICTLY BY THE DEADLINE**.

ADAPTIVE ONLINE COURSES

What is it?

Adaptive online courses cater to individuals' learning needs and abilities, and encourage students to learn at their own time and pace. Currently, the subjects available are Math, Physics, Chemistry and English.

How does it benefit YOU?

The courses help to prepare you for your studies in SIT:

- To help you reach the desired level of certain core subjects competencies, such as Math, Physics and Chemistry, prior to starting your studies at SIT.
- To refresh your knowledge on fundamental concepts and techniques to solve Math, Physics or Chemistry-related problems.

When will they be available?

They will be available to you once you are matriculated. You can access them anywhere, anytime.

For enquiries, please contact us at:

- **SITMathQuest@SingaporeTech.edu.sg for Math Quest matters**
- **SITPhyQuest@SingaporeTech.edu.sg for Physics Quest matters**
- **SITChemQuest@SingaporeTech.edu.sg for Chemistry Quest matters**
- **SITEngQuest@SingaporeTech.edu.sg for English Quest matters**

Tips on
HOW TO BE A
SITIZEN

SKYE TAN

2018 Graduate from Hospitality Business

Always be prepared as first impression matters. Networking, socializing and how to be a civilian again. Develop your personality and chase your passion.

RAVICHANDRAN PRADEEP KUMAR

Current Year 3 student from SIT-UoG Mechanical Engineering

Life in University is going to get really busy, so know your limits and know how you perform. It is completely okay if you are struggling in the first trimester. Take it as a learning opportunity to know what works out for you and what does not. If you have the extra time, engage in activities offered by the University. Put in your best efforts in your academics and at the same time, enjoy the University life!

AARON SIOW KAIREN

Current Year 3 student from Bachelor of Food Technology

Coming back to school after 2 years of NS may seem daunting, but it is an enjoyable process once you get to it. Regardless of your background, SIT is an inclusive community that looks out for you and molds you to have the skills necessary to survive in the real working world. Strive to have a growth mindset and learn as much as you can from day one. Network and make as many friends as possible, you never know who you may turn to for help in future. Embrace change and make the most out of whatever that comes your way.

LOW QING EN

2021 Graduate from BEng Information and Communications Technology majoring in Software Engineering

Take charge of your own learning! The profs are ready to help but are you ready to put in the effort? Learn to be resourceful and maximize the internet, form study groups with your peers. Learn how to learn effectively, what may work for others may not work for you.

IMPORTANT DATES

KEY ACTIVITY	SIT DIVISION	DATES
RNS Confirmation Exercise	Admissions	• 3 January – 19 March 2022
Scholarship Application		• 10 January – 19 March 2022
Matriculation	Registrar's Office	• May 2022 (CIA & HSS only) • 1 June 2022 (All other programmes)
Scholarship & Financial Assistance	Admissions	• June 2022 • November 2022
Credit Exemption and Course Enrolment Exercise	Academic Programmes Administration	• July 2022
Student Orientation	Student Life	• August 2022
Programmes Commencement Dates	-	• August 2022 (CIA only) • *August 2022 (All other programmes)

*Correct as of Mar 2022. Actual term commencement date subject to further revisions.
Please refer to the SIT website for latest updates.*

CONTACT DETAILS

GENERAL LINE
General Enquiries
📞 6592 1189

ADMISSIONS
Application Status, Eligibility, Returning NSmen, Admissions Talks, Open House
📞 6592 1136
✉️ ADM@SingaporeTech.edu.sg

FINANCIAL ASSISTANCE & SCHOLARSHIPS
Tuition Fee Loan, Bursaries, Scholarships
📞 6592 1136
✉️ FAS@SingaporeTech.edu.sg

CENTRE FOR CAREER READINESS
Career Coaching & Workshops, Employment Matters, IWSP, Work Attachments
📞 6592 8150
✉️ CareerReadiness@SingaporeTech.edu.sg

REGISTRAR'S OFFICE
Matriculation, Proof of Student Status, Leave of Absence, Graduation
📞 6592 2091
✉️ Matriculation@SingaporeTech.edu.sg

DEGREE PROGRAMMES
Module Registration, Credit Exemption, Change of Programme, Withdrawal, Examinations
📞 6592 2021
✉️ AcdPrg@SingaporeTech.edu.sg

SKILLSFUTURE WORK-STUDY
SkillsFuture Work-Study Degree Programmes
📞 6592 2134
✉️ SkillsFutureWS@SingaporeTech.edu.sg

STUDENT LIFE
Orientation, Student Clubs, Student Insurance, Laptop Support, Counselling
📞 6592 1191
✉️ SLD@SingaporeTech.edu.sg

STUDENT FINANCE
Tuition Grant, Fee Structure, Fee Payment
📞 6592 8149
✉️ StudentFinance@SingaporeTech.edu.sg

SiT SINGAPORE
INSTITUTE OF
TECHNOLOGY

SingaporeTech

@SingaporeTech

@SingaporeTech

Singapore Institute of Technology

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