SINGAPORE INSTITUTE OF TECHNOLOGY

Singapore Institute of Technology

Matriculation Guide

POSTGRADUATE PROGRAMMES
AY2026/2027 TRIMESTER 2

WELCOME MESSAGE

Dear Learner,

Welcome to the beginning of an exciting and transformative journey at SIT! We are thrilled to have you join our vibrant community of thinking tinkerers.

Before you officially start your matriculation, we invite you to watch this video to learn more about what to expect and how to navigate the process.

Once again, welcome to our university family. We look forward to seeing all that you will accomplish!

Warm regards,
Registrar's Office



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LEGEND

SC: Singapore Citizen
SPR: Singapore Permanent Resident
IS: International Student

UG: Undergraduate
PG: Postgraduate
CET: Part-Time Undergraduate Degree Learners

FT: Full-Time
PT: Part-Time

✓ Eligible
✗ Not Eligible

YOUR MATRICULATION JOURNEY STARTS HERE

IMPORTANT:

SIT reserves the right to nullify the Letter of Offer if all matriculation steps are not completed by the stipulated deadline.

STEP 1

a. MATRICULATION DEADLINE

DEADLINE

i. **All Postgraduate Programmes** — **25 November 2026** (Unless stated otherwise)

b. ACCOUNT ACTIVATION

i. Please click here to log in to the Acceptable Use Policy (AUP) portal.

ii. For New Learners:
- Please refer to the Student ID reflected in the Matriculation Letter.
- Password will be sent in a separate email. You will be prompted to change your password at this step.

For Alumni and existing learners:
- Please use your current SIT account password to log in to AUP portal.
- If you have forgotten your password, please reset the password before you log in.

iii. Before accessing SIT resources, please ensure that Multi-Factor Authentication (MFA) registration has been completed. Please CLICK HERE for the guide to complete your MFA registration.

iv. On the Student Intranet page, please click on the IN4SIT icon to log in to your account in IN4SIT.

v. Please click here to log in to your SIT Email Account:
- Username is your StudentID@sit.SingaporeTech.edu.sg (e.g. 2100000@sit.singaporetech.edu.sg)

IMPORTANT:

- If you have changed the password in AUP portal, please use the new password.
- User Guide on Wireless Access: CLICK HERE
- For Login issues/ problems encountered, please contact IT Helpdesk via: IThelpdesk@SingaporeTech.edu.sg or 6592 8511 Option 3

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STEP 2

a. ONLINE DECLARATIONS

IMPORTANT:

For Learners below 18 years old

- **To retrieve form and upload under "Step 5: DOCUMENT SUBMISSION":**
  - **The completed soft copy form for Step 2 (i to iii)**
  - **Copy of Birth Certificate**
  - **Copy of Parent/ Guardian's NRIC/ FIN for verification purposes**

Log in to Student Intranet > IN4SIT > Pre-Matriculation Details > Declaration & Doc Submission > Document Submission

For learners who are 18 years old and above

- **To complete the Step 2 (i to iii) online**

i. Learner Undertaking Declaration:

- **Log in to Student Intranet > IN4SIT > Pre-Matriculation Details > Declaration & Doc Submission > Undertaking & Code of Conduct for Learners**

- **The Learner Undertaking Form sets out the General Conditions of Admission that you must agree to when joining SIT.**

- **Please read it carefully to understand your responsibilities as a SITizen. By acknowledging it, you confirm that you understand what is expected of you—such as following SIT's rules, regulations, policies, and programme requirements — and that you consent to SIT using your personal data for the stated purposes to support your studies.**

ii. Code of Conduct for Learners:

- **Log in to Student Intranet > IN4SIT > Pre-Matriculation Details > Declaration & Doc Submission > Undertaking & Code of Conduct for Learners**

- **You are required to read and acknowledge the content by selecting the checkbox.**

iii. Learner Indemnity Declaration:

- **Log in to Student Intranet > IN4SIT > Pre-Matriculation Details > Indemnity Form**

- **You are required to read and acknowledge the content by selecting the checkbox.**

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STEP 3

a. STUDENT VERIFICATION

i. Log in to Student Intranet > IN4SIT > Pre-Matriculation Details > Student Verification

ii. Please indicate your acceptance/rejection of the offer.

iii. Please verify/ amend personal details to ensure that all information is accurate.

If there are any changes to the non-editable field(s), please write to matriculation@singaporetech.edu.sg and attach a copy of your Identification Card:

- Official Full Name
- Citizenship
- Identification Number (NRIC/ FIN Number)

iv. Verify your previous Academic Qualification details. If there are any changes to be made, please email to adm@SingaporeTech.edu.sg for assistance.

v. Verify and update your National Service Information, Contact Information and Parent/Guardian Details.

vi. You should ensure that photo adheres to requirements: CLICK HERE
Failure to meet photo requirements will cause delay the card processing and subsequent completion of your matriculation exercise. Rejected photos will be notified via your SIT Student Email for resubmission.

vi. Verify your Tuition Grant information.

vii. If you have studied in any of the local Autonomous Universities, click on Add Education Record to indicate the details.

STEP 4

a. MATRICULATION FEE PAYMENT

i. Log in to Student Intranet > IN4SIT > Pre-Matriculation Details > Matriculation Fee Payment

ii. You are required to pay a one-time, non-refundable Matriculation Fee of S$54.50 (with GST).

iii. The payment is to be made online using PayNow, Internet Banking / Debit or Credit card.

iv. For any technical problems encountered in using the SIT online payment portal, please email to IThelpdesk@SingaporeTech.edu.sg for assistance.

IMPORTANT:

- Please disable the pop-up blocker before selecting the payment link.

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STEP 5

a. DOCUMENT SUBMISSION

i. Log in to Student Intranet > IN4SIT > Pre-Matriculation Details > Declaration & Doc Submission > Document Submission

ii. All compulsory forms can be downloaded on this page.

Programme-related documents	SIT Matriculation Medical Form	Authorisation of Medical Procedures Form
• If you are required to submit any additional document for your programme, the instructions will be indicated on this page. Please follow the instructions accordingly.	• Applicable to all learners. • Learners are strongly encouraged to go for the matriculation medical examination with SIT appointed healthcare provider(s), where learners will receive special preferential rates. • Learners must print the medical form and bring it with them to the medical examination. Please refer to the instructions on the medical form for further details.	• Applicable to Singapore Permanent Residents and International Students below the age of 21 ONLY. • A soft copy of the completed and duly signed form is to be uploaded into IN4SIT.

iii. You may upload the completed document(s) under the "Submission" section on this page.

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b. MEDICAL EXAMINATION

IMPORTANT:

- **Upon acceptance of the offer from SIT, you are required to clear the MANDATORY matriculation medical examination before you can be successfully matriculated, unless otherwise stated.**
- **Deadline to complete:**
  Refer to the Matriculation Deadline CLICK HERE

What you need to do:

i. **Download the SIT Matriculation Medical Examination Form (Refer to Step 5a (i))**

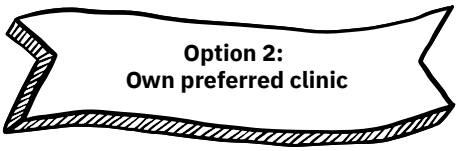
ii. **Print the form and bring it along to the medical appointment.**

iii. **Follow the instructions stated on the form.**



- **Enjoy preferential rates.**
- **SIT will receive the medical report directly from SIT-appointed clinics — no action required from learners.**
- **Learners who wish to retain the medical report may request for a copy directly from the clinic.**
- **Details on SIT-appointed healthcare provider(s) can be found found via the Learner Portal:**

  Matriculation homepage > Programme-Specific Documents > Clinic Information Kit



- **Learners to collect the completed medical report (and supporting documents, if any) from the clinic.**
- **Email the softcopy completed SIT Matriculation Medical Form as a single PDF to Matriculation@SingaporeTech.edu.sg.**
- **Learners are responsible for all correspondences with the clinic.**
- **SIT will not receive any reports from external clinics on learners' behalf.**

IMPORTANT:

- **Some programmes may require additional screening(s) or vaccination(s).**

  To learn more about:

  - **Special Medical Conditions** CLICK HERE
  - **Mandatory Medical Clearance** CLICK HERE
- **All costs will be borne by the learner.**
- **Note for Health Sciences programmes:**

  a. Based on guidelines by the Ministry of Health, COVID-19 vaccination continues to be strongly recommended for healthcare learners.

  b. The current and future requirements and guidelines applicable to healthcare staff of healthcare institutions will similarly be applicable to Health Sciences learners. Failure to comply with such requirements and guidelines may affect your ability to complete the course requirements, graduate, obtain registration and/or employment, and/or fulfil your bond obligations.

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A. SIT STUDENT CARD COLLECTION

ELIGIBILITY

✓ UG ✓ PG ✓ CET

You will be notified of the card collection details via your SIT Student Email in due time.

B. SETTING UP STUDENT BANK ACCOUNT

IMPORTANT:

- **GIRO is the recommended payment mode for deduction of Tuition & Related Fees as it is convenient and secured.**
- **You are strongly encouraged to set up your online Interbank Giro by the stipulated deadline shown below once you have access to IN4SIT (Student Portal) to avoid delay in payment and disruption of services.**

i. You should complete the online Interbank Giro set-up within the stipulated period:

Start:
Upon receiving the email notification on your successful matriculation into programme.

End:
End of Week 4 from start of Trimester. DEADLINE

ii. Please refer to the set-up procedure(s) for Debit Bank Account:

(1) [RECOMMENDED] Online Interbank GIRO Application: CLICK HERE

(2) Hardcopy Manual Giro Application Form: CLICK HERE

iii. Please refer to the set-up procedure(s) for Credit Bank Account/ PAYNOW NRIC: CLICK HERE
(For learners to receive payment from SIT)

C. MOE TUITION GRANT (TG)/ SUBSIDY

	MOE TUITION GRANT (TG)	MOE SUBSIDY	
Applicable	✓ UG ✗ PG ✗ CET	✗ UG ✓ PG ✗ CET	✗ UG ✗ PG ✓ CET
Eligibility	✓ SC* ✓ SPR** ✓ IS**	✓ SC* ✓ SPR* ✗ IS**	
Required to apply	**SC Learners*:** • SC learners are automatically awarded with MOE TG, subject to terms and conditions. Please refer to the link below for more information. **SPR/IS Learners**:** • SPR/IS learners who do not apply or sign the MOE TG agreement will be charged non-subsidised tuition fees for the full duration of their studies at SIT. • A Singpass account is required for TG application and signing. **IMPORTANT:** Please note that accepting the MOE TG comes with specific terms and obligations.	**SC/ PR Learners*:** • SC/PR learners are automatically awarded with MOE TG, subject to terms and conditions. **IS Learners**:** • IS learners are not eligible for MOE Subsidy and are liable to pay Full Fee rates. Please refer to the link below for more information.	Please refer to the link below for more details on MOE subsidy eligibility. Learners on CET leaners who meet the MOE subsidy eligibility criteria are not required to submit a separate application.
Other information	For more details on MOE TG eligibility: CLICK HERE	For more details on MOE subsidy eligibility: CLICK HERE	For more details on MOE subsidy eligibility: CLICK HERE

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D. FINANCIAL AID

1. LOANS

CPF Education Loan Scheme (CPFEL)

Applicable

✓ UG ✗ PG ✗ CET

Eligibility

✓ SC* ✓ SPR* ✗ IS

*Note:
Must be receiving the MOE Tuition Grant.

Other information

For more details:

SIT Website — CLICK HERE

CPF Website — CLICK HERE

Higher Education Student Loan Scheme (HESL)

Base Provision

Applicable

✓ UG ✓ PG* ✓ CET**

*Note:
- By Coursework (FT)
- By Research (FT & PT)

**Note: SC only (For CET)

Eligibility

✓ SC* ✓ SPR* ✓ IS*

*Note:
Must be studying MOE subsidised programme.

Other information

For more details:

CLICK HERE

Means-tested Provision

Applicable

Please refer to the webpage for more details on applicability.*

Eligibility

Please refer to the webpage for more details on eligibility.*

*Note:
Must be studying MOE subsidised programme.

Other information

For more details:

CLICK HERE

2. BURSARIES & GRANTS

Public Bursaries

Applicable

✓ UG ✗ PG ✓ CET

Eligibility

✓ SC ✗ SPR ✗ IS

Other information

For more details:

CLICK HERE

Donated Bursaries and Study Grants

Applicable

✓ UG ✓ PG ✗ CET

Eligibility

✓ SC ✓ SPR ✓ IS

Other information

For the full list of bursaries, study grants and details on the eligibility criteria and award quantum:

CLICK HERE

3. SCHOLARSHIPS

Applicable

✓ UG ✓ PG ✗ CET

Eligibility

✓ SC ✓ SPR ✓ IS

Other information

For more details:

CLICK HERE

4. ASSISTANCE SCHEMES

Post-Secondary Education Account (PSEA)

Applicable

✓ UG ✓ PG* ✓ CET

*Note:
- By Coursework (FT)
- By Research (FT & PT)

Eligibility

✓ SC* ✗ SPR ✗ IS

Other information

For more details:

CLICK HERE

MENDAKI Tertiary Tuition Fee Subsidy (TTFS)

Applicable

✓ UG ✗ PG ✗ CET

Eligibility

✓ SC* ✓ SPR* ✗ IS

*Note:
SC/ PR Malay learners who are receiving the MOE Tuition Grant

Other information

For more details:

CLICK HERE

5. SKILLSFUTURE CREDIT

Applicable

✓ UG ✓ PG ✓ CET

Eligibility

✓ SC* ✗ SPR ✗ IS

*Note:
Must be aged 25 and above

Other information

For more details:

CLICK HERE

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E. TRANSFER OF CREDITS AND MODULE/ COURSE ENROLMENT

(APPLICABLE TO ALL POSTGRADUATE PROGRAMMES EXCEPT MASTER OF HEALTH SCIENCES)

ELIGIBILITY

✓ UG ✓ PG ✓ CET*

IMPORTANT:

- Transfer of Credit and Module Registration are only available after matriculation is completed.
- Important updates will be sent to your SIT email — please check it regularly.

*CET learners will receive further details on Recognition of Prior Learning and Micro-Credential enrolment via SIT email after matriculation.

TRANSFER OF CREDIT

- Transfer of credit for recognition of prior learning can only be applied once, before the official commencement of your programme.

For more details:

CLICK HERE

MODULE REGISTRATION

- Some programmes will have modules pre-enrolled by Academic Programme Administrator.
- Learners who need to self-register for modules will be informed via SIT email.

For more details:

CLICK HERE

F. INFORMATION FOR INTERNATIONAL STUDENTS

(APPLICABLE TO ALL POSTGRADUATE PROGRAMMES EXCEPT MASTER OF HEALTH SCIENCES)

ELIGIBILITY

✓ UG ✓ PG ✓ CET

STUDENT'S PASS APPLICATION

Please submit your Student's Pass application after receiving an email from SIT Admissions and Financial Aid Division (adm@singaporetech.edu.sg) with the details needed to access the ICA's SOLAR system and complete eForm 16.

ICA MEDICAL EXAMINATION REPORT

To complete BOTH:

- ICA Medical Examination Report (for the issuance of Student's Pass) AND
- SIT Matriculation Medical Examination form (to be matriculated as a SIT Learner)

Please download the ICA Medical Examination Report

CLICK HERE

Please refer to ICA website for more information

CLICK HERE

IMPORTANT:

- For learners who are doing the medical screening at SIT-appointed clinic: Please arrange with the clinic to collect the ICA Medical Examination Report directly from them.

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G. SIT FIRST YEAR EXPERIENCE AND STUDENT DEVELOPMENT

The Office of SITizen Experience (OSE) is committed to providing learners with as many platforms as possible to help shape learners into changemakers and capable leaders who embody the SITizen-DNA, competent in executing their objectives, and compassionate in their actions. We seek to develop learner potential and industry competencies through a variety of student engagements, varsity sports and performing arts, student leadership programmes as well as student wellness initiatives.



There are more than 170 student organisations, recreational clubs and interest groups, from a wide range of categories and interests for learners. As a campus community, we nurture a vibrant, safe, and inclusive student community environment.

STAY CONNECTED

Don't miss out! We'll be sharing all the exciting details about your First Year Experience at SIT through these channels below:

EMAIL	SMS	OSE INSTAGRAM	OSE TELEGRAM	STUDENT INTRANET	SIT WEBSITE
		SCAN QR CODE	SCAN QR CODE	SCAN QR CODE	SCAN QR CODE

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H. USEFUL CONTACTS

IT Helpdesk

- Login issues
- Reset password

ITHelpdesk@SingaporeTech.edu.sg

6592 8511
Option 3

Registrar's Office

- Matriculation Matters
- MOE Tuition Grant Application
- Undergraduate Concession Card
- Transfer of Credits
- Module/ Course Enrolment

Matriculation@SingaporeTech.edu.sg

For Part-Time Undergraduate Degree Learners: Please indicate <CET Enquiries> in your email subject.

Registrar@SingaporeTech.edu.sg

For MOE Tuition Grant/ Subsidy Application enquiries only

ModuleRegistration@SingaporeTech.edu.sg

For Transfer of Credit and Module/ Course Enrolment enquiries only

Student Finance

- Student Bank Account
- SkillsFuture Credit

StudentFinance@SingaporeTech.edu.sg

6592 8149

Admissions

- SOLAR Number for Student's Pass Application
  (For International Students Only)

Adm@SingaporeTech.edu.sg

6592 1136

Financial Aid

- Financial Assistance:
  - Loans
  - Bursaries & Grants
  - Scholarships
  - Assistance Schemes

Fas@SingaporeTech.edu.sg

6592 1136

Office of SITizen Experience

- First Year Experience
- Campus Life
- Student Leadership and Development
- Student Wellness and Accessibility Support and Alumni

OSE@SingaporeTech.edu.sg

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REGISTRAR'S OFFICE
Accurate as of 27 October 2026

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