INSTRUCTIONS ON APPLICATION FOR RADIATION WORKER LICENSE

(For Diagnostic Radiography and Radiation Therapy Students)

Step 1: **SingPass**

Students who do not have a SingPass account, are required to sign up for your SingPass account soonest as the SingPass authentication set up will take a while to complete.

Step 2: **Medical Certificate For Radiation Worker Form**

Download and print this **MEDICAL CERTIFICATE FOR RADIATION WORKERS** form and take it along with you to the Clinic when you go down for the pre-enrolment medical examination.

Step 3: **Proceed to the local medical clinic to complete your pre-enrollment medical examination.**

In order to apply for the radiation worker license online you will need the following supporting documents:
  a. Completed Medical Certificate for Radiation Worker form *(do collect this back from the clinic)*
  b. The pre enrollment medical examination report *(this will be emailed to you by the clinic)*

Do note that it is your responsibility to collect the relevant hardcopy medical forms from the clinic, the hardcopy forms will **not be** sent to SIT and accordingly we are not able to provide copies of the forms for your license application.

Step 4: **Online Portal for R1 License Registration**

Have the following information at hand for registering:
  a. **Credit/Debit Card** for fees payment: **$105.00** (Students can get reimbursement for this. Please save tax invoice with your Name)
  b. **Scanned copy of Completed Medical Certificate Form & Pre-Enrollment Medical Check-Up Report** (<5MB size)
  c. **Scanned copy of Academic Qualifications** (<5MB size)

Proceed to apply your license here: **https://www.gobusiness.gov.sg/browse-all-licences/national-environment-agency-(nea)/r1--registration-as-a-radiation-worker** (applicant will be redirected to login with Singpass after clicking on 'Apply').
  • For Occupation field, select: *Student (other than postgrad res.incl.in above classifi [48])*
  • For Type of Radiation Work field, select either:
    Student in Radiography Course [46] **OR**
    Student in Radiation Therapy Course [89]
  • Licence Start Date: you may indicate the date of your 1st day of reporting to SIT (example 1 Sep 2025)
  • Payment: remember to save the payment page/Tax Invoice for claim purpose

Step 5: **Submit to SIT Portal**

Submit Certificate of R1 License Tax Invoice by **31 July 2025** via this: SIT Portal Link
Details on the claim will be shared upon the start of school.
For enquiries, please email to Ms Shaikah: shaikah.nurulain@singaporetech.edu.sg